

**MINUTES OF THE REGULAR MEETING  
OF WHITE OAK BOROUGH COUNCIL  
HELD MONDAY, FEBRUARY 20, 2017 AT 8:00 P.M.**

**CALL TO ORDER**

Mr. Massung, President of Council, called the Regular Meeting to order at 8:00 p.m.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was given.

**ROLL CALL**

Attending were Council members: Edward Babyak, Richard Bryce, Charles Davis, Ronald Massung, Joseph Nagy, David Pasternak and Ken Robb. Also attending were Mayor Ina Marton, Solicitor Krisha DiMascio, Engineer Michael Glister, Borough Manager John Palyo, and Borough Secretary Nancy Greenland.

**MINUTES**

Workshop Meeting, December 19, 2016  
Regular Meeting, December 19, 2016  
Workshop Meeting, January 16, 2017  
Regular Meeting, January 16, 2017  
Workshop Meeting, February 1, 2017

A motion was made by Mr. Pasternak, seconded by Mr. Robb, to approve the Minutes as presented. Motion carried with Mr. Bryce abstaining due to absence from the meetings.

**EXECUTIVE SESSION**

Ms. DiMascio stated an Executive Session was held at the Workshop Session meeting at which time personnel matters as well as potential litigation were discussed.

**PUBLIC COMMENTS**

Joseph Hoffman – 119 Heatherlynn Court  
“Fallen Vietnam Veterans, The McKeesport 23”

Mr. Hoffman indicated he represented a group of veterans, who are working to have a memorial for 23 young men killed in Vietnam between the December 5, 1965 and December 26, 1971. These fallen heroes are known as the McKeesport 23, as they all graduated from McKeesport High (Area) School and represent 15 members of the Army, 6 Marines, 1 from the Navy and 1 service man from Air Force. The group raised funds to purchase a granite monument which will be dedicated on May 13 at noon. The event will be held in the auditorium at the high school

where 10 family members, of these fallen service men will talk about their lost family member before moving to the court yard for the unveiling and dedication of the monument.

He invited all of the officials and residents of the Borough to attend.

He noted Lt. Richard M. Arnavitz, whose family lived on California Ave, in White Oak was killed in Vietnam. The Lt. was assisting a medical helicopter to land for the injured soldier evacuation by using a strobe light to guide the helicopter in during the night and was struck down by a sniper. Lt. Arnavitz who was the first Jewish cadet at Valley Forge Military Academy, was posthumously award the Silver Star, the third highest citation in the military, for his action.

**PRESIDENT’S REPORT**

Mr. Massung introduced John Palyo, Borough Manager. He stated this is his second week on the job and we hope he will pay for himself by finding grants and cutting costs.

**MAYOR’S REPORT**

Mayor Marton gave the January 2017 Stat Report for the Police Department.

Arrests: 22 (19 adult/3 juvenile)

Assault	4
Burglary	2
Drug Offenses	4
Two defendants also charged with Public Drunkenness	
DUI	
One defendant also charged with Title 35 drug offense (possession heroin)	
Liquor law Violations	2
Two defendants also charged with curfew violation	
Theft	7
One defendant also charged with possession of drug paraphernalia	
One defendant also charged with unauthorized use of motor vehicle	
Summary Traffic Violations	48
<b>TOTAL INCIDENTS:</b>	<b>613</b>

**FINANCE REPORT**

Mr. Pasternak, Chairperson, stated he had several motions to present.

