

**MINUTES OF THE REGULAR MEETING  
OF WHITE OAK BOROUGH COUNCIL  
HELD MONDAY, MAY 18, 2015 AT 7:30 P.M.**

**CALL TO ORDER**

Mr. Babyak, Vice-President of Council, called the Regular Meeting to order at 7:30 p.m.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was given.

**ROLL CALL**

Attending were Council members: Edward Babyak, Charles Davis, Ronald Massung, David Pasternak and Ken Robb. Also attending were Mayor Ina Marton, Solicitor Krisha Mackulin, and Temporary Secretary Michelle Gessner.

Council members Carrie Noll and Joseph Nagy as well as Donald Hultberg, Engineer Representative were absent.

**MINUTES**

A motion was made by Mr. Davis, seconded by Mr. Robb, to approve the following Minutes:

Workshop Meeting – April 1, 2015

Motion carried unanimously.

**EXECUTIVE SESSION**

Ms. Mackulin stated an Executive Session was held on May 18 at which time personnel matters were discussed.

**DONATION ACKNOWLEDGEMENT**

Mayor Marton and Chief Bender publicly acknowledged and thanked the South Versailles Township Commissioners and the Coulter Fire Company Ladies' Auxillary for recent donations made to the White Oak Police Department in the amounts of \$1,000.00 and \$1,500.00 respectively. The donations are to be used towards the purchase of new computers for the police department vehicles.

**PUBLIC COMMENTS**

**David Preece – 142 Carmella Drive**

Mr. Preece, representing the White Oak Athletic Association, questioned why the proposed addition at the Association has been delayed for so long. He stated that it has been 15 months since there has been any correspondence between the Borough officials and the WOOA board members regarding the grant and construction. The last meeting was held in October of 2013. Mr. Robb replied that there were some electrical issues that needed to be addressed and that The EADS Group had met with Duquesne Light last week to resolve the issues. The Borough and the EADS Group are again proceeding with final design of the electrical and mechanical plans, with hopes of going to bid in July with construction starting in August. Miss Mackulin added that the completed paperwork was received in February.

#### **Tina Denardo – 439 Oliver Drive**

Mrs. Denardo has submitted a letter and a petition to White Oak Borough Council requesting the placement of “Slow-Children at Play” signs at the following intersections: Fawcett Avenue and Oliver Drive (both intersections), and Hemlock Drive and Oliver Drive. The request will be turned over to Chief Bender for review.

#### **Fred Haynes – 98 Carmella Drive**

Mr. Haynes wanted to know why White Oak Borough does not have a farmers’ market. It was explained to Mr. Haynes that there was a farmers’ market in the past and that there wasn’t enough local interest to sustain it.

Mr. Haynes stated that residents are upset about the fee schedule for permits that was adopted in 2012. He questioned why the Borough is penalizing residents for making improvements to their properties. Mr. Haynes then added that there will be petitions and demonstrations about the fee schedule in the future.

Mr. Haynes questioned how the Borough can afford to pay for 4 employees to have a paid lunch hour, adding that by his calculations it costs the Borough \$20,000.00 a year.

Mr. Haynes then asked why nothing has been done in regards to the senior citizen center. Mr. Robb replied that it is not a senior citizen center, it is a community center and we just discussed the matter.

#### **Kim Shidel – 1944 Lincoln Way**

Mrs. Shidel voiced a complaint about Miss O’Brien, stating that Miss O’Brien had lied to her. Mrs. Shidel stated that she will be installing a fence and that Mr. Deglau will be coming out to re-stake her property. Miss O’Brien was observed taking photos of Mrs. Shidel’s property and when asked why, she replied that it didn’t have anything to do with Mrs. Shidel’s property. Miss Mackulin added that the Borough had received numerous complaints concerning people being on the Borough’s property, which adjoins Mrs. Shidel’s property and that Miss O’Brien was photographing the Borough property, and was there for a Borough issue, which had nothing to do with Mrs. Shidel.

**PRESIDENT'S REPORT**

Absent, no report given.

**MAYOR'S REPORT**

Mayor Marton gave the April 2015 Stat Report for the Police Department.

Arrests:	18 (18 adult/0 juvenile)
Assault	2 (One defendant also charged with Harassment, Disorderly conduct & Public Drunkenness. Other defendant also charged with False imprisonment, Criminal mischief & Endangering welfare of children following a separate incident.)
Drug Offenses	6
Forgery	2 (Defendants also charged with Receiving Stolen property and Criminal conspiracy.)
Public Drunkenness	3 (1 defendant also charged with Disorderly conduct.)
Theft & Related Offenses	5
Summary Traffic Violations	58
<b>TOTAL INCIDENTS:</b>	<b>758</b>

**FINANCE REPORT**

Mr. Massung, Chairperson, stated he had the standard monthly motion regarding the check register and accounts payable.

