

**MINUTES OF THE REGULAR MEETING
OF WHITE OAK BOROUGH COUNCIL
HELD MONDAY, OCTOBER 17, 2016 AT 8:00 P.M.**

CALL TO ORDER

Mr. Massung, President of Council, called the Regular Meeting to order at 8:00 p.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was given.

ROLL CALL

Attending were Council members: Edward Babyak, , Ronald Massung, Joseph Nagy, David Pasternak and Ken Robb. Also attending were Mayor Ina Marton, Solicitor Nate Boring, Daniel Coffman Engineer Representative and Borough Secretary Nancy Greenland.

Councilmembers Richard Bryce and Charles Davis were absent.

MINUTES

A motion was made by Mr. Nagy, seconded by Mr. Babyak, to approve the following minutes:

Workshop Meeting, December 2, 2015
Workshop Meeting, December 21, 2015
Regular Meeting, December 21, 2015
Workshop Meeting, January 18, 2016
Regular Meeting, January 18, 2016
Bid Opening, June 17, 2016
Workshop Meeting, June 20, 2016
Regular Meeting, June 20, 2016
Workshop Meeting, July 6, 2016
Workshop Meeting, July 18, 2016
Regular Meeting, July 18, 2016
Workshop Meeting, August 3, 2016
Workshop Meeting, August 15, 2016
Regular Meeting, August 15, 2016
Regular Meeting, September 19, 2016
Workshop Meeting, September 19, 2016

Motion carried unanimously.

EXECUTIVE SESSION

Mr. Boring stated an Executive Session was held at the Workshop Session and before this meeting at which time personnel matters were discussed.

PUBLIC COMMENTS

Ms. Cecelia Baran Chang – 2229 Lewis Street

Expressed concerns about fracking that might be taking place in the Lewis Street area.

Mr. Massung indicated there is always talk about gas drilling/fracking going on but he noted there has been nothing filed with the Borough. He further commented this type of operation would have to be approved by the DEP.

Ms. Baran-Chang stated there is an issue with her neighbor who constructed a garage and is now using it for commercial purposes. The neighbor is renting the garage out. She stated she requested a hearing before Council in December 2015 but that has not happened as yet.

Mr. Massung and Mr. Pasternak both advised Ms. Baran-Chang she would need to discuss the matter with legal counsel.

Mr. Boring provided Ms. Baran-Chang with his business card on which he placed the contact inform for Ms. DiMascio. He further advised Ms. Baran-Chang that nothing he has heard from her indicates that she is in need of a hearing before Council.

Mr. Massung asked Ms. Baran-Chang for her phone number indicating he would call her tomorrow.

PRESIDENT'S REPORT

Mr. Massung noted anyone wishing to drop off personal hygiene and household cleaning items for local food banks.

Mr. Massung asked for a motion authorizing the installation of a overfill alarm for the Borough's underground fuel tanks at a cost of \$4,400.00.

Motion was made by Mr. Robb, seconded by Mr. Nagy.

Motion carried unanimously.

Mr. Massung asked for a motion authorizing payment in the amount of \$1,464.00 to the Pennsylvania State Borough Association for its annual dues. He noted the Borough secures its Unemployment Insurance as well as receive training, updates on state legislation of importance as well as a monthly publication.

A motion was made by Mr. Babyak, seconded by Mr. Pasternak.

Motion carried unanimously.

MAYOR’S REPORT

Mayor Marton gave the September 2016 Stat Report for the Police Department.

Arrests: 29 (28 adult/13 juvenile)

Accident – Damage to Attended Vehicle	1
Burglary	1
(defendant also charged with Theft by unlawful taking	
Disorderly Conduct	4
(defendant also charged with public drunkenness)	
Drug Offenses	8
(2 defendants also charged with DUI)	
DUI	2
Harassment	2
(defendant also charged with disorderly conduct & public drunkenness)	
Public Drunkenness	2
(defendant also charged with disorderly conduct, resisting arrest, criminal Mischief and possession of cocaine)	
Theft	7
(defendant also charged with criminal trespass, defendant also charged with DUI, defendant also charged with forgery)	
Theft (motor vehicle	1
Summary Traffic Violations	67
TOTAL INCIDENTS:	774

FINANCE REPORT

Treasurer’s Report – September 30, 2016

Fund Name	GL #	Beg Balance	Revenues	Expenditures	End Balance
General Fund-PNC	102000	1,955,888.16	497,330.46	449,793.55	2,003,425.07
-S&T	109000	352,463.54	2.99		352,466.53
-	116000	25,328.71	1.04		25,329.75
PNC(escrow)					
Fire Fund – PNC (RVFC)	100010	11,540.81	13,649.20	13,649.20	11,540.81
PNC (RVFC)	101000	156,191.72	35.95	13,649.20	142,578.47
PNC	102002	189,572.42	37.04	12,034.50	177,574.96
(WO#1)					
Post Retirement - PNC	100000	19,145.24	0.78		19,146.02