**Treasurer’s Report – January 2017**

Fund Name	GL #	Beg Balance	Revenues	Expenditures	End Balance
General Fund-PNC	102000	1,391,200.21	201,760.20	365,517.11	1,227,443.30
-S&T	109000	352,475.32	2.70		352,478.02
-	116000	25,332.90	0.68	22,306.26	3,027.32
PNC(escrow)					

Fire Fund – PNC (RVFC)	100010	3,859.33		1,351.33	2,508.00
PNC (RVFC)	101000	142,684.84	40.46		142,725.30
PNC (WO#1)	102002	14,551.55	2.49	228.00	14,326.04
Post Retirement - PNC	100000	19,148.40	0.78	3,150.00	15,999.18
1 <sup>st</sup> Comm	103001	660,719.11	84.18		660,803.29
Solid Waste – PNC	102003	370,191.94	172,234.49	48,082.88	494,343.55
Pool – PNC	100008	138,088.08		4,223.60	133,864.48
Capital Projects – PNC	102004	274,611.25	12.02	909.11	273,714.16
Liquid Fuels – PNC	102005	183,813.99	7.90	8,059.81	175,762.08
Construction Fund – 1 <sup>st</sup> Comm	103000	92.27	0.00	0.00	92.27

A motion was made by Mr. Pasternak, seconded by Mr. Davis, to accept the January 2017 Treasurer's Report.

Motion carried unanimously.

### Inter-fund Transfers – JANUARY 2017

From	To	Amount
Capital Projects	General Fund	964.50
Liquid Fuels	General Fund	37,125.51
Solid Waste	General Fund	46,977.77
Pool & Park	General Fund	16,527.55
Fire Fund (WO#1)	General Fund	0.00
Fire Fund (Rainbow	General Fund	0.00
Post Retirement	General Fund	0.00
Escrow	General Fund	0.00

A motion was made by Mr. Pasternak, seconded by Mr. Davis, to approve the transfer between funds request for January 2017.

Motion carried unanimously.

### **Health & Environment**

Mr. Nagy, Chairperson, advised there would be not delay in the garbage collection due to the Presidents' Day Holiday, today, but there would be a one day delay in the recycling collection.

A motion was made by Mr. Nagy, seconded by Mr. Babyak, authorizing the proper officials to satisfy the following liens for delinquent garbage fees. These liens have been paid in full.

<b>Federal Home Loan (Janet C. Jenkins and Jenny M. Jenkins</b>	<b>129 Carmella Dr.</b>	<b>550-A-78</b>	<b>GD-16-002748</b>

Stacey L Shipley	225 Carmella Dr	549-J-242	GD-16-006295
Steven A. Staniech and Katherine A. Staniech	2906 Skelly St.	461-C-128	GD-16-004525
Susan Alice Burnett	2511 Poinsettia Dr	552-A-132	GD-11-20730
			GD-16-006370

Motion carried unanimously.

## **PARKS AND RECREATION**

Mr. Robb, Chairperson, stated he had a motion to present.

A motion was made by Mr. Robb, seconded by Mr. Bryce, to accept a donation to cover the cost of a bench in memory of Lilly Baron. The bench materials and location must receive final approval from Council and will be installed by borough personnel.

Motion carried unanimously.

## **PLANNING, ZONING AND CODE ENFORCEMENT**

Mr. Davis, Chairperson, noted the monthly code/permit report was available for review during normal business hours.

A motion was made by Mr. Davis, seconded by Mr. Babyak, to give final approval of the site plan for Classic Development's Professional Office Building to be constructed at the corner of Lincoln Way and Kelly Street. This approval is contingent upon the sub-division being recorded with Allegheny County.

Motion carried unanimously.

## **PUBLIC SAFETY**

Mr. Babyak, Chairperson, stated the department will be holding the annual Cops and Kids Basketball Program. The event will be held on the following Wednesdays, March 1, 8, 15 and 22 at McClure gym from 6:30 to 8:00 p.m.

Mr. Babyak announced the department will be holding its annual Tips for Cops Even on Monday, February 27, from 5:30 to 9:00 p.m. The event is being held at Twin Oaks and all proceeds will go to the local food bank sponsored by Sampson Mills Church.

## **PUBLIC WORKS**

Mr. Bryce, Chairperson, noted the monthly activity report was available for review during normal business hours.

