

**MINUTES OF THE REGULAR MEETING  
OF WHITE OAK BOROUGH COUNCIL  
HELD MONDAY, AUGUST 15, 2016 AT 8:00 P.M.**

**CALL TO ORDER**

Mr. Massung, President of Council, called the Regular Meeting to order at 8:00 p.m.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was given.

**ROLL CALL**

Attending were Council members: Edward Babyak, Richard Bryce, Charles Davis, Ronald Massung, Joseph Nagy, and Ken Robb. Also attending were Mayor Ina Marton, Solicitor Krisha DiMascio, Daniel Coffman, Engineer Representative and Borough Secretary Nancy Greenland.

Council member David Pasternak was absent.

**MINUTES**

None submitted for approval at this time.

**EXECUTIVE SESSION**

Mrs. DiMascio stated an Executive Session was held at the Workshop Session and before this meeting at which time personnel matters were discussed.

**PUBLIC COMMENTS**

Edward Scott – 1470 Craig Drive, North Huntingdon, PA 15642

Mr. Scott stated he applied for a permit to construct a garage and was advised it application needed to go before the Zoning Hearing Board. He was required to pay a fee of \$350.00 to file the application plus \$1,000.00 escrow. He asked what services/fees were covered by the application fee. He stated if the Borough charges close to \$2,000 for this no one will want to build anything in the Borough.

Ms. DiMascio advised Mr. Scott when she spoke with him earlier today she stated she would check out as to when the \$350.00 and \$1,000.00 fees were effective and get back to him. She further noted the Borough has no control over the Zoning Hearing Board.

Jonathan Stark – 1664 Fawcett Avenue, White Oak, PA 15131

Mr. Stark indicated that several years ago he inquired about purchasing 806 Maple Street (old municipal/ems building), but nothing ever came of it.

Ms. DiMascio stated Council did discuss this during the workshop session and there may be a clause in the deed that requires the property to be given back to the deeding foundation if it is no longer used for municipal purposes. This will be reviewed.

If the Borough does decide to sell the property it must go through a public bid process.

Mr. Stark indicated he was pleased to see the house at 120 Congress was razed. He noted he was interested in purchasing the lot.

Ms. DiMascio noted the Borough does not own the parcel and suggested he contact the property owner regarding a private sell or he could go through the county's vacant land program to purchase it.

Mr. Stark stated he felt that was too expensive.

Ms. DiMascio advised the Borough recently approved joining a Land Banking program which is being sponsored by two local COGs. She noted this program should start up next year.

Kurt Pawlak – 133 Penn Crest Circle, White Oak, PA 15131

Mr. Pawlak stated five (5) years ago the road was paved and it is starting to crack with sections that are pulling up. He stated he did not want to see it go to the point of deterioration it was in before it was paved (yrs. ago). He suggested the Borough put a program in place to keep the roads in shape.

Ms. DiMascio advised she met with Mr. McCabe today and this issue was discussed, about establishing a multi-year schedule. She indicated the Borough relies on the foreman to evaluate the road and determine what needs resurfaced/repared.

David Bradley – 2514 Mohawk Drive, White Oak, PA 15131

Mr. Bradley suggested the Borough consider purchasing a digital sign for meeting announcements since we no longer have a local newspaper.

Ms. DiMascio indicated the local Rotary has proposed such a project, but we don't have a location to erect the sign.

## **PRESIDENT'S REPORT**

Mr. Massung had nothing to report at this time.

**MAYOR'S REPORT**

Mayor Marton gave the July 2016 Stat Report for the Police Department.

Arrests: 18 (15 adult/3 juvenile)

Burglary (defendant also charged with Theft by unlawful taking, theft auto & receiving stolen property)	1
Criminal Conspiracy (Forgery/Theft)	1
Criminal Mischief	3
Criminal Trespass	2
Drug Offenses	4
DUI (One defendant also charged with endangering welfare of children, Violation of controlled substance, drug, devices and cosmetic act)	3*
Harassment	1
Public Drunkenness	1
Theft	2
Summary Traffic Violations	71
<b>TOTAL INCIDENTS:</b>	<b>730</b>

**FINANCE REPORT**

In the absence of Mr. Pasternak, Mr. Robb gave the Finance Report.

