

**MINUTES OF THE REGULAR MEETING  
OF WHITE OAK BOROUGH COUNCIL  
HELD MONDAY, AUGUST 18, 2014 AT 7:30 P.M.**

**CALL TO ORDER**

Ms. Noll, President of Council, called the Regular Meeting to order at 7:30 p.m.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was given.

**ROLL CALL**

Attending were Council members: Edward Babyak, Charles Davis, Ronald Massung, Joseph Nagy, Carrie Noll, David Pasternak and Kenneth Robb. Also attending were Mayor Ina Marton, Solicitor Ryan James, Engineer Representative Donald Hultberg and Borough Secretary Nancy Greenland.

**MINUTES**

Ms. Noll asked if there were any corrections to the following Minutes:

Regular Meeting, October 21, 2013  
Reorganization Meeting, January 6, 2014  
Workshop Meeting, January 15, 2014  
Workshop Meeting, January 20, 2014  
Regular Meeting, January 20, 2014  
Workshop Meeting, May 15, 2014  
Workshop Meeting, May 19, 2014  
Regular Meeting, May 19, 2014  
Workshop Meeting, June 16, 2014  
Regular Meeting, June 16, 2014  
Workshop Meeting, July 21, 2014  
Regular Meeting, July 21, 2014

A motion was made by Mr. Babyak, seconded by Mr. Pasternak, to accept the Minutes as presented.

Motion carried unanimously.

A motion was made by Mr. Davis, seconded by Mr. Robb, to change the order of business and conduct New Business at this time.

## **NEW BUSINESS**

A motion was made by Mr. Babyak, seconded by Mr. Nagy, to appoint the following officers to a sergeant's position within the police department, this is contingent upon all the necessary paper work being filed and accepted.

Officer Jessica Hetherington, effective August 18, 2014

Officer Jeffrey Haynes effective August 19, 2014.

Officer Daniel Opferman effective August 20, 2014

Motion carried unanimously.

Mayor Marton administered the Oath of Office to the above candidates.

Ms. Marton congratulated the officers and indicated the Borough was very proud of them.

The rest of Council also congratulated the officers.

## **EXECUTIVE SESSION**

Mr. James stated an Executive Sessions were held last Wednesday and this evening at which time legal and personnel matters were discussed.

## **PUBLIC COMMENTS**

### **Fred Haynes – 98 Carmella Drive**

Mr. Haynes asked when a new community map/information packet would be completed.

He was advised it was being worked on.

Mr. Haynes noted that hearth care costs keep going up and he highly recommended that all employees be required to have a physical with metabolic panel done on an annual basis. He also suggested the Borough consider requiring all employees who come to pay 50% of the medical coverage premium.

Mr. Haynes asked why the Borough filed twice for a \$500,000 grant. Once in 2013 and again in 2014. He noted a notice from 2013 indicates there would be a local match of \$300,000 for a \$200,000 grant. He stated this has been in the works for two (2) years and nothing has developed. He asked if any engineering or architectural work had been completed.

Ms. Noll stated the action in 2013 was to provide for the local match.

Mr. Robb indicated the Borough official filed for the grant in 2014. The information from 2013 was a preliminary application advising the appropriate department of our intent to file and match the grant.

Mr. Hultberg indicated the required engineering/architectural necessary to file the formal application has been provided to the Borough.

**Bill Wehner – 1501 Lower Heckman Road**

Mr. Wehner indicated his home is located on a bend along Lower Heckman Road and that section of the road has a lot of speeding. He stated there are joggers, hikers, bicyclists and horseback riders who use this roadway and is concerned for their safety. He suggested the speed limit be lowered or that stop signs be placed at that intersection. He stated over the years there have been six (6) accidents.

Ms. Noll stated a speed board could be placed in that area.

Mr. Davis noted the procedure for erection of a new stop sign is to have residents in the area file a petition. The petition is then turned over to the police for review and recommendation.

**PRESIDENT’S REPORT AND COG REPRESENTATIVE**

Ms. Noll, President of Council, stated she had nothing to report at this time.

**MAYOR’S REPORT**

Mayor Marton gave the 2014 Stat Report for the Police Department.

ARRESTS: 11 (10 adults/1 juvenile)

Disorderly Conduct	1* (also charged with Curfew and Minors under 18 yrs)
Drug Offenses	3* (one defendant also charged Criminal Conspiracy/Insurance Fraud)
DUI	4* (one defendant also charged with Accident involving Damage to attend vehicles)
False ID to Law Enforcement	1
Harassment	1
Public Drunkenness	1
Summary Traffic Violations	57
Total Incidents	664

Mayor Marton announced a 5K Fund Raiser for Brain Cancer. This is being held at the County Park on August 23 registration starts at 7:30 am with the event beginning at 9:00 a.m. The fee is \$25.00.

**FINANCE REPORT**

Mr. Massung, Chairperson, stated he had the standard monthly motion regarding the check register and accounts payable.