## TAX COLLECTOR'S REPORT

### Current Real Estate

Lisa Pitchford, Current Tax Collector, turned in \$0.00 on the 2016 Tax Duplicate, for the period of January 1, 2017 – January 31, 2017.

Commission Due: \$0.00 (0 Accounts X \$3.75 per line)

Assessed Value	\$385,859,157.00
Exonerations (Less)	\$ 2,768,833.00
Additions	\$ 1,103,600.00
Adjusted Value	\$384,193,924.00
Value of Statements	\$ 1,982,440.65
Act 77 (Less)	\$ 49,163.50
Act 77 (Revoked/Add)	\$ 948.31
Corrected Value of Statements	\$ 1,934,225.46
Collected from –1/01/17 – 1/31/17	\$ 0.00
Discount (add)	\$ 0.00
Less Penalty (sub)	\$ 0.00
Other (over/under) + (overpayment)	\$ 0.00
Total Credited to Duplicate	\$ 0.00
Amount Previously Collected	\$ 1,844,340.72
Total Collections	<u>\$ 1,844,340.72</u>
Balance to be collected	\$ 89,884.74

### Delinquent/Liened Real Estate

Keystone Collections Group, Delinquent/Liened Real Estate Tax Collector, turned in \$9,553.02 in taxes and costs for the collection period of January 1, 2017 to January 25, 2017.

**Commission due - \$ 387.63**

**Costs - \$ 31.40 (court refund/130 letters)**  
**Total Due - \$ 419.03**

### Earned Income Tax Collector

Current/Delinquent Earned Income Tax Collector(s), turned in \$46,240.60 in current and delinquent Earned Income Tax for the collection period of January 1, 2017 – January 31, 2017.

**Commission due - \$ 589.81**  
**Costs - \$ 399.57 (postage and/or costs)**  
**TCC Annual Fee - \$ 0.00**  
**Total Due - \$ 980.38**

### Mercantile/Business Privilege and Local Service Tax Collector

Keystone Collections Group, Current Act 511 Tax Collector, turned in \$400.24 in Local Service Tax for the collection period of January 1, 2017 – January 31, 2017.

<b>Commission due</b>	- \$	<b>7.95-</b>
<b>Costs</b>	- \$	<b>0.00</b> (postage and/or costs)
<b>Total Due</b>	- \$	<b>7.95</b>

Keystone Collections Group, Current Business Privilege and Mercantile Tax Collector, turned in \$0.00 in Business Privilege and \$0.00 in Mercantile Tax collections plus costs for the collection period January 1, 2017 – January 25, 2017.

<b>Commission due</b>	- \$	<b>0.00</b>
<b>Costs</b>	- \$	<b>0.00</b>
<b>Total Due</b>	- \$	<b>0.00</b>

Keystone Collections Group, Delinquent Act 511 Tax Collector, turned in \$830.77 in delinquent Business Privilege Tax and \$0.00 in delinquent Mercantile Tax for the collection period of January 1, 2017 – January 25, 2017.

<b>Commission due</b>	- \$	<b>166.15</b>
<b>Costs</b>	- \$	<b>0.00</b>
<b>Total Due</b>	- \$	<b>166.15</b>

A motion was made by Mr. Pasternak, seconded by Mr. Babyak, to accept the Tax Collectors' Reports and pay the fees due.

Motion carried unanimously.

### **ENGINEER'S REPORT**

Mr. Glistler indicated he had presented his report to Council during the Workshop Meeting.

A motion was made by Mr. Babyak, seconded by Mr. Nagy, to accept the Engineer's Report and pay the fees due to The Gateway Engineers, Inc. for services rendered in through January 14, 2017 on Invoice s 238582 and 238583, dated January 20, 2017, totaling \$1,858.25.

Motion carried unanimously.

Mr. Glistler conducted a presentation for MS4 Public Education and Outreach.