Treasurer's Report – July 31, 2016

Fund Name	GL #	Beg Balance	Revenues	Expenditures	End Balance
General Fund-PNC	102000	2,363,252.70	172,627.75	514,794.83	2,021,085.62
-SAT	109000	352,457.64	2.81	0.00	352,460.45
-	116000	27,326.36	1,001.08	0.00	28,327.44
PNC(escrow)					
Fire Fund – PNC (RVFC)	100010	2,231.63	0.00	1,617.70	613.93
PNC (RVFC)	101000	168,653.77	40.09	0.00	168,693.86
PNC (WO#1)	102002	189,498.17	37.53	3.00	189,532.70
Post Retirement - PNC	100000	19,143.62	0.75	0.00	19,144.37
1 <sup>st</sup> Comm	103001	660,219.72	84.11	0.00	660,303.83
Solid Waste – PNC	102003	534,100.99	18,187.70	229.00	552,059.69
Pool – PNC	100008	157,424.40	19,296.67	60.09	176,660.98
Capital Projects – PNC	102004	92,282.53	3.65	0.00	92,286.18
Liquid Fuels – PNC	102005	224,943.47	8.92	0.00	224,952.39
Construction Fund – 1 <sup>st</sup> Comm	103000	153,986.00	0.00	0.00	153,986.00

A motion was made by Mr. Robb, seconded by Mr. Davis, to approve the Treasurer's Report as of July 31, 2015.

Motion carried unanimously. (Roll Call Vote)

A motion was made by Mr. Robb, seconded by Mr. Davis, to transfer \$61,921.95 from the Line Of Credit held with 1<sup>st</sup> Commonwealth to the Borough PNC General Fund, this is to cover construction expenses for the community center for June and July.

Motion carried unanimously. (Roll Call Vote)

A motion was made by Mr. Robb, seconded by Mr. Babyak, to transfer \$51,792.32 from the Solid Waste Fund to the PNC General Fund, to cover expenses paid from the General Fund for June and July.

Motion carried unanimously. (Roll Call Vote)

A motion was made by Mr. Robb, seconded by Mr. Babyak, to transfer \$10,173.96 from the Pool Fund to the PNC General Fund, to cover expenses paid from the General Fund for June and July.

Motion carried unanimously. (Roll Call Vote)

A motion was made by Mr. Robb, seconded by Mr. Babyak, to transfer \$8,695.11 from the Liquid Fuels Fund to the PNC General Fund, to cover expenses paid from the General Fund for June and July.

Motion carried unanimously. (Roll Call Vote)

## **HEALTH, ENVIRONMENT AND CABLE**

Mr. Nagy, Chairperson, stated he had a motion to present and an announcement to make.

A motion was made by Mr. Nagy, seconded by Mr. Davis, to satisfy the following liens – these have been paid in full:

<b>Name of Owner</b>	<b>Address</b>	<b>Lot and Block</b>	<b>Lien Number</b>
Raymond B. Mullen and Deborah L. Mullan	1121 Glass St.	0461-K-00254-0000	GD-11-84
Douglas E. Holt	1612 California Ave.	0550-N-00216	GD16-004549
John Oliver & Cynthia Oliver	2400 Poinsettia Dr.	552-A-222	GD16-002716
Marshall L. Gorr & Rachel F. Johnson	2502 Poinsettia Dr.	0552-A-00241	GD16-002715
Josephine Evans	115 Senate St.	460-P-262	CP2775 July 1963C
John F Shega	602 McKee Road	646-J-167	GD16-002385

Motion carried unanimously.

Mr. Nagy announced Allegheny Health Department is placing rabies pellets for raccoons throughout the county, this program will continue through the end of September.

