

**MINUTES OF THE REGULAR MEETING  
OF WHITE OAK BOROUGH COUNCIL  
HELD MONDAY, NOVEMBER 18, 2013 AT 7:30 P.M.**

**CALL TO ORDER**

Mr. Pasternak, President of Council, called the Regular Meeting to order at 7:30 p.m.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was given.

**ROLL CALL**

Attending were Council members: Edward Babyak, Charles Davis, George Dillinger, Carrie Noll, David Pasternak and Ken Robb. Also attending were Mayor Ina Marton, Solicitor Representative Krisha Mackulin, Engineer Representative Donald Hultberg and Borough Secretary Nancy Greenland.

Council member Ronald Massung was absent.

**MINUTES**

Mr. Pasternak noted there were no Minutes submitted for approval at this time.

**EXECUTIVE SESSION**

Ms. Mackulin stated an Executive Sessions were held last Wednesday and this evening at which time personnel matters.

**PUBLIC COMMENTS**

No one in the audience wished to speak.

**PRESIDENT'S REPORT AND COG REPRESENTATIVE**

Mr. Pasternak, President of Council, noted the Borough office would be closed on Thursday, and Friday, November 28 and 29<sup>th</sup> in observance of the Thanksgiving Holiday.

**MAYOR'S REPORT**

Mayor Marton gave the October 2013 Stat Report for the Police Department.

Arrests: 14 (14 adult/0 juvenile)

Bad Checks	2
DUI	5

Drug Offenses	3
Public Drunkenness	1
Theft	2
Theft Related Offenses (Receiving Stolen Property & Access Device Fraud)	1
Summary Traffic Violations	64
<b>TOTAL INCIDENTS:</b>	<b>596</b>

## **FINANCE REPORT**

Mr. Dillinger, Chairperson, stated he had the standard monthly motion regarding the check register and accounts payable.

A motion was made by Mr. Dillinger, seconded by Mr. Babyak, to accept the Check Register and Accounts Payable as of October 31, 2013.

Paid Invoices:

<u>Fund</u>	<u>Check No.</u>	<u>Amount</u>
General Fund	106312-106393	\$ 314,016.15
Fire Protection	0-0	\$ 0.00
Post Retirement	0-0	\$ 0.00
Super Fund	0-0	\$ 0.00
Solid Waste	600356-600357	\$ 46,060.02
Pool/Park Fund	900941-900948	\$ 5,937.34
Capital Expenditures	0-0	\$ 0.00
Capital Debt Sinking	0-0	\$ 0.00
Liquid Fuels	350257-350259	\$ 8,494.21
Total Bills Paid		\$ 374,507.72

Accounts Payable Due

<u>Fund</u>	<u>Amount</u>
General Fund	\$ 0.00
Fire Protection	\$ 0.00
Post Retirement Fund	\$ 0.00
Super Fund	\$ 0.00
Solid Waste	\$ 0.00
Pool Fund	\$ 0.00
Capital Projects	\$ 0.00
Capital Debt	\$ 0.00
Liquid Fuels	\$ 0.00
Total Accounts Payable	\$ 0.00

Motion carried unanimously.

A motion was made by Mr. Dillinger, seconded by Mr. Robb, to enter into an agreement with Freedom Systems to provide additional training on various software applications. Fee is \$1,800 with a \$58.00 travel fee expense.

Motion carried unanimously.

Mr. Dillinger announced the 2014 Budget is still being worked on. It will be available for review the first week in December and will be presented for ratification at the December 16<sup>th</sup> meeting.

## **HEALTH, ENVIRONMENT AND CABLE**

Ms. Noll, Chairperson, announced there will be a one day delay in the garbage collection starting Thursday, November 28 including Friday, November 29. This is due to the Thanksgiving Holiday.

## **PARKS AND RECREATION**

Mr. Robb, Chairperson, announced Festival of Lights is being held on Saturday, November 23. There will be a Pancake Brunch from 2 to 5 pm at the Rainbow V.F.C. Hall. Santa will arrive at Oak Park Mall at approx. 6 pm. The tree lighting is scheduled for 6:15 pm and children will receive treat bags. There will also be music, hot cocoa, donuts and cookies.

Mr. Robb noted Recreation Board is sponsoring a holiday craft show on Saturday, December 7<sup>th</sup> from 10 a to 4 p at the WOAA.

