

**MINUTES OF THE REGULAR MEETING  
OF WHITE OAK BOROUGH COUNCIL  
HELD MONDAY, MAY 16, 2016 AT 8:00 P.M.**

**CALL TO ORDER**

Mr. Massung, President of Council, called the Regular Meeting to order at 8:00 p.m.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was given.

**ROLL CALL**

Attending were Council members: Edward Babyak, Richard Bryce, Charles Davis, Ronald Massung, Joseph Nagy, David Pasternak and Kenneth Robb. Also attending were Mayor Ina Marton, Solicitor Krisha DiMascio, Daniel Coffman, Engineer Representative and Borough Secretary Nancy Greenland.

**MINUTES**

There following Minutes were submitted for approval at this time.

Workshop Meeting - April 18, 2016  
Regular Meeting - April 18, 2016  
Workshop Meeting - May 4, 2016

A motion was made by Mr. Babyak, seconded by Mr. Pasternak, to approve the minutes as presented.

Motion carried unanimously.

**EXECUTIVE SESSION**

Mrs. DiMascio stated an Executive Session was held at the Workshop earlier this month both before and after the public meeting.

**PUBLIC COMMENTS**

**Mr. Kevin            1133 Lincoln Way**

Mr. Kevin indicated he was requesting forgiveness on the fees, penalty/interest as fee charges for a delinquent garbage invoice. He noted he purchased the property in 2013 and was not told he needed to pay the fee for the resident unit above his commercial offices. He stated he is

looking to put a new tenant in one of the commercial units but can get an occupancy because there is a lien on the property. He noted he would start paying for the residential unit in 2016.

He also noted he had paid a fee for a sign permit and his original check was returned NSF. A new check was issued and cashed along with the original check being submitted a second time. He stated he has been trying for about 5 weeks to get a refund from the original check.

Ms. DiMascio noted the lien cannot be removed until the fees are paid in full and under current law the Borough can not issue any building or occupancy permits.

## **PRESIDENT'S REPORT**

Mr. Massung noted the annual Memorial Day Parade is set for the Monday, May 30. The parade will start at 12:30 p.m.

Mr. Massung advised the Stepanik Road Embankment Failure Project has been completed. A walk through was done earlier this month.

Mr. Massung commented the Lincoln Way Widening Project is moving along. It is anticipated that paving should be completed before Memorial Day.

## **MAYOR'S REPORT**

Mayor Marton gave the April 2016 Stat Report. The report is available in the police office for review.

Arrests:	25 (24 adults/1 juveniles)
Assault	3* (one also charged with Public drunkenness & liquor law violation and one also charged with criminal mischief)
Bad Checks	1
Disorderly Conduct	2* (one also charged with Public drunkenness)
Drug Offenses	4 (one also charged with Forgery)
DUI	2* (one also charged with criminal mischief)
Hindering Apprehension /Prosecution	1
Liquor Law Violations	2
Theft	9
Summary Traffic Violations	65
Total Incidents	792

## **FINANCE REPORT**

Mr. Pasternak, Chairperson, read the April 2016 Treasurer's Report

Fund Name	GL #	Beg Balance	Revenues	Expenditures	End Balance
General Fund-PNC	102000	755,073.34	663,329.76	606,058.15	812,344.95
-S&T	109000	352,448.86	2.90	0.00	352,451.76
-	116000	4,016.88	22,307.18	0.00	26,324.06
PNC(escrow)					
Fire Fund – PNC (RVFC)	100010	12,500.00	0.00	1,617.70	10,882.30
PNC (RVFC)	101000	168,528.03	40.06	0.00	168,568.09
PNC (WO#1)	102002	189,389.42	37.52	3.00	189,423.94
Post Retirement - PNC	100000	679,134.92	7.07	660,000.00	19,141.99
1 <sup>st</sup> Comm	103001	0.00	660,054.25	3.00	660,051.25
Solid Waste – PNC	102003	510,697.58	70,138.37	0.00	580,835.95
Pool – PNC	100008	109,003.15	825.00	60.09	109,768.06
Capital Projects – PNC	102004	452,355.22	17.92	0.00	452,373.14
Liquid Fuels – PNC	102005	252,460.84	10.00	0.00	252,470.84
Construction Fund – 1 <sup>st</sup> Comm	103000	0.00	1.00	0.00	1.00

A motion was made by Mr. Pasternak, seconded by Mr. Davis, to approve the Treasurer's Report for the month of April, 2016.