Comm	1 st	103001	660,387.95	81.426		660,469.37
Solid Waste – PNC		102003	514,052.89	5,754.86	47,334.00	472,473.75
Pool – PNC		100008	176,032.02	2,001.00	19,653.12	158,379.90
Capital Projects – PNC		102004	246,188.49	61,934.03	1,125.96	306,996.56
Liquid Fuels – PNC		102005	216,267.06	13.54	8,138.66	208,141.94
Construction Fund – 1 st		103000	92.27			92.27
Comm						

A motion was made by Mr. Pasternak seconded by Mr. Robb, to approve the Treasurer's Report of September 30, 2-16

Motion carried unanimously. (Roll Call Vote)

HEALTH, ENVIRONMENT AND CABLE

Mr. Nagy, Chairperson, stated he had a motion to present.

A motion was made by Mr. Nagy, seconded by Mr. Pasternak, to satisfy the following liens – these have been paid in full:

3150 Jacks Run Road	647-L-00127	GD11-700
		GD11-21215
915 Delaware	460-S-41	GD11-943
		GD16-006265

Motion carried unanimously.

PARKS AND RECREATION

Mr. Robb, Chairperson, reported the following:

Truck or Treat is set for Saturday, October 29. Line up starts at 11:30 am in American Legion Parking Lot. The parade starts at noon going back to the Legion with the event ending at 3pm. Treat bags will be distributed to the children.

PLANNING, ZONING AND CODE ENFORCEMENT

In the absence of Mr. Davis, Mr. Massung noted the monthly code/permit report was available for review during normal business hours.

PUBLIC SAFETY

Mr. Babyak, Chairperson, indicated he had nothing to report at this time.

PUBLIC WORKS

In the absence of Mr. Bryce, Mr. Massung noted the monthly activity report was available for review during normal business hours.

TAX COLLECTOR'S REPORT

Current Real Estate

Lisa Pitchford, Current Tax Collector, turned in \$53,521.05 on the 2016 Tax Duplicate, for the period of September 1, 2016 – September 30, 2016.

Commission Due: \$303.75 (81 Accounts X \$3.75 per line)

Assessed Value	\$385,859,157.00
Exonerations (Less)	\$ 388,300.00
Additions	\$ 1,099,200.00
Adjusted Value	\$386,570,057.00
Value of Statements	\$ 1,994,701.50
Act 77 (Less)	\$ 49,260.87
Corrected Value of Statements	\$ 1,945,440.63
Collected from –8/01/16 – 9/30/16	\$ 15,310.85
Discount (add)	\$ 0.00
Less Penalty (sub)	\$ -1,302.55
Other (over/under) + (overpayment)	\$ <u>-775.05</u>
Total Credited to Duplicate	\$ 13,233.65
Amount Previously Collected	\$ 1,789,045.88
Total Collections	\$ <u>1,802,279.53</u>
Balance to be collected	\$ 143,161.10

Delinquent/Liened Real Estate

Keystone Collections Group, Delinquent/Liened Real Estate Tax Collector, turned in \$1,475.31 in taxes and costs for the collection period of August 26, 2016 to September 25, 2016.

Commission due	- \$	0.00
Costs	- \$	<u>12.95</u>
Total Due	- \$	12.95

Earned Income Tax Collector

Current/Delinquent Earned Income Tax Collector(s), turned in \$93,290.37 in current and delinquent Earned Income Tax for the collection period of September 1, 2016 – September 30, 2016.

Commission due	- \$	1,330.84
Costs	- \$	1.19 (postage and/or costs)

TCC Annual Fee - \$ 0.00
Total Due - \$ 1,332.03

Mercantile/Business Privilege and Local Service Tax Collector

Keystone Collections Group, Current Act 511 Tax Collector, turned in \$229.93 in Local Service Tax for the collection period of September 1, 2016 – September 30, 2016.

Commission due - \$ 1.87
Costs - \$ 0.00 (postage and/or costs)
Total Due - \$ 1.87

Keystone Collections Group, Current Business Privilege and Mercantile Tax Collector, turned in \$0.00 in Business Privilege and \$0.00 in Mercantile Tax collections plus costs for the collection period September 1, 2016 – September 30, 2016.