Bills-

<u>Fund</u>	<u>Check No.</u>	<u>Amount</u>
General Fund	107880-107958	\$ 52,990.48
Fire Protection	0-0	\$ 0.00
Post Retirement	0-0	\$ 0.00
Super Fund	0-0	\$ 0.00
Solid Waste	600430-600433	\$ 46,111.45
Pool/Park Fund	901139-901148	\$ 5,724.94
Capital Expenditures	180034	\$ 10,535.99
Capital Debt Sinking	0-0	\$ 0.00

Liquid Fuels	350332-350336	\$ 30,708.98
Total Bills Paid		\$ 201,735.40

Accounts Payable Due

<u>Fund</u>	<u>Amount</u>
General Fund	\$ 0.00
Fire Protection	\$ 0.00
Post Retirement Fund	\$ 0.00
Super Fund	\$ 0.00
Solid Waste	\$ 0.00
Pool Fund	\$ 0.00
Capital Projects	\$ 0.00
Capital Debt	\$ 0.00
Liquid Fuels	\$ 0.00
Total Accounts Payable	\$ 0.00

All Funds Current

A motion was made by Mr. Massung, seconded by Mr. Davis, to accept the Check Register and Accounts Payable as of April 30, 2015.

Motion carried unanimously.

**HEALTH, ENVIRONMENT AND CABLE**

Mr. Pasternak, Chairperson, noted the following:

Due to the Memorial Day holiday, there will be a one day delay for garbage collection for the week of May 25<sup>th</sup>.

The Rabies Clinic was held on May 16 from 12 noon until 2 pm at the Municipal Garage. There were 71 White Oak residents and 100 Non-White Oak residents that brought their animals to the rabies clinic.

A motion was made by Mr. Pasternak, seconded by Mr. Davis, to satisfy municipal lien GD10-24928, for 1110 Summit Street, Lot and Block 461-F-235. The lien has been paid in full.

Motion carried unanimously.

**PARKS AND RECREATION**

Mr. Robb, Chairperson, noted the following:

The pool is set to open on Monday, May 25<sup>th</sup>. The pool will be opened from 11:00 am to 7:00 pm, weather permitting. Pool passes will be sold at the pool.

## **PLANNING, ZONING AND CODE ENFORCEMENT**

Mr. Davis, Chairperson stated that the monthly permit and violation reports would be available for viewing during normal business hours.

A motion was made by Mr. Davis, seconded by Mr. Robb, to enter into agreements for release for fire escrow funds with the property owners of the following sites:

815 Vermont Avenue      1710 California Avenue      2903 Skelly Street

All three fire damaged structures have been demolished.

Motion carried unanimously.

## **PUBLIC SAFETY**

Mr. Babyak, Chairperson, indicated he had nothing to report at this time.

## **PUBLIC WORKS**

In the absence of Mr. Nagy, Mr. Robb, noted the Work Activity Report would be available for viewing during normal business hours.

A motion was made by Mr. Robb, seconded by Mr. Davis, authorizing the proper personnel to advise the following vendors of the Borough's intent to purchase various commodities through the ShaCOG Purchasing Alliance:

- Liquid Asphalt – Kernan Asphalt, Sealmaster, Youngblood Paving
- Aggregates – Hanson Aggregates
- Bituminous Materials - Hanson Aggregates
- Guide Rails/Posts – Chemung Supply
- Traffic Signs/Posts – U.S. Municipal, Walsh Equipment, Vulcan Inc.
- Cast Iron Frames – Culverts, EJ USA
- Steel Frames – Culverts, EJ USA
- Precast Concrete Inlets – Culverts
- Plastic Pipe – Chemung, Walsh Equipment, Advanced Drainage
- Wood Carpet – Federouch Supply
- Ammo for Handguns/Rifles/Shotguns & Range Supplies – Witmer Public Safety Group

Motion carried unanimously.

## **TAX COLLECTOR'S REPORT**

### **Current Real Estate**

Lisa Pitchford, Current Tax Collector, turned in \$378,589.48 on the 2015 Tax Duplicate, for the period of April 1, 2015 – April 30, 2015.

Commission Due - \$3,397.50 (906 invoices paid x \$3.75 per invoice)	
Assessed Value	\$390,220,757.00
Gentrifications	\$ 9,602,520.00
Exonerations (Less)	\$ 5,093,700.00
Additions	\$ 395,800.00
Abatement Values	\$
Adjusted Value	\$375,920,337.00
Corrected Value of Statements	\$ 1,751,789.03
Collected from – 4/01/15 – 4/30/15	\$ 376,870.55
Discount (add)	\$ 9,445.30
Less Penalty (sub)	\$ 0.00
Total Credited to Duplicate	\$ 386,315.86
Amount Previously Collected	\$ 0.00
Total Collections	\$ 386,315.86
Balance to be collected	\$ 1,365,473.17

### **Delinquent/Liened Real Estate**

Keystone Collections Group, Delinquent/Liened Real Estate Tax Collector, turned in \$5,401.06 in taxes and costs for the collection period of March 26, 2015 to April 25, 2015.