Motion carried unanimously. (Roll Call Vote)

#### **HEALTH, ENVIRONMENT AND CABLE**

Mr. Nagy, Chairperson, stated he was presenting a motion for consideration.

A motion was made by Mr. Nagy, seconded by Mr. Robb, to satisfy the following liens – these have been paid in full:

Name of Owner	Address	Lot and Block	Lien Number
Sherry A Sinkler-Wright	1705 Vermont Ave	0550-P-000680	GD 16-002383
Timothy Golik	1216 High St	650-G-00329	GD 16-002430
G Kinkaid	1245 Clark St	0553-C-00275	GD 16-002546
Matt Kopchinski	114 Daren CT	0462-M-00320	GD 11-21597
			GD 16-4495
Sidney Pope	1154 Lincoln Way	0461-G-00161	GD 11-21876
			GD 16-004504
Karen R Keller & Sandra Ann Carstensen	2994 Stewartville Hollow Rd	0649-H-00214	GD 16-002752
Linda Thomas	1109 Prescott St	0461-P-00040	GD 11-454
Kristen Pastorik	195 Carmella Dr	0549-P-00011	GD 16-006292
F Radinovic	1125 Monongahela Blvd.	0461-K-00128	GD 16-006384
Sun Investment Pro	1103 Monongahela Blvd	0461-K-00164	GD 16-006377
James Moorhead	801 Maple St.	0460-R-00305	GD 10-23930

Eugene & Bonnie Cottone	2023 Cypress Dr.	0551-E-00102	GD 16-006288
Shawn Shiffler	1609 Summitt St	0461-S-00068	GD 16-006329
Joseph Bernard	1321 California Ave	0461-H-00189	GD 16006318
Michael D. Volpe	545 McCully St	0461-K-00042	GD 11-22551
Mack L & Renee D. Hoots	1610 Fawcett Ave.	0461-S-00107	GD 16-004469

Motion carried unanimously.

Mr. Nagy thanked the staff, fire and ems personnel for their assistance in making the Borough's annual clean-up day a success.

## **PARKS AND RECREATION**

Mr. Robb, Chairperson, stated he was presenting a motion for consideration.

A motion was made by Mr. Robb, seconded by Mr. Babyak, authorizing the proper officials to enter into an agreement with Pyrotechnico for a fireworks display to be set off on Community Day. Cost not to exceed \$8,800.00.

Motion carried unanimously.

Mr. Massung noted there was nothing to report under this committee at this time.

## **PLANNING, ZONING AND CODE ENFORCEMENT**

Mr. Davis noted the monthly report for this committee were available during normal business hours.

## **PUBLIC SAFETY**

Mr. Babyak, Chairperson, read a letter of appreciation for Officer Steven Bell for his many contributions in training of his fellow officers. Noting Bell is not only the Narcotics Detective but also the department's firearms instructor. On his own time he has put in countless hours of research equipment and staying on top of the latest training procedures. The Department has gone to standardized weapons, patrol rifles with the latest technology and less than lethal "bean bag" shotguns. With the assistance of EMS a Gunshot Trauma class was developed. He is also certified in A.L.I.C.E. which stands for Alter, Lockdown, Information, Counter and Evacuate. This training increases the chances of survival to the public during an active shooter situation. He was also instrumental in development of a policy for the administration of naloxone, which counteract opioids overdoses.

