

**MINUTES OF THE REGULAR MEETING
OF WHITE OAK BOROUGH COUNCIL
HELD MONDAY, MARCH 17, 2008 AT 8:00 P.M.**

CALL TO ORDER

Mr. Petro, President of Council, called the Regular Meeting to order at 8:00 p.m.

PLEDGE OF ALLEGIANCE

Mr. Petro led those attending in the Pledge of Allegiance.

ROLL CALL

Attending were Council members Edward Babyak, Charles Davis, George Dillinger, Ronald Massung, David Pasternak, Jack Petro, Jr. and Kenneth Robb. Also attending were Mayor Ina Jean Marton, Solicitor Terry Leckman, Engineer Representative Donald Hultberg and Borough Secretary Nancy Greenland.

MINUTES

Mr. Petro asked if there were any additions or corrections to the following Minutes:

Workshop Meeting – February 13, 2008

Workshop Meeting – February 18, 2008

Regular Meeting – February 18, 2008

There were none.

A motion was made by Mr. Babyak, seconded by Mr. Massung, to accept the Minutes as presented.

Motion carried unanimously.

EXECUTIVE SESSION

Mr. Leckman stated there were various sessions held and during such sessions pending litigation and personnel matters were discussed.

PUBLIC COMMENTS

No one in attendance spoke during the session.

REPORTS OF CHAIRPERSONS OF STANDING COMMITTEES

President's Report

Mr. Petro noted the Borough offices would be closed on Friday, March 21, 2008 in observance of the Good Friday Holiday.

Mayor's Report

Mayor Marton presented Trish Hroblak, Renea Douglas and Rachael Radovic with Certificates of Appreciation for their assistance in rescuing pets from the Parkledge Arms Apartment Complex fire in North Versailles on December 22, 2007.

Mrs. Marton gave the police activity report for the month of February.

Persons Arrested 20 (17 adult(s)3 juvenile(s))

Criminal Trespass	3
Disorderly Conduct/Public Drunkenness	1
Drug Offenses	12
DUI	1
Liquor Law Violations	2
Theft & Related Offenses	1
Summary Traffic Violations	83
TOTAL INCIDENTS	413

Finance

Mr. Dillinger, Chairperson, stated he had a motion to present for consideration.

Bills-

<u>Fund</u>	<u>Check No.</u>	<u>Amount</u>
General Fund	100132-100247	\$ 98,787.42
Fire Protection		\$ 0.00
Solid Waste	600034-600039	\$ 45,161.56
Pool/Park Fund	8407-8410	\$ 817.31
Capital Expenditures	1161	\$ 1,629.50
Liquid Fuels	633-636	\$ 21,315.07
Total Bills Paid		\$ 167,710.86

Accounts Payable -

<u>Fund</u>	<u>Amount</u>
General Fund	\$ 5,160.48
Fire Protection	\$ 8,365.60
Solid Waste	\$ 0.00
Pool Fund	\$ 0.00
Capital Projects	\$ 0.00
Liquid Fuels	\$ 17,615.98
Total Accounts Payable	\$ 31,142.06

A motion was made by Mr. Dillinger, seconded by Mr. Babyak, to accept the Bills paid in February and the Accounts Payable.

Motion carried unanimously.

HEALTH, ENVIRONMENT AND CABLE

Mr. Davis indicated he had several items to announce and a motion to present.

A motion was made by Mr. Davis, seconded by Mr. Dillinger, to satisfy liens GD96-10741 and GD98-9638 filed against Florence Shoben and Marilyn Shoben – 1601 Summitt Street – Block & Lot 461-S-66 for delinquent garbage fees. The Liens have been paid in full.

Motion carried unanimously.

Mr. Davis announced there would be no delay in the garbage collection on Friday. Good Friday is not a scheduled holiday for the hauling company.

Mr. Davis announced the Rabies Clinic is set for Saturday, May 3, 2008 from 12:00 noon until 2:00 p.m. Charge: White Oak Residents Free -- Non Residents \$10.00. Additional pet inoculations for both residents and non-residents are available for a fee of \$15.00 for each of the following inoculation for dogs DHLPP or Bordetella and for cats the FVRCP or FELV. Proceeds benefit the White Oak Animal Safe Haven.

PARKS AND RECREATION AND COG REPRESENTATIVE

Mr. Pasternak, Chairperson, announced the Recreation Board would be sponsoring an Easter Egg Hunt on Saturday, March 22 at 10:00 a.m. at the pavilion at Heritage Hill Park.

Mr. Pasternak noted the Borough is accepting applications for the position of life guard.

Mr. Pasternak advised the Annual Twin Rivers COG Dinner Meeting is scheduled for Thursday, March 27th. He further noted the Borough would be receiving \$700.00 in funding through a Council of the Arts Grant. The funds will be used to assist in covering a small portion of the expenses associated with Community Day.

