

**MINUTES OF THE REGULAR MEETING  
OF WHITE OAK BOROUGH COUNCIL  
HELD MONDAY, APRIL 16, 2012 AT 7:30 P.M.**

**CALL TO ORDER**

Mr. Pasternak, President of Council, called the Regular Meeting to order at 7:30 p.m.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was given.

**ROLL CALL**

Attending were Council members: Edward Babyak, Charles Davis, George Dillinger, Ronald Massung, Carrie Noll, David Pasternak, and Kenneth Robb. Also attending were Mayor Ina Marton, Solicitor Terry Leckman, Engineer Representative Donald Hultberg, Borough Manager John W. Petro, Jr. and Borough Secretary Nancy Greenland.

**MINUTES**

Mr. Pasternak asked if there were any additions or corrections to the following Minutes:

Workshop Meeting, March 14, 2012  
Workshop Meeting, March 19, 2012  
Regular Meeting, March 19, 2012

There were none.

A motion was made by Mr. Davis, seconded by Mr. Babyak, to accept the Minutes as presented.

Motion carried unanimously.

**EXECUTIVE SESSION**

Mr. Leckman stated an Executive Session was held on April 11, 2012, labor negotiations and litigation issues were discussed and that an Executive Session is scheduled for April 19, 2012 to discuss personnel matters.

**PUBLIC COMMENTS**

NONE.

**PRESIDENT'S REPORT AND COG REPRESENTATIVE**

Mr. Pasternak noted the Borough was in receipt of a letter from a resident on Elenick Court expressing appreciation to members of the White Oak V.F.C. for their assistance in rescuing a cat from a tree.

**MAYOR'S REPORT**

Mayor Marton gave the March 2012 Stat Report for the Police Department.

Arrests: 10 (10 adult/0 juvenile)

Assault	1	
Criminal Trespass	2*	(Each defendant also charged with Criminal attempt – Theft)
DUI	2	
Theft & Related Offenses	1	

Summary Traffic Violations 73

**TOTAL INCIDENTS:** 683

**FINANCE REPORT**

Mr. Dillinger, Chairperson, stated he had one motion to present.

A motion was made by Mr. Dillinger, seconded by Ms. Noll, to accept the Check Register and Accounts Payable as of March 31, 2012.

Paid Invoices:

<u>Fund</u>	<u>Check No.</u>	<u>Amount</u>
General Fund	104727104822	\$ 111,169.90
Fire Protection	30009	\$ 959.19
Post Retirement	0-0	\$ 0.00
Super Fund	0-0	\$ 0.00
Solid Waste	600264-600267	\$ 2,981.28
Pool/Park Fund	900593-900601	\$ 2,647.42
Capital Expenditures	0-0	\$ 0.00
Capital Debt Sinking	231027	\$ 7,373.66
Liquid Fuels	350185-350188	\$ 1,424.28
Total Bills Paid		\$ 126,556.73

Accounts Payable:

<u>Fund</u>	<u>Amount</u>
General Fund	\$ 46,219.98
Fire Protection	\$ 0.00
Post Retirement Fund	\$ 0.00
Super Fund	\$ 0.00

Solid Waste	\$ 45,571.40
Pool Fund	\$ 2,307.56
Capital Projects	\$ 0.00
Capital Debt	\$ 7,433.86
Liquid Fuels	\$ 32,167.05
Total Accounts Payable	\$ 140,746.58

Motion carried unanimously.

## **HEALTH, ENVIRONMENT AND CABLE**

Ms. Noll, Chairperson, announce the upcoming events:

An electronics collection day sponsored by Goodwill has been set for Saturday, April 21<sup>st</sup> from 10 am to 2 pm.

Spring Cleanup Day for Saturday, April 28. Anyone interested in participating should contact the borough office and arrive by 9:30 for assignment areas.

Rabies Clinic is set for May 19 from 12 noon to 2 p.m... Fee for residents is \$5.00 and non-residents \$10.00.

A motion was made by Ms. Noll, seconded by Mr. Babyak, authorizing the proper officials to satisfy municipal liens filed against:

Ferree      550-R-32      1807 Horizon Drive      GD11021218

The account is up to date.

Motion carried unanimously.