Commission due - \$ 0.00
Costs - \$ 0.00
Total Due - \$ 0.00

Keystone Collections Group, Delinquent Act 511 Tax Collector, turned in \$7,341.96 in delinquent Business Privilege Tax and \$2,404.33 in delinquent Mercantile Tax for the collection period of August 26, 2016 – September 25, 2016.

Commission due - \$ 751.53
Costs - \$ 17.21
Total Due - \$ 768.74

A motion was made by Mr. Robb, seconded by Mr. Babyak, to accept the Tax Collectors' Reports and pay the fees due.

Motion carried unanimously.

ENGINEER'S REPORT

Mr. Coffman stated he would submit paperwork for assistance in closing out the Stepanik Road Grant Application for signature. This is a Certificate of Substantial Competition.

Mr. Massung asked if there was any other documents needed to close out the project.

Mr. Coffman noted the general contractor is waiting for 2 forms from sub-contractors which need to be completed and submitted.

Mr. Massung asked Mr. Coffman to check on the status of the forms.

A motion was made by Mr. Babyak, seconded by Mr. Pasternak, accept the Engineer's Report and pay the fees due as submitted on Invoices 316529 and 316530, dated September 21, 2016, totaling \$1,223.76.

Motion carried unanimously.

SOLICITOR'S REPORT

Mr. Boring noted an Executive Session would be held right after the conclusion of the Regular Meeting. He stated the motion to adjourn would be made at the close of the Executive Session.

Mr. Boring indicated he was asked to check on the Wildlife RPF.

Ms. Greenland noted the Borough received notice from the officer, who has indicated as of November 1 he will no longer be picking up road kill deer. The officer has provided the Borough with phone number for Penn DOT which will be picking up road kill deer along state maintained road and the Game Commission which will pick up road kill deer along Borough maintained roads.

A motion was made by Mr. Babyak, seconded by Mr. Pasternak, to accept the Solicitor's Report and pay the fees due to Dodaro, Matta & Cambest for September Services in the amount of \$4,347.76.

Motion carried unanimously.

ANIMAL CONTROL OFFICERS' REPORTS

Mr. Nagy read Animal Control and Wildlife Officer's Reports for the month of September.

Dave Collura – Wildlife Control, September 2016

	Live Trap	Road Kill	Disposal After Hours Calls
Deer	0	3	3
Bats	0	0	
Birds/Fowl/Turkey	0	0	
Cats	0	2	
Chipmunk	0	0	
Groundhogs	22	11	
Opossums	8	5	
Rabbits	0	2	
Raccoons	32	13	
Skunks	9	1	
Squirrels	10	2	
Snakes	0	0	
Turtles	0	0	

Total Due	\$350.00	\$140.00	\$ 60.00
Grand Total: \$550.00			

A motion was made by Mr. Nagy, seconded by Mr. Robb, to accept the Wildlife Control officer's report for the months of September and pay the fees due of \$550.00.

Motion carried unanimously.

Gaydos-Behanna Kennel - Animal Control, September 2016

Number of Animals Humanely Disposed of	0	
Number of Animals Turned over to WOASH	0	
Number of Dogs Returned to Owners	0	
Number of Calls Answered from Residents	0	
Number of Calls Answered from Municipal Officers	2	
Dead Animal Pickup	1	\$ 45.00
Number of Persons Information Signed Against	0	
Number of Citations Issued	0	
Number of Claims to State for Housing	0	
After Hour Call(s)		\$ 25.00
Monthly Fee		\$ <u>75.00</u>
Total Due		\$145.00

A motion was made by Mr. Nagy , seconded by Mr. Babyak, to accept the Animal Control officer's reports for the month of September and paying the fees due of \$145.00.

Motion carried unanimously.

RESOLUTIONS AND ORDINANCES

Mr. Boring read Resolution No. 4087 by short title for adoption.

R-4087 Slum Blight

A motion was made by Mr. Robb, seconded by Mr. Pasternak, to adopt Resolution No. 4087 as just read by Mr. Boring.

Motion carried unanimously.

Mr. Massung declared Resolution No. 4087 adopted.

Mr. Boring read Resolution No. 4088 by short title for adoption.

R-4088 CDBG Demolition Concurring

A motion was made by Mr. Babyak, seconded by Mr. Pasternak, to adopt Resolution No. 4088 as just read by Mr. Boring.

Motion carried unanimously.

Mr. Massung declared Resolution No. 4088 adopted.

COMMUNICATIONS

NEW BUSINESS

OLD BUSINESS

None

ADJOURNMENT

Council did not adjourn at this time. Council met in Executive Session immediately following the close of the Regular Meeting, which was opened to the public.

The public portion of the meeting ended at 8:27.

Date Approved

Borough Secretary