

**MINUTES OF THE REGULAR MEETING
OF WHITE OAK BOROUGH COUNCIL
HELD MONDAY, MARCH 19, 2012 AT 7:30 P.M.**

CALL TO ORDER

Mr. Pasternak, President of Council, called the Regular Meeting to order at 7:30 p.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was given.

ROLL CALL

Attending were Council members: Edward Babyak, George Dillinger, Ronald Massung, David Pasternak, and Kenneth Robb. Also attending were Mayor Ina Marton, Solicitor Terry Leckman, Engineer Representative Donald Hultberg, Borough Manager John W. Petro, Jr. and Borough Secretary Nancy Greenland.

Council members Charles Davis and Carrie Noll were absent.

MINUTES

Mr. Pasternak asked if there were any additions or corrections to the following Minutes:

Swearing In Ceremony & Reorganization Meeting, January 2, 2012
Workshop Meeting, February 15, 2012
Workshop Meeting, February 20, 2012
Public Hearing, February 20, 2012
Regular Meeting, February 20, 2012

There were none.

A motion was made by Mr. Babyak, seconded by Mr. Massung, to accept the Minutes as presented.

Motion carried unanimously.

EXECUTIVE SESSION

Mr. Leckman stated an Executive Session was held on March 14, 2012, labor negotiations and litigation issues were discussed

PUBLIC COMMENTS

Fred Haynes – 98 Carmella Drive

Mr. Haynes stated that during his travels of the Borough in particular the Bryn Mawr section he noticed that there were very few "speed limit" and "watch children" signs. He indicated he felt the elected officials should be concerned about the safety of the children and adults who walk the streets.

Mr. Massung advised that it is the normal procedure of the Borough to place signage upon petition of residents.

Mr. Pasternak noted the matter would be looked into.

Mr. Haynes commented that in Volume 120 of the Borough Code – "a borough form of government is a weak mayor type of government".

PRESIDENT'S REPORT AND COG REPRESENTATIVE

Mr. Pasternak noted the Annual COG Dinner meeting will be held on Thursday in Pleasant Hills.

MAYOR'S REPORT

Mayor Marton gave the February 2012 Stat Report for the Police Department.

Arrests: 10 (9 adult/1 juvenile)

Assault	3
Burglary	1
Disorderly Conduct	1
DUI	1
Theft	4

Summary Traffic Violations 76

TOTAL INCIDENTS: 643

Mayor Marton indicated she was in receipt of a letter from White Oak EMS to Chief Hoffman expressing its appreciation to Officers Hetherington and Opferman for their assistance in responding to a cardiac arrest call. The officers arrived on the scene first and started administering CPR as well as using an AED. Once EMS got on the scene the officers assisted the ALS Team with carrying equipment to the treatment site.

FINANCE REPORT

Mr. Dillinger, Chairperson, stated he had one motion to present.

A motion was made by Mr. Dillinger, seconded by Mr. Massung, to accept the Check Register and Accounts Payable as of February 29, 2012.

Bills

<u>Fund</u>	<u>Check No.</u>	<u>Amount</u>
General Fund	104588-104726	\$ 33,099.07

Fire Protection	30015	\$	959.19
Post Retirement	0-0	\$	0.00
Super Fund	0-0	\$	0.00
Solid Waste	600262-600263	\$	47,966.40
Pool/Park Fund	900590-900592	\$	273.13
Capital Expenditures	0-0	\$	0.00
Capital Debt Sinking	0-0	\$	0.00
Liquid Fuels	350182-350184	\$	<u>22,446.06</u>
Total Bills Paid		\$	104,743.85

Accounts Payable

<u>Fund</u>	<u>Amount</u>
General Fund	\$ 55,107.88
Fire Protection	\$ 0.00
Post Retirement Fund	\$ 0.00
Super Fund	\$ 0.00
Solid Waste	\$ 2,778.02
Pool Fund	\$ 2,010.78
Capital Projects	\$ 0.00
Capital Debt	\$ 0.00
Liquid Fuels	\$ <u>1,264.32</u>
Total Accounts Payable	\$ 61,161.00

Motion carried unanimously.

HEALTH, ENVIRONMENT AND CABLE

Ms. Noll, Chairperson, was absent. Mr. Massung gave her report.

