

**MINUTES OF THE REGULAR MEETING  
OF WHITE OAK BOROUGH COUNCIL  
HELD MONDAY, DECEMBER 19, 2016 AT 8:00 P.M.**

**CALL TO ORDER**

Mr. Massung, President of Council, called the Regular Meeting to order at 8:00 p.m.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was given.

**ROLL CALL**

Attending were Council members: Charles Davis, Ronald Massung, Joseph Nagy, David Pasternak and Ken Robb. Also attending were Mayor Ina Marton, Solicitor Krisha DiMascio, Engineer Michael Glister and Borough Secretary Nancy Greenland.

Council members Edward Babyak and Richard Bryce were absent.

Mr. Massung asked for a motion to hire John Palyo as Borough Manager, effective February 2, 2017 at a salary of \$80,000.00

Motion was made by Mr. Pasternak, seconded by Mr. Davis.

Motion carried unanimously.

**MINUTES**

A motion was made by Mr. Pasternak seconded by Mr. Davis, to approve the following minutes:

Workshop Meeting, November 2, 2016  
Workshop Meeting, November 21, 2016  
Regular Meeting, November 21, 2016

Motion carried unanimously.

**EXECUTIVE SESSION**

Ms. DiMascio stated an Executive Session was held at the Workshop Session and before this meeting at which time personnel matters as well as potential litigation.

**PUBLIC COMMENTS**

No one in the audience wished to speak.

**PRESIDENT’S REPORT**

Mr. Massung had nothing to report at this time.

**MAYOR’S REPORT**

Mayor Marton gave the November 2016 Stat Report for the Police Department.

Arrests: 19 (16 adult/3 juvenile)

Burglary(also charged with Criminal conspiracy & Theft by Unlawful Taking)	3
Drug Offenses (Violation of Title 35)	3
DUI	1
Endangering Welfare of Children(also charged with false reports to law Enforcement)	1
Public Drunkenness (Also charged with possession of drug paraphernalia)	1
Robbery(1 also charged with Reckless Endangering of Another& Resisting arrest) (both charged with Criminal Conspiracy)	2
Theft(1 also charged with Access Device Fraud)	6
Summary Traffic Violations	50
<b>TOTAL INCIDENTS:</b>	<b>624</b>

**FINANCE REPORT**

Treasurer’s Report – November 30, 2016

Fund Name	GL #	Beg Balance	Revenues	Expenditures	End Balance
General Fund-PNC	102000	1,496,477.39	300,121.47	475,993.25	1,320,605.61
-S&T	109000	352,469.23	3.19		352,472.42
-	116000	25,330.83	1.03		25,331.86
PNC(escrow)					
Fire Fund – PNC (RVFC)	100010	9,923.11		5,089.59	4,833.52
PNC (RVFC)	101000	142,614.70	35.07		142,649.77
PNC (WO#1)	102002	177,609.56	36.36	3,126.00	174,519.92
Post Retirement - PNC	100000	19,146.83	0.81	0.79	19,147.62
1 <sup>st</sup> Comm	103001	660,553.51	81.44		660,634.95
Solid Waste – PNC	102003	484,407.69	12,020.79	94,007.71	402,420.68
Pool – PNC	100008	153,098.32		11,110.12	141,988.20
Capital Projects – PNC	102004	307,009.56	12.54	15,082.53	291,939.57
Liquid Fuels – PNC	102005	208,150.76	8.48	16,283.69	191,875.55
Construction Fund – 1 <sup>st</sup> Comm	103000	92.27			92.27

A motion was made by Mr. Pasternak, seconded by Mr. Robb, to approve the Treasurer's Report as of November 30, 2016.

Motion carried unanimously. (Roll Call Vote)

Inter-fund Transfers – November, 2016

From	To	Amount
Capital Projects	General Fund	\$ 17,340.26
Liquid Fuels	General Fund	\$ 8,069.42
Solid Waste	General Fund	\$ 48,493.72
Pool & Park	General Fund	\$ 3,284.22
Fire Fund (WO#1)	General Fund	\$160,000.00

A motion was made by Mr. Pasternak, seconded by Mr. Davis, to authorize the interfund transfer for November 2016 Keystone Collections Group, Delinquent Real Estate Tax Collector to file liens for unpaid 2014 and 2015 Real Estate Taxes.