(See attached)

### **SOLICITOR'S REPORT**

Ms. DiMascio noted she gave her report in Executive Session and during the Workshop meeting

A motion was made by Mr. Babyak, seconded by Mr. Robb, to accept the Solicitor's Report and pay the fees due to Dodaro, Matta & Cambest for services rendered in January, Invoice #15242, dated February 15, 2017, in the amount of \$2,836.00.

Motion carried unanimously.

**ANIMAL CONTROL OFFICERS' REPORTS**

Mr. Nagy read Animal Control and Wildlife Officer's Reports for the month of November.

**Dave Collura – Wildlife Control, January 2017**

	Live Trap	Road Kill
Bats	0	0
Birds/Fowl/Turkey	0	0
Chipmunk	0	0
Groundhogs	0	0
Opossums	3	4
Rabbits	0	3
Raccoons	9	6
Skunks	1	1
Squirrels	0	2
Snakes	0	0
Turtles	0	0
<b>Total Due</b>	<b>\$350.00</b>	<b>\$140.00</b>

**Grand Total: \$490.00**

A motion was made by Mr. Nagy, seconded by Mr. Davis, to accept the Wildlife Control officer's report for the months of January and pay the fees due of \$490.00.

Motion carried unanimously.

**Gaydos-Behanna Kennel - Animal Control, January 2017**

Number of Animals Humanely Disposed of	0
Number of Animals Turned over to WOASH	0
Number of Dogs Returned to Owners	0
Number of Calls Answered from Residents	0
Number of Calls Answered from Municipal Officers	1
Dead Animal Pickup	0
Number of Persons Information Signed Against	0
Number of Citations Issued	0
Number of Claims to State for Housing	0
After Hour Call(s)	
Monthly Fee	<u>\$ 75.00</u>

**Total Due**

**\$ 75.00**

A motion was made by Mr. Nagy, seconded by Mr. Babyak, to accept the Animal Control officer's reports for the month of January and paying the fees due of \$75.00.

Motion carried unanimously.

**RESOLUTIONS AND ORDINANCES**

Ms. DiMascio read Ordinance 2017-1 by short title for adoption.

**O-2017-1     2017 Salary Ordinance**

A motion was made by Mr. Babyak, seconded by Mr. Bryce, to adopt Ordinance No. 2017-1 as just read by Ms. DiMascio.

Motion carried unanimously.

Mr. Massung declared O-2017-1 adopted.

Ms. DiMascio read Resolution 2017-2 by short title for adoption.

**R-2017-2     Real Estate Tax Refund (7,566.33)**

A motion was made by Mr. Davis, seconded by Mr. Pasternak, to adopt Resolution No. 2017-2 as just read by Ms. DiMascio.

Motion carried unanimously.

Mr. Massung declared R-2017-2 adopted.

Ms. DiMascio read Resolution 2017-3 by short title for adoption.

**R-2017-3     Record Disposition**

A motion was made by Mr. Babyak, seconded by Mr. Nagy, to adopt Resolution No. 2017-3 as just read by Ms. DiMascio.

Motion carried unanimously.

Mr. Massung declared R-2017-3 adopted.

**COMMUNICATIONS**

NONE

**NEW BUSINESS**

Mr. Bryce asked Chief Bender if had any information regarding an upcoming Crime Watch meeting.

Chief Bender noted the event is tentatively set for March 22 and it will mainly deal with unlocked vehicles being entered as well as the drug issues which is affect all the municipalities in this area.

**OLD BUSINESS**

NONE

**ADJOURNMENT**

A motion was made by Mr. Nagy, seconded by Mr. Robb, to adjourn into an Executive Session.

Ms. DiMascio commented Council will be taking no official action during this session.

Motion carried unanimously.

A motion was made by Mr. Babyak, seconded by Mr. Bryce, to adjourn the meeting.

Meeting adjourned at 9:47 p.m. following the Executive Session.

\_\_\_\_\_  
Date Approved

\_\_\_\_\_  
Borough Secretary