Announced an electronics collection day sponsored by Goodwill has been set for Saturday, April 21st from 10 am to 2 pm.

Announced Spring Cleanup Day for Saturday, April 28. Anyone interested in participating should contact the borough office and arrive by 9:30 for assignment areas.

Announced the Rabies Clinic is set for May 19 from 12 noon to 2 p.m... Fee for residents is \$5.00 and non-residents \$10.00.

A motion was made by Mr. Massung, seconded by Mr. Babyak, authorizing the proper officials to satisfy municipal liens filed against:

Hairston & Starry 550-R-32 1807 Horizon Drive GD11021218

The account is up to date.

Motion carried unanimously.

PARKS AND RECREATION

Mr. Robb, Chairperson, announced the Recreation Board is sponsoring a Spring Craft Show on Saturday March 31st. The event will be held at the WOAA from 10 am to 4 p.m.

He also announced the Recreation Board will be sponsoring an Easter Egg Hunt on Saturday, April 7th at 10 am at the WOAA, Field 4. If the weather does not cooperate the hunt will be held inside the gymnasium.

PLANNING, ZONING AND CODE ENFORCEMENT

Mr. Babyak, Chairperson, noted there were 14 building permits were issued, for a total of \$1,481.00 in fees for the month of February. There were also 18 amusement device licenses issued for a total of \$4,050.00 and 15 violation notices issued.

Mr. Babyak noted the Code Office is meeting with individuals to try to resolve the issues before proceeding with violation notices are sent out.

PUBLIC SAFETY

Mr. Massung, Chairperson, noted the White Oak Police Department is sponsoring a Cops and Kids Basketball program. The event will be held at the McClure Gymnasium from 7 to 8:30 pm on Thursdays – March 22 and 29 and April 5 and 12.

He also advised that the speed board has been located along Center St. Ext.

PUBLIC WORKS

Mr. Davis, Chairperson, was absent. Mr. Robb gave his report and noted the Work Activity Report would be available for viewing during normal business hours.

A motion was made by Mr. Robb, seconded by Mr. Dillinger, authorizing the proper officials to prepare the specifications and advertise the 2012 Road Rehab Project and the Oakview Bridge Rehab Project.

Motion carried unanimously.

TAX COLLECTOR'S REPORT

Current Real Estate

Robert Hart, Current Tax Collector, turned in \$0.00 on the 2011 Tax Duplicate, for the period of February 1, 2012 – February 29, 2012.

Commission due – \$0.00 (0 accounts @ \$3.75)

Assessed Value	\$337,235,488.00
Exonerations (Less)	\$ 970,430.00
Additions	\$ 959,500.00
Abatement Values	\$ 837,800.00
Adjusted Value	\$336,386,758.00
Value of statements (actual)	\$ 1,883,765.84
Act 77 Revoked @ Face	\$ 379.34
Act 77 Eligible @ Face	\$ <u>57,146.71</u>
Corrected Value of Statements	\$ 1,826,998.47

Collected from – 2/01/12 –2/29/12	\$ 0.00
Discount (add)	\$ 0.00
Less Penalty (sub)	\$ <u>0.00</u>
Total Credited to Duplicate	\$ 13,648.96

Amount Previously Collected	\$ 1,754,745.54
Collections	\$ 0.00
Total Collected	\$ <u>1,754,745.54</u>
Balance to be collected	\$ 72,252.93

Delinquent/Liened Real Estate

Keystone Collections Group, Delinquent/Liened Real Estate Tax Collector, turned in \$6,888.85 in taxes and costs collected for the collection period of January 26, 2012 – February 25, 2012.

Commission due	- \$ 147.67
Costs	- \$ <u>268.75</u> (Civil Complaints, Default Judgments Lien Satisfaction, 2011 Delinquent Notices)
Total Due	- \$ 701.65

Earned Income Tax Collector

Keystone Collections Group, Current/Delinquent Earned Income Tax Collector, turned in \$48,781.02 (current/delinquent year minus costs/refunds/non-resident distributions) in current and prior year Earned Income Tax for the collection period of February 1, 2012 – February 29, 2012.

Commission due	- \$ 704.74
Costs	- \$ <u>0.00</u>
Total Due	- \$ 704.74

Mercantile/Business Privilege and Emergency Municipal Service Tax Collector

Keystone Collections Group, Current Act 511 Tax Collector, turned in \$641.43 in Local Service Tax for the collection period of February 1, 2012 – February 29, 2012.