<b>Commission due</b>	- \$	<b>53.30</b>	
<b>Costs</b>	- \$	<b>1,211.25</b>	(Postage and/or Costs Advanced)
<b>Total Due</b>	- \$	<b>1,264.55</b>	

### **Earned Income Tax Collector**

Current/Delinquent Earned Income Tax Collector(s), turned in \$48,311.76 in current and delinquent Earned Income Tax for the collection period of April 1, 2015 – April 30, 2015.

<b>Commission due</b>	- \$	<b>731.59</b>	
<b>Costs</b>	- \$	<b>57.40</b>	(postage and/or costs)
<b>Total Due</b>	- \$	<b>784.86</b>	

### **Mercantile/Business Privilege and Local Service Tax Collector**

Keystone Collections Group, Current Act 511 Tax Collector, turned in \$1,497.28 in Local Service Tax for the collection period of April 1, 2015 – April 30, 2015.

<b>Commission due</b>	- \$	<b>23.45</b>	
<b>Costs</b>	- \$	<b>0.00</b>	(postage and/or costs)
<b>Total Due</b>	- \$	<b>23.45</b>	

Keystone Collections Group, Current Business Privilege and Mercantile Tax Collector, turned in \$18,963.00 in Business Privilege and \$2,948.53 in Mercantile Tax collections plus costs for the collection period March 26, 2015 – April 25, 2015.

<b>Commission due</b>	- \$	<b>657.35</b>
<b>Costs</b>	- \$	<b>0.00</b>
<b>Total Due</b>	- \$	<b>657.35</b>

Keystone Collections Group, Delinquent Act 511 Tax Collector, turned in \$854.62 in delinquent Business Privilege Tax, \$11.84 in delinquent Mercantile Tax for the collection period of March 26, 2015 – April 25, 2015.

<b>Commission due</b>	- \$	<b>167.93</b>
<b>Costs</b>	- \$	<b>0.00</b>
<b>Total Due</b>	- \$	<b>167.93</b>

A motion was made by Mr. Davis, seconded by Mr. Pasternak, to accept the Tax Collectors' Reports and pay the fees due.

Motion carried unanimously.

### **ENGINEER'S REPORT**

A motion was made by Mr. Robb, seconded by Mr. Pasternak, to accept the Engineer's Report and pay the fees due on Invoice(s) 313559-313561, dated April 27, 2015 for services rendered in March 2015 totaling \$4,743.54.

Motion carried unanimously.

### **SOLICITOR'S REPORT**

A motion was made by Mr. Davis, seconded by Mr. Pasternak, to accept the Solicitor's Report and pay the fees due to Krisha Mackulin of Dodaro, Matta & Cambest for March Services, totaling \$2,487.50 on invoice Number 14465, dated May 11, 2015.

Motion carried unanimously.

### **ANIMAL CONTROL OFFICERS' REPORTS**

Mr. Pasternak read Animal Control and Wildlife Officer's Reports for the month of April.

#### **Ferree Kennels – Animal Control Officer**

Number of Animals Humanely Disposed Of	0
Number of Animals Turned Over to WOASH	0
Number of Dogs Returned to Owners	0
Number of Calls Answered from Residents & Municipal Offices	3
Number of Person Information Signed Against	1

Number of Citations Issued	1
Number of Claims to State for Housing	0
Monthly Fee	\$ 50.00
After Hours Calls	\$ 25.00
State Housing Reimbursement (4 <sup>th</sup> Qtr)	\$ 0.00
<b>Total Due</b>	<b>\$ 75.00</b>

A motion was made by Mr. Robb, seconded by Mr. Massung, to accept the Animal Control officer's reports for the month of April and paying the fees due of \$75.00.

Motion carried unanimously.

**Dave Collura – Wildlife Control**

	Live Trap	Road Kill	Disposal After Hours Calls
Deer	0	2	2
Bats	0	0	
Birds/Fowl/Turkey	0	0	
Cats	0	0	
Chipmunk	0	0	
Groundhogs	13	5	
Opossums	27	4	
Rabbits	0	3	
Raccoons	16	8	
Skunks	5	0	
Squirrels	0	4	
Snakes	0	0	
Turtles	0	0	
<b>Total Due</b>	<b>\$350.00</b>	<b>\$140.00</b>	<b>\$ 40.00</b>

**Grand Total: \$530.00**

A motion was made by Mr. Robb, seconded by Mr. Davis, to accept the Wildlife Control officer's report for the months of April and pay the fees due of \$530.00.

Motion carried unanimously.

**RESOLUTIONS AND ORDINANCES**

Ms. Mackulin read Resolution No. 4052 by short title for adoption.

**R- 4052 REAL ESTATE TAX REFUND**

A motion was made by Mr. Davis, seconded by Mr. Robb, to adopt Resolution No. 4052 as just read by Ms. Mackulin.

Mr. Babyak declared Resolution No. 4052 adopted.

**NEW BUSINESS**

**OLD BUSINESS**

**ADJOURNMENT**

A motion was made by Mr. Pasternak, seconded by Mr. Massung, to adjourn.

Motion carried unanimously.

Meeting adjourned at 8:20 p.m.

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Date Approved

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Temporary Borough Secretary