## **PARKS AND RECREATION**

Mr. Robb, Chairperson, noted season pool passes are now available. The fee is \$45.00 per person.

## **PLANNING, ZONING AND CODE ENFORCEMENT**

Mr. Babyak, Chairperson, noted there were 24 building permits were issued, for a total of \$1,427.00 in fees for the month of March and 18 violation notices issued.

A motion was made by Mr. Babyak, seconded by Mr. Massung, supporting the proposed development by Community Action Partnership of Mercer County for a 40 unit senior living facility on the vacant lot next to the Municipal Building.

Mr. Leckman stated the support is contingent upon the development complying with required zoning and demands of the Planning Commission and Zoning Hearing Board.

Motion carried unanimously.

## **PUBLIC SAFETY**

Mr. Massung, Chairperson, announced White Oak Borough will be participating in the DEA's Drug Collection Program. Anyone with unused or expired medications can drop them off at the Municipal Building on Saturday, April 28<sup>th</sup> from 10 a.m. until 2:00 p.m.

Mr. Massung noted the speed board is located on Rankin Road. He asked that if anyone was having an issue with excessive speed to contact the office.

## **PUBLIC WORKS**

Mr. Davis, Chairperson, noted the Work Activity Report would be available for viewing during normal business hours.

## **TAX COLLECTOR'S REPORT**

### **Current Real Estate**

Robert Hart, Current Tax Collector, turned in \$0.00 on the 2011 Tax Duplicate, for the period of March 1, 2012 – March 31, 2012.

### **Commission due – \$0.00 (0 accounts @ \$3.75)**

Assessed Value	\$337,235,488.00
Exonerations (Less)	\$ 1,074,130.00
Additions	\$ 959,500.00
Abatement Values	\$ 837,800.00
Adjusted Value	\$336,283,058.00
Value of statements (actual)	\$ 1,883,185.12
Act 77 Revoked @ Face	\$ 379.34
Act 77 Eligible @ Face	<u>\$ 57,146.71</u>
Corrected Value of Statements	\$ 1,826,417.75

Collected from – 3/01/12 –3/31/12	\$ 0.00
Discount (add)	\$ 0.00
Less Penalty (sub)	<u>\$ 0.00</u>
Total Credited to Duplicate	\$ 13,648.96

Amount Previously Collected	\$ 1,754,745.54
Collections	\$ 0.00
Total Collected	<u>\$ 1,754,745.54</u>
Balance to be collected	\$ 72,672.21

### **Delinquent/Liened Real Estate**

Keystone Collections Group, Delinquent/Liened Real Estate Tax Collector, turned in \$12,109.71 in taxes and costs collected for the collection period of February 26, 2012 – March 25, 2012.

<b>Commission due</b>	- \$	<b>673.24</b>	
<b>Costs</b>	- \$	<b>206.34</b>	<b>(Civil Complaints, Default Judgments Lien Satisfaction, 2011 Delinquent Notices)</b>
<b>Total Due</b>	- \$	<b>879.58</b>	

**Earned Income Tax Collector**

Keystone Collections Group, Current/Delinquent Earned Income Tax Collector, turned in \$54,118.43 (current/delinquent year minus costs/refunds/non-resident distributions) in current and prior year Earned Income Tax for the collection period of March 1, 2012 – March 31, 2012.

<b>Commission due</b>	- \$	<b>909.99</b>	
<b>Costs</b>	- \$	<b>400.33</b>	<b>(2011 Finals, 1099G)</b>
<b>Total Due</b>	- \$	<b>1,319.32</b>	

**Mercantile/Business Privilege and Local Service Tax Collector**

Keystone Collections Group, Current Act 511 Tax Collector, turned in \$218.49 in Local Service Tax for the collection period of March 1, 2012 – March 31, 2012.

<b>Commission due</b>	- \$	<b>3.11</b>	
<b>Costs</b>	- \$	<b>0.23</b>	
<b>Total Due</b>	- \$	<b>3.34</b>	

Keystone Collections Group, Current Business Privilege and Mercantile Tax Collector, turned in \$4,079.51 in Business Privilege and \$0.00 in Mercantile Tax collections plus costs for the collection period September 26, 2011 – March 25, 2012.

