

**Borough of White Oak
Meeting of Council
June 15, 2026, 7:30 PM
White Oak Borough Municipal Building**

Agenda

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

MINUTES: May 11, 2026, Council Workshop Meeting
May 18, 2026, Council Meeting

EXECUTIVE SESSION: Ms. Ashley Puchalski

PUBLIC COMMENTS: Under the Pennsylvania Sunshine Act, 65 Pa.C.S. § 710.1. Public participation: The Borough of White Oak will provide an opportunity for residents and taxpayers of the Borough to make public comments. Comments are limited to three (3) minutes.

Mayor's Report: Ms. Ina Marton

1. **Monthly Police Department Report for May**
- 2.

President's Report: Ms. Loree Scharritter

- 1.

STANDING COMMITTEE REPORTS

Finance: Mr. Charles Davis

1. **Treasurer's Report – May 2026** (Refer to the separate attachment)
2. **Motion approving the Check Register for the month of May, which includes Electronic Fund Transfers and General Fund Checks in the following ranges (52908 to 53060 and 100019 and 100021) totaling \$446,230.77.**
3. **Motion authorizing the following Interfund Transfers for the month of May.**

From	To	Amount
Liquid Fuels	General Fund	13,535.82
Solid Waste	General Fund	607.00
Post Retirement	General Fund	8,415.35
Total Transfers		\$ 615,698.98

- 4.

Health, Environment, Cable and Technology: Ms. Janice Kortz

1. **Motion to issue final payment with BNS Web Creations for website development services.**
2. **Motion to enter into contract with Course Vector for Web Hosting and Design services in an amount of \$ 3,160.00 and authorize the Borough Manager to execute the contract on behalf of the Borough.**
3. **Motion to amend our contract with Shiloh Services, Inc. to include email services in the amount of \$ 192.00 per month.**

Parks and Recreation: Ms. Amy Sotereanos

1. **White Oak Community Yard Sale is scheduled for Saturday, June 20th from 8:00 AM to 3:00 PM. Please contact Michelle at the Borough office to be placed on the list.**
2. **Motion to approve Pay Request #1 submitted by Murn Incorporated in the amount of \$92,628.00 for the Pickleball Court Development Project as recommended by the Borough Engineer and authorize the Borough Manager to execute the pay request on behalf of the Borough.**
3. **Motion to approve a lease agreement with Big Black Grill for the operations of the concession stand located at the Heritage Hill Park Pool facility and authorize the President and Borough Manager to execute the agreement on behalf of the Borough.**
4. **Motion to accept the proposal in the amount of \$ 3,500.00 from RC Haywood Refrigeration Service, Inc to install a grease trap located at the concession stand located at the Heritage Hill Park Pool facility.**
5. **Veteran's Memorial Project – Buy a Brick Campaign is still active. Please go to our website for more details and ordering instructions.**
6. **White Oak Senior Citizens Update:** George Pambacas
7. **White Oak Athletic Association Update:** Loree Scharritter
- 8.

Planning, Zoning and Codes: Ms. Amanda DePaulis

1. **Present the monthly permit/violation report for May. (Refer to the separate attachment)**
2. **White Oak & South Versailles Joint Comprehensive Planning and Zoning Project – Update**
3. **Motion to approve Pay Request #1, dated 05/08/2026, submitted by Environmental Planning and Design in the amount of \$7,227.75 for the White Oak & South Versailles Joint Comprehensive Planning and Zoning Project as recommended by the Steering Committee and authorize the Borough Manager to execute the pay request on behalf of the Borough.**
4. **(Motion for Consideration) Motion to approve Pay Request #2, dated 06/10/2026, submitted by Environmental Planning and Design in the amount of \$6,876.08 for the White Oak & South Versailles Joint Comprehensive Planning and Zoning Project, contingent upon a recommendation by the Steering Committee and authorize the Borough Manager to execute the pay request on behalf of the Borough.**

5.

Public Safety: Mr. Brian Dinkfelt

1. **MASD DARE Graduation**

2.

Public Works and Grounds: Mr. George Pambacas

1. **Present the monthly report for May.** (Refer to the separate attachment)

2. **Motion to award the bid to Tresco Paving Corporation in the amount of \$ 543,375.00 for the base bid for the 2026 Borough Paving Program, which includes the paving of Oliver Drive, and defined segments of Center Street Extension as recommended by the Borough Engineer and authorize the President and Borough Manager to execute the contract on behalf of the Borough.**

3.

Personnel: Ms. Loree Scharritter

1.

TAX COLLECTORS' REPORTS

1. **Motion to accept the Tax Collectors' Reports and pay the commissions and fees due for May 2026** (Refer to the separate attachment)

ENGINEER'S REPORT: Ms. Amber Yon

1. **Motion to accept the Engineer's Report**

2.

SOLICITOR'S REPORT: Ms. Ashley Puchalski

1. **Motion to accept the Solicitor's Report.**

2.

RESOLUTIONS AND ORDINANCES: Mr. Robert McTiernan

RESOLUTION #2026-23

To make refund of certain real property taxes to certain property owners as hereinafter listed by reason of official change order, gentrification, issued by the Allegheny County Board of Assessments, appeals and review as well as abatements or overpayments.

RESOLUTION #2026-24

To Approve that the acquisition and subsequent disposition of numerous parcels of vacant property known as block and lot number 549-R-9 located on Pond Way would be in accord with the comprehensive plan of the municipality. (This project is in cooperation with the County of Allegheny and the Redevelopment Authority of Allegheny County through the Allegheny County Vacant Property Recovery Program)

RESOLUTION #2026-25

To Approve that the acquisition and subsequent disposition of numerous parcels of vacant property known as block and lot number 460-P-169 located at 912 Bridgeview Street Rear would be in accord with the comprehensive plan of the municipality. (This project is in cooperation with the County of Allegheny and the Redevelopment Authority of Allegheny County through the Allegheny County Vacant Property Recovery Program)

RESOLUTION #2026-26

A Resolution of the Borough of White Oak, County of Allegheny and Commonwealth of Pennsylvania, approving a concurring resolution the Borough has formally requested a grant, has designated an official to perform the required duties between the applicant and the Redevelopment Authority of Allegheny County ("RAAC), has authorized the execution and delivery of and all agreements between the applicant and the RAAC, and assured, where applicable, the provision of local matching funds. This project is for the Veteran's Memorial Development Project with a grant amount of \$105,000.00 which was initially approved with Resolution #2025-13. A new resolution was necessary due to the reorganization of Council in January 2026.

RESOLUTION #2026-27

A Resolution of the Borough of White Oak, Allegheny County, Pennsylvania approving the requirements of a Provisional Membership as part of the Municipal Risk Management Workers' Compensation Pooled Trust.

NEW BUSINESS:

OLD BUSINESS:

ANNOUNCEMENTS: (Meetings will be held at the Borough Building and are open to the Public)

- July 13, 2026, 6:45 PM – Council Workshop Meeting
- July 20, 2026, 6:45 PM – Council Workshop Meeting
 - 7:30 PM – Council Meeting

ADJOURNMENT