## **PARKS AND RECREATION**

Mr. Robb, Chairperson, reported the operating hours for the remainder of the pool season:

OPEN – through August 24 (Wed) – Regular Hours 11 am to 7pm

CLOSED – August 25 and 26 (Thurs/Fri)

OPEN – August 27 and 28 (Sat/Sun)

CLOSED – August 29 through September 2 (Mon, Tues, Wed, Thurs, Fri)

OPEN – September 3, 4 and 5 (Sat, Sun, Mon)

He advised this is due to staff issues as the guards are heading back to school.

## **PLANNING, ZONING AND CODE ENFORCEMENT**

Mr. Davis announced the Planning Commission is scheduled to meet on Thursday, September 22 at 6:00 p.m. to approve the minutes from the last meeting held July 20, 2016.

Mr. Davis indicated the Zoning Hearing Board was scheduled to meet on Wednesday, August 10, 2016 at 7:30 pm to consider the application filed with regards to a special exception to house business office, storage of clients' personal furnishing and possessions as well as park commercial vehicles on the open lot area at the old White Oak School property. The applicant has requested a postponement and the hearing has been rescheduled for September 22, 2016 at 7:30 pm.

## **PUBLIC SAFETY**

Mr. Babyak, Chairperson, indicated he had nothing to report at this time.

## **PUBLIC WORKS**

Mr. Bryce stated the monthly Activity Report would be available during normal business hours.

## **TAX COLLECTOR'S REPORT**

### **Current Real Estate**

Lisa Pitchford, Current Tax Collector, turned in \$76,058.98 on the 2016 Tax Duplicate, for the period of July 1, 2016 – July 31, 2016.

Commission Due: \$487.50 (130 Accounts X \$3.75 per line)

Assessed Value	\$385,859,157.00
Exonerations (Less)	\$ 305,500.00
Additions	\$ 1,094,700.00
Adjusted Value	\$386,648,357.00
Value of Statements	\$ 1,991,105.53
Act 77 (Less)	\$ 49,260.87
Corrected Value of Statements	\$ 1,945,844.66
Collected from -6/01/16 - 6/30/16	\$ 76,058.98
Discount (add)	\$ 0.00
Less Penalty (sub)	\$ 0.00
Other (over/under) + (overpayment)	\$ 0.00
Total Credited to Duplicate	\$ 76,058.98
Amount Previously Collected	\$ 1,660,158.46
Total Collections	\$ 1,736,217.44
Balance to be collected	\$ 209,627.22

### **Delinquent/Liened Real Estate**

Keystone Collections Group, Delinquent/Liened Real Estate Tax Collector, turned in \$2,676.81 in taxes and costs for the collection period of July 1, 2016 to July 25, 2016.

<b>Commission due</b>	- \$	<b>0.00</b>
<b>Costs</b>	- \$	<b>0.00</b>
<b>Total Due</b>	- \$	<b>0.00</b>

### **Earned Income Tax Collector**

Current/Delinquent Earned Income Tax Collector(s) turned in \$36,446.43 in current and delinquent Earned Income Tax for the collection period of July 1, 2016 – July 31, 2016.

<b>Commission due</b>	- \$	<b>509.62</b>
<b>Costs</b>	- \$	<b>1.39</b> (postage and/or costs)
<b>TCC Annual Fee</b>	- \$	<b>0.00</b>
<b>Total Due</b>	- \$	<b>511.01</b>

### **Mercantile/Business Privilege and Local Service Tax Collector**

Keystone Collections Group, Current Act 511 Tax Collector, turned in \$491.77 in Local Service Tax for the collection period of July 1, 2016 – July 31, 2016.

<b>Commission due</b>	- \$	<b>9.69</b>
<b>Costs</b>	- \$	<b>0.23</b> (postage and/or costs)
<b>Total Due</b>	- \$	<b>9.92</b>

Keystone Collections Group, Current Business Privilege and Mercantile Tax Collector, turned in \$0.00 in Business Privilege and \$0.00 in Mercantile Tax collections plus costs for the collection period July 1, 2016 – July 31, 2016.