A motion was made by Mr. Massung, seconded by Mr. Babyak, to accept the Check Register and Accounts Payable as of July 31, 2014.

Paid Invoices:

<u>Fund</u>	<u>Check No.</u>	<u>Amount</u>
General Fund	107103-107185	\$ 80,814.91
Fire Protection	0-0	\$ 0.00
Post Retirement	0-0	\$ 0.00
Super Fund	0-0	\$ 0.00
Solid Waste	600386-600392	\$ 46,796.07
Pool/Park Fund	901022-901053	\$ 12,843.09
Capital Expenditures	180029-180030	\$ 5,543.90
Capital Debt Sinking	0-0	\$ 0.00
Liquid Fuels	350292-350294	\$ 7,885.10
Total Bills Paid		\$ 153,882.47

Accounts Payable Due

<u>Fund</u>	<u>Amount</u>
General Fund	\$ 1,655.00
Fire Protection	\$ 0.00
Post Retirement Fund	\$ 0.00
Super Fund	\$ 0.00
Solid Waste	\$ 0.00
Pool Fund	\$ 0.00
Capital Projects	\$ 0.00
Capital Debt	\$ 0.00
Liquid Fuels	\$ 0.00
Total Accounts Payable	\$ 1,655.00

Motion carried unanimously.

A motion was made by Mr. Massung, seconded by Mr. Pasternak , to renew agreement with Sun Life Financial for providing various employee benefit insurances. Effective date of the renewal is October 1, 2014.

Motion carried unanimously.

## **HEALTH, ENVIRONMENT AND CABLE**

Mr. Pasternak, Chairperson, advised there will be a one day delay in the garbage pickup for the whole week of September 4th. This is due to the Monday Labor Day Holiday.

## **PARKS AND RECREATION**

Mr. Robb, Chairperson, thanked the Recreation Board, Staff and all vendors who participated in Community Day.

Mr. Robb announced the Pool will be closed from August 25 – August 29 reopening Saturday, August 30 through the end of the season which is Labor Day, Monday, September 1.

## **PLANNING, ZONING AND CODE ENFORCEMENT**

Mr. Davis, Chairperson, noted the permit violation report for the month of July 2014 indicates 25 permits for fees totaling \$2,118.00 in were collected in for Zoning and Occupancy Permits. There were also 14 Code Violation notices issued, 1 for junk, 2 junk vehicle, 3 working without a permit and 8 for high vegetation.

A motion was made by Mr. Davis, seconded by Mr. Robb, for re-approval of the lot Speedway Project lot consolidation plan. This has received a favorable recommendation from the Planning Commission.

Motion carried unanimously.

A motion was made by Mr. Davis, seconded by Mr. Babyak, authorizing the proper officials to prepare a Seismic Testing Ordinance.

Motion carried unanimously.

Mr. Davis announced the Zoning Hearing Board would be considering an application for housing a child care center at 3001 Jacks Run Road. The Board will meet at 7:30 p.m. on August 28<sup>th</sup>.

## **PUBLIC SAFETY**

Mr. Babyak, Chairperson, announced Officer Bell would be attending a Street Crime Seminar and Sergeant Hetherington would be attending a Crime Investigation Seminar.

## **PUBLIC WORKS**

Mr. Nagy, Chairperson, noted the Work Activity Report would be available for viewing during normal business hours.

A motion was made by Mr. Nagy, seconded by Mr. Babyak, authorizing the proper officials to enter into an agreement with Cargill Inc. for supply Rock Salt for the winter season of 2014/2015 at a cost of \$79.29 per ton. This is through the SHACO Purchasing Alliance.

Motion carried unanimously.

Mr. Nagy announced PennDOT's detour and plans for the Rippel Road Bridge Replacement Project are located on the table in the meeting hall and will be on display through August 28, 2014.

## **TAX COLLECTOR'S REPORT**

### **Current Real Estate**

Lisa Pitchford, Current Tax Collector, had nothing to report at this time. It was noted that May and June would be combined together.

### **Delinquent/Liened Real Estate**

Keystone Collections Group, Delinquent/Liened Real Estate Tax Collector, turned in \$12,197.15 taxes and costs collected for the collection period of April 26, 2014 to June 30, 2014.

<b>Commission due</b>	- \$	<b>163.04</b>
<b>Costs</b>	- \$	<b>1,122.75 (Lien Satisfactions/Civil Complaints)</b>
<b>Total Due</b>	- \$	<b>1,285.79</b>

### **Earned Income Tax Collector**

Current/Delinquent Earned Income Tax Collector(s), turned in \$150,395.09 in current and delinquent Earned Income Tax for the collection period of May 1, 2014 – June 30, 2014.

<b>Commission due</b>	- \$	<b>2,436.46</b>
<b>Costs</b>	- \$	<b>33.64 (postage)</b>
<b>Total Due</b>	- \$	<b>2,470.10</b>

Mercantile/Business Privilege and Local Service Tax Collector

Keystone Collections Group, Current Act 511 Tax Collector, turned in \$6,179.91 in Local Service Tax for the collection period of May 1, 2014 – June 30, 2014.

