

**MINUTES OF THE REGULAR MEETING  
OF WHITE OAK BOROUGH COUNCIL  
HELD MONDAY, OCTOBER 18, 2010 AT 8:00 P.M.**

**CALL TO ORDER**

Mr. Pasternak, Vice President of Council, called the Regular Meeting to order at 8:00 p.m.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was given.

**ROLL CALL**

Attending were Council members: Edward Babyak, Charles Davis, George Dillinger, Ronald Massung, David Pasternak, Kenneth Robb and Carrie Verbanick. Also attending were Mayor Ina Jean Marton, Solicitor Terry Leckman, Engineer Representative Donald Hultberg, Borough Manager John W. Petro, Jr. and Borough Secretary Nancy Greenland.

**MINUTES**

Mr. Pasternak asked if there were any additions or corrections to the following Minutes:

Workshop Meeting – September 15, 2010  
Workshop Meeting – September 20, 2010  
Regular Meeting – September 20, 2010  
Public Bid Opening – October 15, 2010

There were none.

A motion was made by Mr. Babyak, seconded by Mr. Massung, to accept the Minutes as presented.

Motion carried unanimously.

**EXECUTIVE SESSION**

Mr. Leckman stated there were various sessions held and during such sessions pending/potential litigation and personnel matters were discussed.

**PUBLIC COMMENTS**

NONE.

**REPORTS OF CHAIRPERSONS OF STANDING COMMITTEES**

**President's Report**

Mr. Pasternak noted the Borough offices would be closed on November 11, 2010 in observance of the Veterans' Day Holiday.

**Mayor's Report**

Mrs. Marton gave the September Stat Report.

Arrests: 26(25 adults/1 juveniles)

Assault	2
Burglary	3
Disorderly Conduct	6
Drug Offenses	1
DUI	11
Liquor Law Violations	1
Public Drunkenness	1
Trespassing	1
Summary Traffic Violations	97
Total Incidents	446

Mayor Marton announced Halloween "Trick or Treat" will be held on Sunday, October 31, from 6:00 p.m. until 8:00 p.m.

**Finance**

Mr. Dillinger, Chairperson, stated he had several motions to present.

A motion was made by Mr. Dillinger, seconded by Mr. Massung, to accept the Check Register and Accounts Payable as of September 30, 2010.

Bills-

<u>Fund</u>	<u>Check No.</u>	<u>Amount</u>
General Fund	13047-103196	\$ 292,366.89
Fire Protection	30009-30011	\$ 11,291.50
	31012-310011	\$ 36,834.50
Super Fund	None	\$ 0.00
Solid Waste	600205-60026	\$ 45,136.10
Pool/Park Fund	None	\$ 0.00
Capital Expenditures	None	\$ 0.00
Capital Debt Sinking	1003	\$ 105,772.54
Liquid Fuels	350117-350120	\$ 27,168.87
Total Bills Paid		\$ 539,370.66

Accounts Payable

<u>Fund</u>	<u>Amount</u>
General Fund	\$ 54,385.94
Fire Protection	\$ 0.00
Post Retirement Fund	\$ 3,500.00
Super Fund	\$ 0.00

Solid Waste	\$	0.00
Pool Fund	\$	0.00
Capital Projects	\$	0.00
Capital Debt	\$	0.00
Liquid Fuels	\$	0.00
Total Accounts Payable	\$	57,885.94

Motion carried unanimously.

## **HEALTH, ENVIRONMENT AND CABLE**

Ms. Verbanick, Chairperson, announced White Oak EMS would be administering flu shots (while supply lasts) on Wednesday, October 20 from 6 p.m. to 8 p.m. at the Municipal Building and again on Sunday, October 24, from 12 noon to 2 p.m. at the White Oak EMS base.

Ms. Verbanick announced there would be no delay in the collection of garbage due to the Veterans' Day Holiday.

## **PARKS AND RECREATION**

Mr. Robb, Chairperson, announced the Recreation Board would be sponsoring a Halloween Parade – Saturday, October 30<sup>th</sup>. Line Up is at White Oak School and 12:30 with the parade starting at 1:00 p.m. The parade route is as follows: White Oak School Parking Lot to California Avenue, California Avenue to Foster Street, Foster Street to Ohio Avenue, Ohio Avenue to Auld Street, Auld Street back to White Oak School Parking Lot. Treat bags will be distributed to the participants.