## **PUBLIC WORKS**

Mr. Bryce stated the monthly activity report was available for review during normal business hours.

Mr. Bryce indicated the crew is currently painting the walls of the structure in preparation for the upcoming swimming season.

## TAX COLLECTOR'S REPORT

### Current Real Estate

Lisa Pitchford, Current Tax Collector, turned in \$480,431.29 on the 2016 Tax Duplicate, for the period of April 1, 2016 – April 30, 2016.

Commission Due: \$3,532.50 (942 Accounts X \$3.75 per line)

Assessed Value	\$385,859,157.00
Exonerations (Less)	\$ 190,100.00
Additions	\$ 260,900.00
Adjusted Value	\$385,929,957.00
Value of Statements	\$ 1,991,398.58
Act 77 (Less)	\$ 48,792.46
Corrected Value of Statements	\$ 1,942,606.12
Collected from -4/01/16 – 4/30/16	\$ 470,825.15
Discount (add)	\$ 9,608.54
Less Penalty (sub)	\$ 0.00
Other (over/under) + (overpayment)	\$ 2.40
Total Credited to Duplicate	\$ 480,431.29
Amount Previously Collected	\$ 0.00
Total Collections	\$ 480,431.29
Balance to be collected	\$ 1,462,174.83

### Delinquent/Liened Real Estate

Keystone Collections Group, Delinquent/Liened Real Estate Tax Collector, turned in \$6,213.62 in taxes and costs for the collection period of March 26, 2016 to April 25, 2016.

<b>Commission due</b>	- \$	<b>0.00</b>
<b>Costs</b>	- \$	<b>5.00</b> (Judgement/Lien Satisfaction)
<b>Total Due</b>	- \$	<b>5.00</b>

### Earned Income Tax Collector

Current/Delinquent Earned Income Tax Collector(s), turned in \$47,790.89 in current and delinquent Earned Income Tax for the collection period of April 1, 2016 – April 30, 2016.

<b>Commission due</b>	- \$	<b>626.73</b>
<b>Costs</b>	- \$	<b>72.65</b> (postage and/or costs)
<b>Total Due</b>	- \$	<b>699.38</b>

**Mercantile/Business Privilege and Local Service Tax Collector**

Keystone Collections Group, Current Act 511 Tax Collector, turned in \$1,160.96 in Local Service Tax for the collection period of April 1, 2016 – April 30, 2016.

<b>Commission due</b>	- \$	<b>23.12</b>
<b>Costs</b>	- \$	<b>0.00</b>
<b>Total Due</b>	- \$	<b>23.12</b>

Keystone Collections Group, Current Business Privilege and Mercantile Tax Collector, turned in \$31,132.41 in Business Privilege and \$2,120.00 in Mercantile Tax collections plus costs for the collection period March 26, 2015 – April 25, 2016.

<b>Commission due</b>	- \$	<b>997.58</b>
<b>Costs</b>	- \$	<b>0.00</b>
<b>Total Due</b>	- \$	<b>997.58</b>

Keystone Collections Group, Delinquent Act 511 Tax Collector, turned in \$416.92 in delinquent Business Privilege Tax, \$87.88 in delinquent Mercantile Tax for the collection period of March 26, 2016 - April 25, 2016.

<b>Commission due</b>	- \$	<b>87.88</b>
<b>Costs</b>	- \$	<b>0.00</b>
<b>Total Due</b>	- \$	<b>87.88</b>

A motion was made by Mr. Davis, seconded by Mr. Pasternak, to accept the Tax Collectors' Reports and pay the fees due.

Motion carried unanimously.

**ENGINEER'S REPORT**

Mr. Coffman stated the he had given his report during the work shop meeting.

A motion was made by Mr. Robb, seconded by Mr. Nagy, to accept the Engineer's Report given during the Workshop.