Commission due	- \$ 9.79
Costs	- \$ <u>0.00</u>

Total Due - \$ 9.79

Keystone Collections Group, Current Business Privilege and Mercantile Tax Collector, turned in \$0.00 in Business Privilege and \$0.00 in Mercantile Tax collections plus costs for the collection period January 26, 2012 – February 25, 2012.

Commission due	- \$	0.00
Costs	- \$	0.00
Total Due	- \$	0.00

Keystone Collections Group, Delinquent Act 511 Tax Collector, turned in \$0.00 in delinquent Local Service Tax, \$6,559.37 in delinquent Business Privilege Tax, \$2,113.62 in delinquent Mercantile Tax for the collection period of January 26, 2012 – February 25, 2012.

Commission due	- \$	951.27
Costs	- \$	0.00
Total Due	- \$	951.27

A motion was made by Mr. Dillinger, seconded by Mr. Babyak, to accept the Tax Collectors' Reports and pay the fees due.

Motion carried unanimously.

ENGINEER'S REPORT

Mr. Hultberg, Engineer Representative, indicated he attended the March 14th and March 19th Workshop Session. The firm has been working on the items outlined at those sessions.

A motion was made by Mr. Babyak, seconded by Mr. Robb, to accept the Engineer's Report and pay Invoices 45519, 45520 dated February 27, 2012, in the amounts of \$4,973.96 and \$2,399.70 regarding the Road Rehab Paving Projects – Phase III and the Oakview Bridge Rehab Project, respectively. Total Due \$7,373.66.

Motion carried unanimously.

SOLICITOR'S REPORT

Mr. Leckman stated he presented his report to Council in the various work sessions and executive session.

A motion was made by Mr. Robb, seconded by Mr. Babyak, to accept the Solicitor's Report and pay Invoices No. WOB 294, totaling \$2,508.75, dated March 19, 2012.

Motion carried unanimously.

ANIMAL CONTROL OFFICERS' REPORTS

Mr. Massung read the Animal Control and Wildlife Officer's Reports for the month of February 2012.

Ferree Kennels – Animal Control Officer
 Report for the month of February 2012

Number of Animals Humanely Disposed Of	0
Number of Animals Turned Over to WOASH	0
Number of Dogs Returned to Owners	2
Number of Calls Answered from Residents & Municipal Offices	11
Number of Person Information Signed Against	1
Number of Citations Issued	3
Number of Claims to State for Housing	0
Monthly Fee	\$ 50.00
After Hours Calls 0	\$ 0.00
State Housing Reimbursement	\$ 0.00
Total Due	\$ 50.00

A motion was made by Ms. Massung, seconded by Mr. Babyak, to accept the report and pay the fee due Ferree Kennels for services rendered in February.

Motion carried unanimously.

Dave Collura – Wildlife Control
 Report for the month of February

	Live Trap	Road Kill	After Hours Calls
Deer	0	1	1
Bats	0	0	
Birds/Fowl/Turkey	0	0	
Cats (Roadkill)	0	2	
Chipmunk	0	0	
Degas	0	0	
Groundhogs	0	1	
Rabbits	0	2	
Raccoons	6	9	
Opossums	2	4	
Skunks	3	7	
Squirrels	0	2	
Snakes	0	0	
Turtles	0	0	
Total Due	\$350.00	\$140.00	\$ 20.00
Grand Total Due	\$510.00		

A motion was made by Mr. Massung, seconded by Mr. Dillinger, to accept the Animal Control Officer's Report for the month of February.

Motion carried unanimously.

RESOLUTIONS AND ORDINANCES

NONE

NEW BUSINESS

Mr. Massung noted he was in receipt of a letter sent to White Oak EMS regarding its participation in a new Advance Life Support techniques using hypothermia for treatment of cardiac arrest patients. WOEMS assisted UPMC with this study, which UPMC has just released the result of. He noted that WOEMS is more than just a home town emergency medical care unit.

OLD BUSINESS

NONE

ADJOURNMENT

A motion was made by Mr. Massung, seconded by Mr. Babyak, to adjourn.

Motion carried unanimously.

Meeting adjourned at 7:38 p.m.

Date Approved

Borough Secretary