Mr. Robb advised Recreation Board is sponsoring an Evening with Santa this is set to be held Sunday, December 8<sup>th</sup>. Details will follow.

## **PLANNING, ZONING AND CODE ENFORCEMENT**

Mr. Babyak, Chairperson, noted \$251.00 in fees were collected during the period of October 28 through October 31, 2013.

Mr. Babyak advised the dilapidated garage in the 1200 block of Ohio has been razed. Funding was provided through the CDGB Grant Program.

A motion was made by Mr. Babyak, seconded by to enter into a one (1) year agreement with Code Enforcement Associates to provide building plan review and construction inspection.

Motion carried unanimously.

## **PUBLIC SAFETY**

Mr. Massung, Chairperson, was absent.

## **PUBLIC WORKS**

Mr. Davis, Chairperson, noted the Work Activity Report would be available for viewing during

normal business hours.

Mr. Davis announced there will be no leaf composting pickup on Thursday, November 28 including Friday, November 29. This is due to the Thanksgiving Holiday.

A motion was made by Mr. Davis, seconded by Mr. Robb, to adjust the date for James McCabe, Manager of Public Works, to return to the union to December 31, 2013.

## **TAX COLLECTOR'S REPORT**

### **Current Real Estate**

Robert Hart, Current Tax Collector, turned in \$11,142.81 on the 2013 Tax Duplicate, for the period of October 1, 2013 – October 31, 2013.

### **Commission due – \$ 101.25 (27 accounts @ \$3.75)**

Assessed Value	\$399,955,508.00
Exonerations (Less)	\$ 9,023,901.00
Additions	\$ 1,221,300.00
Abatement Values	\$ 232,100.00
Adjusted Value	\$391,920,807.00
Value of statements (actual)	\$ 1,826,350.96
Act 77 Revoked @ Face	\$ 595.97
Act 77 Eligible @ Face	\$ 50,044.76
Corrected Value of Statements	\$ 1,776,902.17
Collected from – 10/01/13 – 10/31/13	\$ 11,142.81
Discount (add)	\$ 63.58
Less Penalty (sub)	\$ 539.05
Total Credited to Duplicate	\$ 10,667.34
Amount Previously Collected	\$ 1,602,762.32
Collections	\$ 10,667.34
Total Collected	\$ 1,613,429.66
Balance to be collected	\$ 163,472.51

### **Delinquent/Liened Real Estate**

Keystone Collections Group, Delinquent/Liened Real Estate Tax Collector, turned in \$3,084.89 in taxes and costs collected for the collection period of September 26, 2013 to October 25, 2013.

<b>Commission due</b>	<b>- \$</b>	<b>150.22</b>
<b>Costs</b>	<b>- \$</b>	<b>0.00</b>
<b>Total Due</b>	<b>- \$</b>	<b>150.22</b>

### **Earned Income Tax Collector**

Keystone Collections Group, Current/Delinquent Earned Income Tax Collector, turned in \$42,441.00 in current and \$2,995.94 delinquent Earned Income Tax for the collection period of October 1, 2013 – October 31, 2013.

<b>Commission due</b>	- \$	<b>675.16</b>
<b>Costs</b>	- \$	<b>1.05 (postage and reprint cards)</b>
<b>Total Due</b>	- \$	<b>676.21</b>

**Mercantile/Business Privilege and Local Service Tax Collector**

Keystone Collections Group, Current Act 511 Tax Collector, turned in \$567.00 in Local Service Tax for the collection period of October 1, 2013 – October 31, 2013.

<b>Commission due</b>	- \$	<b>11.31</b>
<b>Costs</b>	- \$	<b>0.00</b>
<b>Total Due</b>	- \$	<b>11.31</b>

Keystone Collections Group, Current Business Privilege and Mercantile Tax Collector, turned in \$0.00 in Business Privilege and \$0.00 in Mercantile Tax collections plus costs for the collection period October 1, 2013 – October 31, 2013.

<b>Commission due</b>	- \$	<b>0.00</b>
<b>Costs</b>	- \$	<b>0.00</b>
<b>Total Due</b>	- \$	<b>0.00</b>

Keystone Collections Group, Delinquent Act 511 Tax Collector, turned in \$0.00 in delinquent Local Service Tax, \$11,380.18 in delinquent Business Privilege Tax, \$528.98 in delinquent Mercantile Tax for the collection period of September 26, 2013 – October 25, 2013.