Motion carried unanimously. (Roll Call Vote)

**HEALTH, ENVIRONMENT AND CABLE**

Mr. Nagy, Chairperson, stated he had a motion to present.

A motion was made by Mr. Nagy, seconded by Mr. Robb to satisfy the following liens – these have been paid in full:

Name of Owner	Address	Lot and Block	Lien Number
Michael & Erin L Volpe	545 McCully St	461-K-42	GD16-014902
			GD16-002693
Michael Mantz	1370 Fawcett Ave.	462-D-92	GD16-004467
Robert W & Michele Tedder	123 Penn Crest Dr.	649-G-248	GD16-002720

Motion carried unanimously.

**PARKS AND RECREATION**

Mr. Robb, Chairperson, stated he had nothing to report at this time.

## PLANNING, ZONING AND CODE ENFORCEMENT

Mr. Davis, Chairperson, noted the monthly code/permit report was available for review during normal business hours and there would be a Planning Commission meeting on Thursday.

## PUBLIC SAFETY

Mr. Babyak, Chairperson, was absent. There was no report.

## PUBLIC WORKS

Mr. Bryce, Chairperson, was absent. There was no report.

## TAX COLLECTOR'S REPORT

### Current Real Estate

Lisa Pitchford, Current Tax Collector, turned in \$9,301.16 on the 2016 Tax Duplicate, for the period of November 1, 2016 – November 30, 2016.

Commission Due: \$97.50 (26 Accounts X \$3.75 per line)

Assessed Value	\$385,859,157.00
Exonerations (Less)	\$ 1,882,783.00
Additions	\$ 1,103,600.00
Adjusted Value	\$385,080,274.00
Value of Statements	\$ 1,987,014.22
Act 77 (Less)	\$ 49,260.87
Corrected Value of Statements	\$ 1,937,753.35
Collected from –11/01/16 – 11/30/16	\$ 9,301.16
Discount (add)	\$ 0.00
Less Penalty (sub)	\$ 845.58
Other (over/under) + (overpayment)	\$ 0.00
Total Credited to Duplicate	\$ 8,455.58
Amount Previously Collected	\$ 1,808,220.74
Total Collections	\$ 1,816,676.32
Balance to be collected	\$ 121,077.03

### Delinquent/Liened Real Estate

Keystone Collections Group, Delinquent/Liened Real Estate Tax Collector, turned in \$357.20 in taxes and costs for the collection period of October 26, 2016 to November 25, 2016.

**Commission due - \$ 0.00**

**Costs - \$ 202.54 (satisfaction/3 Civil Complaints)**  
**Total Due - \$ 202.54**

**Earned Income Tax Collector**

Current/Delinquent Earned Income Tax Collector(s), turned in \$80,981.01 in current and delinquent Earned Income Tax for the collection period of November 1, 2016 – November 30, 2016.

<b>Commission due</b>	- \$	<b>1,151.83</b>
<b>Costs</b>	- \$	<b>76.25</b> (postage and/or costs)
<b>TCC Annual Fee</b>	- \$	<b>0.00</b>
<b>Total Due</b>	- \$	<b>1,228.08</b>

**Mercantile/Business Privilege and Local Service Tax Collector**

Keystone Collections Group, Current Act 511 Tax Collector, turned in \$1,622.73 in Local Service Tax for the collection period of November 1, 2016 – November 30, 2016.

<b>Commission due</b>	- \$	<b>32.74</b>
<b>Costs</b>	- \$	<b>0.00</b> (postage and/or costs)
<b>Total Due</b>	- \$	<b>32.74</b>

Keystone Collections Group, Current Business Privilege and Mercantile Tax Collector, turned in \$0.00 in Business Privilege and \$0.00 in Mercantile Tax collections plus costs for the collection period November 1, 2016 – November 30, 2016.

<b>Commission due</b>	- \$	<b>0.00</b>
<b>Costs</b>	- \$	<b>0.00</b>
<b>Total Due</b>	- \$	<b>0.00</b>

Keystone Collections Group, Delinquent Act 511 Tax Collector, turned in \$3,608.79 in delinquent Business Privilege Tax and \$249.46 in delinquent Mercantile Tax for the collection period of October 26, 2016 – November 25, 2016.

