

**MINUTES OF THE REGULAR MEETING  
OF WHITE OAK BOROUGH COUNCIL  
HELD MONDAY, APRIL 18, 2016 AT 8:00 P.M.**

**CALL TO ORDER**

Mr. Massung, President of Council, called the Regular Meeting to order at 8:00 p.m.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was given.

**ROLL CALL**

Attending were Council members: Edward Babyak, Richard Bryce, Charles Davis, Ronald Massung, Joseph Nagy, and David Pasternak. Also attending were Mayor Ina Marton, Solicitor Krisha DiMascio, Daniel Coffman, Engineer Representative and Borough Secretary Nancy Greenland.

Council member Kenneth Robb was absent.

**MINUTES**

There were no Minutes submitted for approval at this time.

**EXECUTIVE SESSION**

Mrs. DiMascio stated an Executive Session was held at the Workshop earlier this month.

**PUBLIC COMMENTS**

*David Bradley – 2514 Mohawk Drive*

Mr. Bradley expressed concern over the condition of the property located at 2604 Mohawk Drive. He noted there is a lot of junk blocking the doorway and felt this was a safety issue for the person living in the house.

Mr. Bradley also expressed concern about the house at the corner of Rankin Road and Mohawk Drive. He stated the owner was notified last year about the height of lawn vegetation but only cut the front yard. The back yard was never touched.

Ms. Marton stated she and the newly assigned code official have been taking weekly rides around the Borough. She stated she would make sure these two issues were address over the next two weeks.

Mr. Bradley asked how the Community Center was coming along.

Mr. Coffman stated the project is almost complete. There are a few items to address outside such as paving and installation of a new transformer.

*John Mahan – 2204 Hemlock Drive*

Mr. Mahan asked what the date was for the last approved set of for the Regular Meeting, nothing he stopped in last week and was told it was September.

Ms. Greenland advised Mr. Mahan that was correct the last approved set of minutes from a Regular Meeting of Council was September 2015.

### **PRESIDENT’S REPORT**

Ms. Noll stated she had nothing to report at this time.

### **MAYOR’S REPORT**

Mayor Marton gave the March 2016 Stat Report. The report is available in the police office for review.

Arrests:	18 (18 adults/0 juveniles)
Assault	2
Drug Offenses	6* (one also charged with DUI)
DUI	1
Ethnic Intimidation	1* (one also charged with retaliation against witness, harassment & Disorderly conduct)
Indirect Criminal Contempt	1 (PFA Violation)
Liquor Law Violations	2
Theft & Related Offenses	5
Summary Traffic Violations	58
Total Incidents	838

### **FINANCE REPORT**

Mr. Pasternak, Chairperson, read the March 2016 Treasurer’s Report

Fund Name/Location	Beginning Balance	Revenues	Expenditures	Ending Balance
General PNC	696,787.61	487,404.96	429,119.23	755,073.34
General S&T	352,445.96			352,445.96
General (escrow) PNC				
Capital Projects	559,527.71	21.84	107,194.33	452,355.22
Liquid Fuels	88,135.56	243,171.45	78,846.17	252,460.84
Pool Fund	112,156.63	300.00.	3,453.48	109,003.15
Solid Waste	385,948.01	218,338.51	93,588.94	510,697.58
Post Retirement	679,106.16	28.76		679,134.92
Fire Fund (RVFC Ck)	1,576.	13261.70	2,337.70	12,500.00
Fire Fund (RVFC MM)	181,745.83	43.90	13,231.70	168,528.03
Fire Fund (WO#1)	189,349.33	40.09		189,389.42

A motion was made by Mr. Pasternak, seconded by Mr. Babyak, to approve the Treasurer's Report for the month of March, 2016.

Motion carried unanimously. (Roll Call Vote)

Mr. Pasternak noted several of the elected officials would be attending the upcoming SRCOG dinner meeting on May 5<sup>th</sup>.

#### **HEALTH, ENVIRONMENT AND CABLE**

Mr. Nagy announced the Annual Clean-up Day for the Borough is set for Saturday, April 30<sup>th</sup>. Anyone interested in participating should report to the pavilion at Heritage Hill Park by 9:30 a.m.

#### **PARKS AND RECREATION**

Mr. Robb, Chairperson, was absent.

Mr. Massung noted there was nothing to report under this committee at this time.