<b>Commission due</b>	- \$	<b>1,094.15</b>
<b>Costs</b>	- \$	<b>0.00</b>
<b>Total Due</b>	- \$	<b>1,094.15</b>

A motion was made by Mr. Dillinger, seconded by Mr. Babyak, to accept the Tax Collectors' Reports and pay the fees due.

Motion carried unanimously.

**ENGINEER'S REPORT**

Mr. Hultberg, Engineer Representative, indicated he attended last Wednesday's and this evening's Work Sessions and the firm is working on those items outlined at those sessions.

A motion was made by Ms. Noll, seconded by Mr. Babyak, to accept the Engineer's Report.

**SOLICITOR'S REPORT**

Ms. Mackulin, Solicitor, stated she would present several resolutions and an ordinance for consideration later in the meeting.

A motion was made by Mr. Dillinger, seconded by Ms. Noll, to accept the Solicitor's Report and pay invoices: Numbers 26150, 26151, 26152, 26153 and 26154 for services rendered in October, totaling \$247.50.

Motion carried unanimously.

**ANIMAL CONTROL OFFICERS' REPORTS**

Ms. Noll read Animal Control and Wildlife Officer's Reports for the month of October.

<b>Ferree Kennels – Animal Control Officer</b>	<b>October</b>
Number of Animals Humanely Disposed Of	0
Number of Animals Turned Over to WOASH	0
Number of Dogs Returned to Owners	1
Number of Calls Answered from Residents & Municipal Offices	8
Number of Person Information Signed Against	0
Number of Citations Issued	0
Number of Claims to State for Housing	0
 Monthly Fee	 \$ 50.00
After Hours Calls	\$ 0.00
State Housing Reimbursement	<u>\$ 0.00</u>
<b>Total Due</b>	<b>\$ 50.00</b>

A motion was made by Ms. Noll, seconded by Mr. Robb, to accept the Animal Control officer's reports for the month of October and paying the fees due of \$50.00.

Motion carried unanimously.

**Dave Collura – Wildlife Control**  
Report for the month of October 2013

	Live Trap	Road Kill	Disposal After Hours Calls
Deer	0	2	4
Bats	0	0	
Birds/Fowl/Turkey	0	1	
Cats	0	2	
Chipmunk	0	0	
Degas	0	0	
Groundhogs	11	6	
Opossums	9	5	
Rabbits	0	3	
Raccoons	22	8	
Skunks	13	1	

Squirrels	9	2	
Snakes	0	0	
Turtles	0	0	
<b>Total Due</b>	<b>\$350.00</b>	<b>\$140.00</b>	<b>\$ 80.00</b>

**Grand Total: \$570.00**

A motion was made by Ms. Noll, seconded by Mr. Robb, to accept the Wildlife Control officer's report for the months of October and pay the fees due of \$570.00.

Motion carried unanimously.

**RESOLUTIONS AND ORDINANCES**

Ms. Mackulin read Ordinance No. 4007 by short title for adoption.

**O- 4007                    RESTRICING COUNCIL/MAYOR FROM BEING  
   APPOINTED TO POSITION WITHIN THE BOROUGH**

A motion was made by Mr. Robb, seconded by Ms. Noll, to adopt Ordinance No. 4007 as just read by Ms. Mackulin.

Mr. Pasternak declared Ordinance Number 4007 adopted.

Ms. Mackulin read Resolution No. 4008 by short title for adoption.

**R-4008                    REAL ESTATE TAX REFUND**

A motion was made by Mr. Robb, seconded by Ms. Noll, to adopt Resolution No. 4008 as just read by Ms. Mackulin.

Mr. Pasternak declared Resolution Number 4008 adopted.

Ms. Mackulin read Resolution No. 4009 by short title for adoption.

**R-4009                    RECORDS DISPOSITION**

A motion was made by Mr. Robb, seconded by Ms. Noll, to adopt Resolution No. 4003 as just read by Ms. Mackulin.

Mr. Pasternak declared Resolution Number 4009 adopted.

**NEW BUSINESS**

**OLD BUSINESS**

**ADJOURNMENT**

A motion was made by Mr. Babyak, seconded by Ms. Noll, to adjourn.

Motion carried unanimously.

Meeting adjourned at 7:37 p.m.

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Date Approved

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Borough Secretary