**SOLICITOR'S REPORT**

Mrs. DiMascio noted she would present one resolution for consideration, later in the meeting.

A motion was made by Mr. Robb, seconded by Mr. Pasternak, to accept the Solicitor Report and Report and pay the fees due to Krisha DiMascio of Dodaro, Matta & Cambest for April Services, totaling \$5,096.87, dated May 13, 2016.

Motion carried unanimously.

**ANIMAL CONTROL OFFICERS' REPORTS**

A motion was made by Mr. Nagy, seconded by Mr. Babyak, authorizing payment to Dave Collura for Wildfire Control Services for the month of April, 2016, in the amount of \$610.00

**Dave Collura** – Wildlife Control, Services Rendered in April 2016.

	Live Trap	Road Kill	Disposal and After Hours Calls
Deer	0	0	6
Bats	0	0	
Birds/Fowl/Turkey	0	0	
Cats	0	0	
Chipmunk	0	0	
Groundhogs	8	7	
Opossums	4	3	
Rabbits	0	2	
Raccoons	11	9	
Skunks	5	1	
Squirrels	0	0	
Snakes	0	0	
Turkey	0	1	
Turtles	0	0	
<b>Total Due</b>	<b>\$350.00</b>	<b>\$140.00</b>	<b>\$ 120.00</b>

**Grand Total: \$610.00**

A motion was made by Mr. Nagy, seconded by Mr. Davis, authorizing payment to Gaydos – Behanna Kennel for Animal Control Services for the months of March and April, 2016, in the amounts of \$75.00 and \$100.00 respectively.

**Gaydos-Behanna Kennel**

	<b>MARCH</b>	<b>APRIL</b>
Number of Animals Humanely Disposed of	0	0
Number of Animals Turned over to WOASH	0	0
Number of Dogs Returned to Owners	0	0
Number of Calls Answered from Residents	0	0
Number of Calls Answered from Municipal Officers	0	1
Dead Animal Pickup	0	0
Number of Persons Information Signed Against	0	0
Number of Citations Issued	0	0
Number of Claims to State for Housing	0	0

Monthly Fee	75.00	75.00
Chargeable Calls (1x\$25.00)	0.00	25.00
<b>TOTAL DUE</b>	<b>75.00</b>	<b>100.00</b>

Motion carried unanimously.

**RESOLUTIONS AND ORDINANCES**

Ms. DiMascio read Resolution No. 4083 by short title for adoption.

**R-4083 REAL ESTATE TAX REFUND**

A motion was made by Mr. Pasternak, seconded by Mr. Davis, to adopt Resolution No. 4083.

Motion carried unanimously.

Mr. Massung declared Resolution No. 4083 adopted.

**COMMUNICATIONS**

NONE

**NEW BUSINESS**

A motion was made by Mr. Pasternak, seconded by Mr. Davis, authorizing Change Order #1, for the Stepanik Road Stabilization Project, in the amount of \$720.00 for installation of longer guiderail posts.

Motion carried unanimously.

A motion was made by Mr. Davis, seconded by Mr. Babyak, authorizing payment, in the amount of \$13,423.50, to Wheels Mechanical, for Contract C of the Community Center Project, this represents Application #3.

Motion carried unanimously.

A motion was made by Mr. Pasternak, seconded by Mr. Bryce, authorizing payment in the amount of \$45,528.19, to Allegheny City Electric, for Contract D of the Community Center Project, this represents Application #5.

Motion carried unanimously.

A motion was made by Mr. Pasternak, seconded by Mr. Robb, authorizing a change order for a new water pressure regulation at WOAA, cost not to exceed \$1,256.00.

Motion carried unanimously.

**OLD BUSINESS**

NONE

**ADJOURNMENT**

A motion was made by Mr. Pasternak, seconded by Mr. Bryce, to adjourn.

Motion carried unanimously.

Meeting adjourned at 8:24 p.m.

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Date Approved

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Borough Secretary