<b>Commission due</b>	- \$	<b>345.70</b>
<b>Costs</b>	- \$	<b>0.00</b>
<b>Total Due</b>	- \$	<b>345.70</b>

A motion was made by Mr. Robb, seconded by Mr. Davis, to accept the Tax Collectors' Reports and pay the fees due.

Motion carried unanimously.

**ENGINEER'S REPORT**

There was no invoice submitted at this time.

**SOLICITOR’S REPORT**

Ms. DiMascio noted she gave her majority of her report in Executive Session. She stated Council had discussed the possible sale of borough property situated at 806 Maple Street. She suggested this item be placed on the agenda for the next workshop. Council should discuss an upset price as well as the procedure for soliciting sealed bids.

A motion was made by Mr. Robb, seconded by Mr. Pasternak, to accept the Solicitor’s Report and pay the fees due to Dodaro, Matta & Cambest for services rendered in November, Invoice #15127, dated December 7, 2016, in the amount of \$3,396.00.

Motion carried unanimously.

**ANIMAL CONTROL OFFICERS’ REPORTS**

Mr. Nagy read Animal Control and Wildlife Officer’s Reports for the month of November.

**Dave Collura – Wildlife Control, November 2016**

	Live Trap	Road Kill
Bats	2*	0
Birds/Fowl/Turkey	0	0
Cats	0	0
Chipmunk	0	0
Groundhogs	1	2
Opossums	5	8
Rabbits	0	2
Raccoons	15	21
Skunks	3	0
Squirrels	0	3
Snakes	0	0
Turtles	0	0
<b>Total Due</b>	<b>\$350.00</b>	<b>\$140.00</b>

\* 2 after hour calls – bats inside Municipal Building

A motion was made by Mr. Nagy, seconded by Mr. Davis, to accept the Wildlife Control officer’s report for the months of November and pay the fees due of \$490.00.

Motion carried unanimously.

**Gaydos-Behanna Kennel - Animal Control, November 2016**

Number of Animals Humanely Disposed of	0	
Number of Animals Turned over to WOASH	0	
Number of Dogs Returned to Owners	0	
Number of Calls Answered from Residents	1	\$ 45.00

Number of Calls Answered from Municipal Officers	2	\$ 90.00
Dead Animal Pickup	0	
Number of Persons Information Signed Against	0	
Number of Citations Issued	0	
Number of Claims to State for Housing After Hour Call(s)	0	
Monthly Fee	<u>\$ 75.00</u>	
<b>Total Due</b>	<b>\$210.00</b>	

A motion was made by Mr. Nagy, seconded by Mr. Babyak, to accept the Animal Control officer's reports for the month of November and paying the fees due of \$210.00.

Motion carried unanimously.

### **RESOLUTIONS AND ORDINANCES**

Ms. DiMascio read Resolution No. 4091 by short title for adoption.

#### **R-4091 REAL ESTATE TAX REFUNDS**

A motion was made by Mr. Davis, seconded by Mr. Robb, to adopt Resolution No. 4091 as just read by Ms. DiMascio.

Motion carried unanimously.

Mr. Massung declared Resolution No. 4091 adopted.

Ms. DiMascio read Resolution No. 4092 by short title for adoption.

#### **R-4092 2017 BUDGET REVENUES/EXPENDITURES APPROPRIATION**

A motion was made by Mr. Robb, seconded by Mr. Pasternak, to adopt Resolution No. 4092 as just read by Ms. DiMascio.

Ms. DiMascio noted the Budget was property presented to Council and advertise for public viewing.

Motion carried unanimously.

Mr. Massung declared Resolution No. 4092 adopted.

Ms. DiMascio read Ordinance No. 4093 by short title for adoption.

#### **O-4093 2017 REAL ESTATE TAX LEVY**

A motion was made by Mr. Pasternak, seconded by Mr. Robb, to adopt Ordinance No. 4093 as just read by Ms. DiMascio.

Ms. DiMascio noted the Budget was property presented to Council and advertise for public viewing.

Motion carried unanimously.

Mr. Massung declared Ordinance No. 4093 adopted.

**COMMUNICATIONS**

NONE

**NEW BUSINESS**

NONE

**OLD BUSINESS**

NONE

**ADJOURNMENT**

A motion was made by Mr. Pasternak, seconded by Mr. Davis, to adjourn.

Motion carried unanimously.

Meeting adjourned at 8:20 p.m.

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Date Approved

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Borough Secretary