<b>Commission due</b>	- \$	<b>122.38</b>	
<b>Costs</b>	- \$	<b>102.34</b>	<b>(792 Business Privilege/Mercantile Packets Mailed)</b>
<b>Total Due</b>	- \$	<b>224.72</b>	

Keystone Collections Group, Delinquent Act 511 Tax Collector, turned in \$0.00 in delinquent Local Service Tax, \$555.72 in delinquent Business Privilege Tax, \$1,271.20 in delinquent Mercantile Tax for the collection period of February 26, 2012 – March 25, 2012.

<b>Commission due</b>	- \$	<b>151.74</b>	
<b>Costs</b>	- \$	<b>0.00</b>	
<b>Total Due</b>	- \$	<b>151.74</b>	

A motion was made by Mr. Dillinger, seconded by Mr. Robb, to accept the Tax Collectors' Reports and pay the fees due.

Motion carried unanimously.

**ENGINEER’S REPORT**

Mr. Hultberg, Engineer Representative, indicated he attended the April 11th and April 16th Workshop Session. The firm has been working on the items outlined at those sessions.

A motion was made by Mr. Babyak, seconded by Mr. Dillinger, to accept the Engineer’s Report and pay Invoices 45647, 45648 dated March 26, 2012, in the amounts \$1,000.00 and \$7,133.86 regarding the Airport Overlay District on Zoning Map and 2012 Road Rehab Paving Projects – Phase III and the Oakview Bridge Rehab Project, respectively. Total Due: \$8,433.86.

Motion carried unanimously.

**SOLICITOR’S REPORT**

Mr. Leckman stated he presented his report to Council in the various work sessions and executive session and that he would present one resolution for consideration later in the meeting.

A motion was made by Mr. Dillinger, seconded by Mr. Robb, to accept the Solicitor’s Report and pay Invoices No. WOB 296, totaling \$1,755.00, dated April 16, 2012.

Motion carried unanimously.

**ANIMAL CONTROL OFFICERS’ REPORTS**

Ms. Noll read the Animal Control and Wildlife Officer’s Reports for the month of March 2012.

**Ferree Kennels – Animal Control Officer**  
Report for the month of March 2012

Number of Animals Humanely Disposed Of	0
Number of Animals Turned Over to WOASH	0
Number of Dogs Returned to Owners	0
Number of Calls Answered from Residents & Municipal Offices	8
Number of Person Information Signed Against	2
Number of Citations Issued	5
Number of Claims to State for Housing	0
Monthly Fee	\$ 50.00
After Hours Calls 3	\$ 75.00
State Housing Reimbursement	\$ 0.00
<b>Total Due</b>	<b>\$ 125.00</b>

A motion was made by Ms. Noll, seconded by Mr. Robb, to accept the report and pay the fee due Ferree Kennels for services rendered in March.

Motion carried unanimously.

**Dave Collura – Wildlife Control**

Report for the month of March

	Live Trap	Road Kill	After Hours Calls
Deer	0	1	1
Bats	0	0	
Birds/Fowl/Turkey	0	0	
Cats (Roadkill)	0	2	
Chipmunk	0	0	
Degas	0	0	
Groundhogs	0	1	
Rabbits	0	2	
Raccoons	6	9	
Opossums	2	4	
Skunks	3	7	
Squirrels	0	2	
Snakes	0	0	
Turtles	0	0	
<b>Total Due</b>	<b>\$350.00</b>	<b>\$140.00</b>	<b>\$ 20.00</b>

**Grand Total Due \$510.00**

A motion was made by Ms. Noll, seconded by Mr. Massung, to accept the Animal Control Officer's Report for the month of March.

Motion carried unanimously.

**RESOLUTIONS AND ORDINANCES**

Mr. Leckman read Resolution 3670 by short title for adoption.

**R-3670 REAL ESTATE TAX REFUND**

A motion was made by Mr. Dillinger, seconded by Mr. Robb, to adopt Resolution No. 3670, as just read by Mr. Leckman.

Motion carried unanimously.

**NEW BUSINESS**

NONE

**OLD BUSINESS**

NONE

**ADJOURNMENT**

A motion was made by Mr. Massung, seconded by Ms. Noll, to adjourn.

Motion carried unanimously.

Meeting adjourned at 7:37 p.m.

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Date Approved

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Borough Secretary