Mr. Pasternak indicated Twin Rivers COG was awarded a grant in the amount of \$25,000.00. The funds will be used to assist in the purchase of a new used street sweeper. COG currently has a contract with Penn DOT to sweep Penn DOT right of ways and those funds will be used toward payment of the loan.

Mr. Pasternak recognized Bill Alund for the design of a logo for the Borough's 60th Anniversary.

PLANNING, ZONING AND CODE ENFORCEMENT

Mr. Babyak, Chairperson, stated during the month of February 13 permits were issued for fees totaling \$1,489.90. There were also 13 violation notices issued during the month.

A motion was made by Mr. Babyak, seconded by Mr. Davis, authorizing the proper officials to file liens for the costs associated with demolition against 186 Heckman Road 549-S-060 \$7,500 plus legal/advertising costs in the amount of \$411.25, totaling \$7,911.25 and 1045 Lincoln Way 461-C-36 \$22,000 plus legal/advertising/fencing in the amount of \$2,889.25 totaling \$24,889.25.

Motion carried unanimously.

Mr. Babyak noted a public information meeting would be held on April 9 at 7:00 p.m. in the Municipal Building with regards to a possible zoning change along Jacks Run Road from residential to commercial. Residents in the proposed area of change have been notified of the meeting.

PUBLIC SAFETY

Mr. Massung, Chairperson, indicated the Red Cross Evacuation Team is in the process of trying to secure agreements to use the following sites in the Borough as shelter sites: White Oak Athletic Association, Rainbow V.F.C., American Legion, White Oak #1, St. Angela Church, Penn State, McKeesport Area School District, as well as, several other site locations.

PUBLIC WORKS

Mr. Robb, Chairperson, noted the monthly activity report for the Public Works Department was available for review during normal business hours.

He further advised that Five R Excavating, Inc. has notified the Borough that it anticipates Penn DOT's McClintock Road Bridge Replacement Project to begin March 31. The Borough has not been informed how long the project will taken and how long the detour will be in place.

TAX COLLECTOR'S REPORT

Current Real Estate

Robert Hart, Current Tax Collector, advised of an adjustment to the April 2007 report. Funds totaling \$44,490.78, were collected and deposited, but not reported on the April 2007 report.

Commission due - \$487.50 (130 accounts @ \$3.75)

Robert Hart, Current Tax Collector, turned in \$6,961.53 for the period of February 1, 2008 – February 29, 2008.

Commission due – \$60.00 (16 accounts @ \$3.75)

Assessed Value	\$335,398,688.00
Exonerations (Less)	\$ 1,531,200.00
Additions	\$ 890,100.00
Abatement Values	\$ 1,060,200.00
Adjusted Value	\$333,697,588.00

Value of statements (actual)	\$ 1,388,181.97
Act 77 Revoked @ Face	\$ 746.44
Act 77 Eligible @ Face	<u>\$ 45,099.25</u>
Corrected Value of Statements	\$ 1,343,829.16
Collected from – 2/01/08 – 2/29/08	\$ 6,961.53
Add Discount	\$ 0.00
Less Penalty	<u>\$ 624.17</u>
Total Credited to Duplicate	\$ 6,337.36
Amount Previously Collected	\$ 1,287,283.64 (included adjust of \$44,490.78 for error in April 07 written report)
Collections	\$ 6,337.36
Total Collected	<u>\$ 1,293,621.00</u>
Balance to be collected	\$ 50,208.16

Delinquent/Liened Real Estate

Keystone Municipal Collections, Delinquent/lienied Real Estate Tax Collector, turned in \$1,004.05 in delinquent real estate taxes plus costs for the collection period of January 26, 2008 – February 25, 2008.

Commission due	- \$ 25.22
Costs	- <u>\$ 23.00</u> Certified Postage, Praeipice to Satisfy
Total Due	- \$ 48.22

Earned Income Tax Collector

Keystone Municipal Collections, Current Earned Income Tax Collector, turned in \$46,314.62 in current Earned Income Tax for the collection period of January 26, 2008 – February 25, 2008.

Commission due	- \$ 694.60
Costs	- <u>\$ 4.89</u> – Final Return Reprints, Employer Package Postage
Total Due	- \$ 699.49

Keystone Municipal Collections, Delinquent Earned Income Tax Collector, turned in \$1,471.43 in delinquent Earned Income Tax including costs and \$4,641.26 in delinquent Earned Income Tax (Audit) including costs for the collection period of January 26, 2008 – February 25, 2008.