<b>Commission due</b>	- \$	<b>0.00</b>
<b>Costs</b>	- \$	<b>0.00</b>
<b>Total Due</b>	- \$	<b>0.00</b>

Keystone Collections Group, Delinquent Act 511 Tax Collector, turned in \$4,709.93 in delinquent Business Privilege Tax and \$328.42 in delinquent Mercantile Tax for the collection period of July 1, 2016 – July 31, 2016.

<b>Commission due</b>	- \$	<b>425.19</b>
<b>Costs</b>	- \$	<b>0.00</b>
<b>Total Due</b>	- \$	<b>425.19</b>

A motion was made by Mr. Babyak, seconded by Mr. Robb, to accept the Tax Collectors' Reports and pay the fees due.

Motion carried unanimously.

### **ENGINEER'S REPORT**

Mr. Coffman stated he gave his report to Council at the Workshop Meeting and those items outlined continue to be worked on.

A motion was made by Mr. Davis, seconded by Mr. Robb, accept the Engineer's Report and pay the fees due as submitted on Invoice dated July 20, 2016, Invoice 316145, in the amount of \$2,013.31.

Motion carried unanimously.

### **SOLICITOR'S REPORT**

Mrs. DiMascio noted she gave her report during the workshop and Executive Session.

A motion was made by Mr. Robb, seconded by Mr. Babyak, to accept the Solicitor's Report and pay the fees due to Krisha DiMascio of Dodaro, Matta & Cambest for July Services on Invoice dated August 3, 2016, # 1498, in the amount of \$4,298.40.

Motion carried unanimously.

### **ANIMAL CONTROL OFFICERS' REPORTS**

Mr. Nagy read Animal Control and Wildlife Officer's Reports for the month of July.

**Dave Collura** – Wildlife Control, July 2016

	Live Trap	Road Kill	Disposal After Hours Calls
Deer	0	0	6
Bats	0	0	
Birds/Fowl/Turkey	0	0	
Cats	0	1	
Chipmunk	0	0	
Groundhogs	16	9	
Opossums	6	3	
Rabbits	0	2	
Raccoons	31	13	
Skunks	7	0	
Squirrels	0	2	
Snakes	0	0	
Turtles	0	0	
<b>Total Due</b>	<b>\$350.00</b>	<b>\$140.00</b>	<b>\$ 120.00</b>

**Grand Total: \$490.00**

A motion was made by Mr. Nagy, seconded by Mr. Babyak, to accept the Wildlife Control officer's report for the months of July and pay the fees due of \$490.00.

Motion carried unanimously.

**Gaydos-Behanna Kennel - Animal Control, July 2016**

Number of Animals Humanely Disposed of	0	
Number of Animals Turned over to WOASH	0	
Number of Dogs Returned to Owners	1	
Number of Calls Answered from Residents	3	
Number of Calls Answered from Municipal Officers	2	\$ 80.00
Dead Animal Pickup	2	
Number of Persons Information Signed Against	0	
Number of Citations Issued	0	
Number of Claims to State for Housing	0	
After Hour Call(s)		\$ 50.00
Monthly Fee		<u>\$ 75.00</u>
<b>Total Due</b>		<b>\$205.00</b>

A motion was made by Mr. Nagy, seconded by Mr. Davis, to accept the Animal Control officer's reports for the month of July and paying the fees due of \$205.00.

Motion carried unanimously.

**RESOLUTIONS AND ORDINANCES**

Mrs. DiMascio read Resolution No. 4086 by short title for adoption.

**R-4086 REAL ESTATE TAX REFUNDS**

A motion was made by Mr. Robb, seconded by Mr. Babyak, to adopt Resolution No. 4086 as just read by Mrs. DiMascio.

Motion carried unanimously.

Mr. Massung declared Resolution No. 4086 adopted.

**COMMUNICATIONS**

**NEW BUSINESS**

**OLD BUSINESS**

None

**ADJOURNMENT**

A motion was made by Mr. Bryce, seconded by Mr. Babyak, to adjourn.

Motion carried unanimously.

Meeting adjourned at 8:35 p.m.

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Date Approved

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Borough Secretary