#### **PLANNING, ZONING AND CODE ENFORCEMENT**

Mr. Davis noted the monthly report for this committee were available during normal business hours.

#### **PUBLIC SAFETY**

Mr. Babyak, Chairperson, indicated he had nothing to report at this time.

A motion was made by Mr. Babyak, seconded by Mr. Pasternak, authorizing a letter of intent be issued to Witmer Public Safety to purchase ammo and range supplies, through the SHACOG Joint Purchasing Alliance.

Motion carried unanimously.

## **PUBLIC WORKS**

Mr. Bryce stated the monthly activity report was available for review during normal business hours.

A motion was made by Mr. Bryce, seconded by Mr. Davis, authorizing letters of intent be issued to the following vendors for purchase of various commodities through the SHACOG Joint Purchasing Alliance.

### Road Aggregates

Sciaretti Site Development & Paving  
Hanson Aggregates  
Amerikohl Aggregates  
A & S Landscaping

### Liquid Asphalt

Russell Standard Corp  
Youngwood Paving

### Bituminous Surfacing Material

Hanson Aggregates

### Guide Rails/Posts

Chemung Supply Corp

### Traffic Sign & Posts

Chemung Supply Corp  
Walsh Equipment  
Vulcan Signs  
US Supply

### Cast Iron Frames/Rings

Culverts Inc.  
Neenah Foundry  
EJ USA  
Chemung Supply Corp

### Steel Frames Rings/Grates

Chemung Supply Corp

EJ USA  
Neenah Foundry

Precast Concrete Inlets  
Culverts Inc  
Hampton Concrete  
Wine Concrete Products

Corrugated Metal Pipe  
Culverts Inc.

Plastic Pipe  
Walsh Equipment  
Advanced Drainage  
James M. Cox

Weed Killer  
EH Griffith  
Helena Chemicals

Fertilizer  
Advanced Turf Solutions

Ballfield Mix/Wood Carpeting  
Federouch Landscaping  
A & S Landscaping

Motion carried, with Mr. Bryce abstaining from the vote for Fertilizer, nothing the vendor is his employer.

## **TAX COLLECTOR'S REPORT**

### **Current Real Estate**

### **Current Real Estate**

Lisa Pitchford, Current Tax Collector, turned in \$0.00 on the 2015 Tax Duplicate, for the period of March 1, 2016 – March 31, 2016.

Commission Due: \$0.00 (0 Accounts X \$3.75 per line)

Assessed Value	\$390,220,757.00
Exonerations (Less)	\$ 7,422,900.00
Additions	\$ 2,066,600.00

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Adjusted Value	\$384,864,457.00
Value of Statements	\$ 1,793,468.37
Act 77 (Less)	\$ 45,268.80
Corrected Value of Statements	\$ 1,748,199.57
Collected from – 2/01/16 – 2/29/16	\$ 0.00
Discount (add)	\$ 0.00
Less Penalty (sub)	\$ 0.00
Other (over/under) + (overpayment)	\$ 0.00
Total Credited to Duplicate	\$ 0.00
Amount Previously Collected	\$ 1,677,130.95
Total Collections	\$ 1,677,130.95
Balance to be collected	\$ 71,068.62

### **Delinquent/Liened Real Estate**

Keystone Collections Group, Delinquent/Liened Real Estate Tax Collector, turned in \$11,301.52 in taxes and costs for the collection period of February 26, 2016 to March 25, 2016.

<b>Commission due</b>	- \$	<b>197.71</b>	
<b>Costs</b>	- \$	<b>37.50</b>	(Judgement/Lien Satisfaction)
<b>Total Due</b>	- \$	<b>235.21</b>	

### **Earned Income Tax Collector**

Current/Delinquent Earned Income Tax Collector(s), turned in \$114,821.55 in current and delinquent Earned Income Tax for the collection period of March 1, 2016 – March 31, 2016.

<b>Commission due</b>	- \$	<b>1,438.17</b>	
<b>Costs</b>	- \$	<b>40.76</b>	(postage and/or costs)
<b>Total Due</b>	- \$	<b>1,478.93</b>	

### **Mercantile/Business Privilege and Local Service Tax Collector**

Keystone Collections Group, Current Act 511 Tax Collector, turned in \$132.62 in Local Service Tax for the collection period of March 1, 2016 – March 31, 2016.