<b>Commission due</b>	- \$	<b>122.18</b>
<b>Costs</b>	- \$	<b>0.00</b>
<b>Total Due</b>	- \$	<b>122.18</b>

Keystone Collections Group, Current Business Privilege and Mercantile Tax Collector, turned in \$154,011.89 in Business Privilege and \$46,780.09 in Mercantile Tax collections plus costs for the collection period April 26, 2014 – June 25, 2014.

<b>Commission due</b>	- \$	<b>6,023.76</b>
<b>Costs</b>	- \$	<b>107.04 (Tax Returns Mailed)</b>
<b>Total Due</b>	- \$	<b>6,130.80</b>

Keystone Collections Group, Delinquent Act 511 Tax Collector, turned in \$0.00 in delinquent Local Service Tax, \$4,922.21 in delinquent Business Privilege Tax, \$102.13 in delinquent Mercantile Tax for the collection period of April 26, 2014 – June 25, 2014.

<b>Commission due</b>	- \$	<b>863.70</b>
<b>Costs</b>	- \$	<b>0.00</b>

**Total Due - \$ 863.70**

Keystone Collections Group, Delinquent/Liened Real Estate Tax Collector, turned in \$369.85 in taxes and costs collected for the collection period of November 26, 2013 to December 31, 2013.

<b>Commission due</b>	- \$	<b>0.00</b>
<b>Costs</b>	- \$	<b>17.50</b>
<b>Total Due</b>	- \$	<b>17.50</b>

A motion was made by Mr. Babyak, seconded by Mr. Pasternak, to accept the Tax Collectors' Reports and pay the fees due.

Motion carried unanimously.

### **ENGINEER'S REPORT**

Mr. Hultberg, Engineer Representative, noted the firm has been working on those items outline at the Workshop Meetings held last Wednesday and this evening.

A motion was made by Mr. Davis, seconded by Mr. Babyak, to pay the fees due in the amount of \$765.90 for invoice Number 312205, dated July 29, 2014 or services with regards to Center St. Ext. – slide/timbering.

Motion carried unanimously.

### **SOLICITOR'S REPORT**

Mr. James, Solicitor, stated he would present a resolution for consideration later in the meeting. He indicated she had given her report in the Workshop.

A motion was made by Mr. Robb seconded by Mr. Massung, to accept the Solicitors' Reports and pay fees due, for the period of July 1, 2014 to July 31, 2014, totaling \$1,139.50.

Motion carried unanimously.

### **ANIMAL CONTROL OFFICERS' REPORTS**

Mr. Pasternak read Animal Control and Wildlife Officer's Reports for the month of July.

<b>Ferree Kennels</b> – Animal Control Officer	July
Number of Animals Humanely Disposed Of	0
Number of Animals Turned Over to WOASH	0
Number of Dogs Returned to Owners	1
Number of Calls Answered from Residents & Municipal Offices	11
Number of Person Information Signed Against	1
Number of Citations Issued	3
Number of Claims to State for Housing	0

Monthly Fee	\$ 50.00
After Hours Calls	\$ 75.00
State Housing Reimbursement	\$ 0.00
<b>Total Due</b>	<b>\$ 125.00</b>

A motion was made by Mr. Pasternak, seconded by Mr. Massung, to accept the Animal Control officer's reports for the month of July and paying the fees due of \$125.00.

Motion carried unanimously.

**Dave Collura – Wildlife Control, July**

	Live Trap	Road Kill	Disposal After Hours Calls
Deer	0	0	2
Bats	0	0	
Birds/Fowl/Turkey	0	0	
Cats	0	0	
Chipmunk	0	0	
Degas	0	0	
Groundhogs	29	18	
Opossums	9	4	
Rabbits	0	0	
Raccoons	18	9	
Skunks	6	1	
Squirrels	8	1	
Snakes	0	0	
Turtles	0	0	
<b>Total Due</b>	<b>\$350.00</b>	<b>\$140.00</b>	<b>\$ 40.00</b>

**Grand Total: \$530.00**

A motion was made by Mr. Pasternak, seconded by Mr. Massung, to accept the Wildlife Control officer's report for the month of July and pay the fees due of \$530.00.

Motion carried unanimously.

**RESOLUTIONS AND ORDINANCES**

Mr. James read Resolution No. 4026 by short title for adoption.

**R-4026 REAL ESTATE TAX REFUND**

A motion was made by Mr. Robb, seconded by Mr. Massung, to adopt Resolution No. 4026 by short title.

Ms. Noll declared Resolution Number 4026 adopted.

**OLD BUSINESS**

NONE

**ADJOURNMENT**

A motion was made by Mr. Pasternak seconded by Mr. Massung , to adjourn.

Motion carried unanimously.

Meeting adjourned at 7:52 p.m.

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Date Approved

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Borough Secretary