Commission due	- \$ 0.00
Costs	- <u>\$ 769.17</u> – Postage, Civil Complaint, DMV
Total Due	- \$ 769.17

Mercantile/Business Privilege and Emergency Municipal Service Tax Collector

Keystone Municipal Collections, Current Act 511 Tax Collector, turned in \$6,959.36 in current Business Privilege Tax, \$1,502.47 in current Mercantile Tax and \$430.00 in Municipal Service Tax (formerly Occupational Privilege Tax) for the collection period of January 26, 2008 – February 25, 2008.

Commission due	- \$	260.33
Costs	- \$	0.00
Total Due	- \$	260.33

Keystone Municipal Collections, Delinquent Act 511 Tax Collector, turned in \$2,485.15 in delinquent Business Privilege Tax, \$473.57 in delinquent Mercantile Tax and \$0.00 in delinquent Municipal Service Tax for the collection period of January 26, 2008 – February 26, 2008.

Commission due	- \$	220.78
Costs	- \$	0.00
Total Due	- \$	220.78

Delinquent Garbage Fee Collector

Keystone Municipal Collections, Delinquent Garbage Fee Collector, had nothing to report at this time.

Commission due	- \$	0.00
Costs	- \$	0.00
Total Due	- \$	0.00

ENGINEER'S REPORT

Mr. Hultberg stated he unofficially attended the public information meeting held on February 26 regarding the drilling of gas wells within the Borough. Attended the March 6th Planning Commission meeting. Viewed the embankment failure along the creek bed behind the Municipal Garage. Reviewed the geotechnical proposals for core drilling and recommends the Borough accept the proposal of PSI.

A motion was made by Mr. Pasternak, seconded by Mr. Robb, to enter into an agreement with PSI for core drilling at Heritage Hill Park and the Athletic Association. Cost is \$7,010.00.

Motion carried unanimously.

A motion was made by Mr. Babyak, seconded by Mr. Robb, to accept the Engineer's Report and pay invoices 37845 and 37846 dated February 20, 2008 totaling \$2,875.03.

SOLICITOR'S REPORT

Mr. Leckman noted he gave his report during the Workshop and he would present one Ordinance for consideration later in the meeting.

A motion was made by Mr. Robb, seconded by Mr. Pasternak, to accept the Solicitor's Report and pay invoice WOB 196 dated March 17, 2008 in the amount of \$1,528.14.

Motion carried unanimously.

ANIMAL CONTROL OFFICERS' REPORTS

Mr. Davis read the Animal Control Officer's and Wildlife Officer's Reports for the month of February, 2008.

Trisha Hroblak – Animal Control – Report for the month of February 2008

Number of 911 calls taken	8
Number of calls taken shelter/borough/residents	12
Number of Dogs returned to owners	12
Number of Dogs surrendered to Shelter	2
Number of Dogs humanely disposed of	0
Number of Dogs hit/killed by Vehicle	1
Number of Cats returned to owners	4
Number of Cats surrendered to Shelter	0
Number of Cats humanely disposed of	0
Number of Cats hit/killed by Vehicle	1
Number of people information filed against	2
Number of citations issued	2
Number of after hour calls	8

Total Due **\$465.00**

A motion was made by Mr. Davis, seconded by Mr. Babyak, to accept the Animal Control Officer's Report and pay the fee due in the amount of \$465.00 for the month of February.

Motion carried unanimously.

Dave Collura – Wildlife Control
Report for the month of February 2008

	Live Trap	Road Kill
Deer	0	4
Birds/Fowl	0	0
Degs	0	0
Groundhogs	0	0
Rabbits	0	0
Raccoons	1	1
Opossums	1	1
Squirrels	0	0
Skunks	2	1
Snakes	0	0
Total Due	\$300.00	\$125.00

A motion was made by Mr. Davis, seconded by Mr. Massung, to accept the Wildlife Officer's Report and pay the fee due in the amount of \$425.00 for the month of February.

Motion carried unanimously.

RESOLUTIONS AND ORDINANCES

Mr. Leckman read Ordinance No. 3516 by short title for adoption.

O-3516 CODIFICATION

A motion was made by Mr. Davis, seconded by Mr. Robb, to adopt Ordinance No. 3516 as read by Mr. Leckman.

Motion carried unanimously.

Mr. Petro declared Ordinance 3516 officially adopted.

NEW BUSINESS

Mrs. Marton noted a seminar sponsored by St. Angela Church for "Understanding the Aging Process" will be held on March 30 at Faith Lutheran Church. Anyone interested in attending should contact St. Angela.

OLD BUSINESS

NONE

ADJOURNMENT

A motion was made by Mr. Massung, seconded by Mr. Babyak, to adjourn.

Motion carried unanimously.

Meeting adjourned at 8:15 p.m.

Date Approved

Borough Secretary