<b>Commission due</b>	- \$	<b>1.03</b>	
<b>Costs</b>	- \$	<b>0.61</b>	
<b>Total Due</b>	- \$	<b>1.69</b>	

Keystone Collections Group, Current Business Privilege and Mercantile Tax Collector, turned in \$5,548.17 in Business Privilege and \$2,072.00 in Mercantile Tax collections plus costs for the collection period February 26, 2015 – March 25, 2016.

<b>Commission due</b>	- \$	<b>228.60</b>
<b>Costs</b>	- \$	<b>0.00</b>
<b>Total Due</b>	- \$	<b>228.60</b>

Keystone Collections Group, Delinquent Act 511 Tax Collector, turned in \$1,318.44 in delinquent Business Privilege Tax, \$44.55 in delinquent Mercantile Tax for the collection period of February 26, 2016 - March 25, 2016.

<b>Commission due</b>	- \$	<b>246.91</b>
<b>Costs</b>	- \$	<b>0.00</b>
<b>Total Due</b>	- \$	<b>246.91</b>

A motion was made by Mr. Davis, seconded by Mr. Bryce, to accept the Tax Collectors' Reports and pay the fees due.

Motion carried unanimously.

### **ENGINEER'S REPORT**

Mr. Coffman stated the embankment stabilization project along Stepanik Road is completed. He indicated that within the next several weeks a walk-thru will be conducted to complete the punch list of any outstanding items. He asked for a motion to pay Requisition No. 2 to Geobuild LLC in the amount of \$123,975.00.

A motion was made by Mr. Davis, seconded by Mr. Nagy, to accept the recommendation of Mr. Coffman and pay Requisition No. 2 to Geobuild LLC in the amount of \$123,075.00.

Motion carried unanimously.

Mr. Coffman noted TBI Contracting has submitted Requisition No. 4 in the amount of \$106,134.30. He stated he was recommending payment.

Motion carried unanimously.

Mr. Coffman noted Tedesco Excavating has submitted Requisition No. 5 in the amount of \$10,290.40. He stated he was recommending payment.

Motion carried unanimously.

Mr. Coffman noted Allegheny City Electric has submitted Requisition No. 4 in the amount of \$22,281.25. He stated he was recommending payment.

Motion carried unanimously.

A motion was made by Mr. Pasternak, seconded by Mr. Bryce, to accept the Engineer's Report.

Motion carried unanimously.

### **SOLICITOR'S REPORT**

Mrs. DiMascio noted she would present several invoices for

A motion was made by Mr. Pasternak, seconded by Mr. Davis to accept the Solicitor Report and Report and pay the fees due to Krisha DiMascio of Dodaro, Matta & Cambest for March Services, totaling \$2,824.00, dated April 6, 2016 and \$3,350.00, dated April 18, 2016. She noted the April 18, 2016 invoice is for solicitor fees for filing liens.

Motion carried unanimously.

### **ANIMAL CONTROL OFFICERS' REPORTS**

A motion was made by Mr. Nagy, seconded by Mr. Babyak, authorizing payment to Dave Collura for Wildfire Control Services for the month of March, 2016, in the amount of \$510.00

#### **Dave Collura – Wildlife Control, Services Rendered in March 2016**

	Live Trap	Road Kill	Disposal and After Hours Calls
Deer	0	0	1
Bats	0	0	
Birds/Fowl/Turkey	0	0	
Cats	0	0	
Chipmunk	0	0	
Groundhogs	6	3	
Opossums	4	2	
Rabbits	0	2	
Raccoons	5	9	
Skunks	0	4	
Squirrels	0	0	
Snakes	0	0	
Turkey	0	1	
Turtles	0	0	

**Total Due                      \$350.00                      \$140.00                      \$ 20.00**

**Grand Total: \$510.00**

Motion carried unanimously.

**RESOLUTIONS AND ORDINANCES**

There were no Resolutions or Ordinances to consider for adoption.

**COMMUNICATIONS**

NONE

**NEW BUSINESS**

NONE

**OLD BUSINESS**

NONE

**ADJOURNMENT**

A motion was made by Mr. Pasternak, seconded by Mr. Bryce, to adjourn.

Motion carried unanimously.

Meeting adjourned at 8:32 p.m.

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Date Approved

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Borough Secretary