## **PLANNING, ZONING AND CODE ENFORCEMENT**

Mr. Babyak, Chairperson, noted there were 30 permits issued for a total of \$1,998.00 in fees for the month of September there were also 11 violation notices issued.

## **PUBLIC SAFETY**

Mr. Massung, Chairperson, the week of October 3<sup>rd</sup> to October 9<sup>th</sup> was National Fire Prevention Week he reminded residents to install new batteries in their fire/smoke and carbon monoxide detectors.

Mr. Massung stated the next meeting of the Historical Society is November 10 at 5:45 p.m.

## **PUBLIC WORKS**

Mr. Davis, Chairperson, indicated he had several motions to introduce and several announcements.

Mr. Davis announced the Leaf Composting Program starts last week in October runs through the end November. There will be no pick up on November 11, 25 or 26. These are scheduled holidays for the Public Works department.

Mr. Davis noted the borough advertise for bids to sell two vehicles with various equipment. A Public Bid Opening was held on Friday for the sell of two vehicles with plow and material spreaders. Seven bids were received for the 1996 F350 ranging from \$1,500. to \$6,500. and six (6) bids were received for the 1999 F450 ranging from \$2,000. to \$11,018.

A motion was made by Mr. Davis, seconded by Mr. Babyak, to award the sell of a 1996 Ford – F350 with plow and hopper spreader to Bob Massie Toyota for \$6,500.

Motion carried unanimously.

A motion was made by Mr. Davis, seconded by Mr. Dillinger, to award the sell of a 1999 Ford – F450 with plow and hopper spreader to PA Coach Lines for \$11,018.

Motion carried unanimously.

A motion was made by Mr. Davis, seconded by Mr. Dillinger, authorizing payment in the amount of \$390,607.77 to Morgan Excavating, L.P. for work performed and approved by the Engineer during the month of September on the 2010 Road Improvement Project, Contract No. 9775-10-01.

Motion carried unanimously.

## **TAX COLLECTOR'S REPORT**

### **Current Real Estate**

Robert Hart, Current Tax Collector, turned in \$5,834.82 on the 2010 Tax Duplicate, for the period of September 1, 2010 – September 30, 2010.

### **Commission due – \$382.50 (102 accounts @ \$3.75)**

Assessed Value	\$336,655,388.00
Exonerations (Less)	\$ 132,100.00
Additions	\$ 275,200.00
Abatement Values	\$ 597,050.00
Adjusted Value	\$336,201,438.00
Value of statements (actual)	\$ 1,398,197.98
Act 77 Revoked @ Face	\$ 191.45
Act 77 Eligible @ Face	<u>\$ 42,765.37</u>
Corrected Value of Statements	\$ 1,356,024.06
Collected from – 9/01/10 –9/30/10	\$ 5,834.42
Discount (add)	\$ 0.00
Less Penalty (sub)	<u>\$ 530.41</u>
Total Credited to Duplicate	\$ 5,304.01
Amount Previously Collected	\$ 1,260,405.78
Collections	\$ 5,304.01
Total Collected	<u>\$ 1,265,709.79</u>
Balance to be collected	\$ 90,314.27

**Delinquent/Liened Real Estate**

Keystone Municipal Collections, Delinquent/liened Real Estate Tax Collector, turned in \$2,810.95 in delinquent real estate taxes plus costs for the collection period of August 26, 2010 – September 25, 2010.

<b>Commission due</b>	- \$	<b>0.00</b>	
<b>Costs</b>	- \$	<b>77.25</b>	<b>(Civil Complaint)</b>
<b>Total Due</b>	- \$	<b>77.25</b>	

**Earned Income Tax Collector**

Keystone Municipal Collections, Current Earned Income Tax Collector, turned in \$25,679.72 (current year minus refunds/non-resident distributions) and \$3,356.48 (prior year minus refunds/non-resident distributions) in current Earned Income Tax for the collection period of August 26, 2010 – September 25, 2010.

<b>Commission due</b>	- \$	<b>366.79</b>	
<b>Costs</b>	- \$	<b>3.74</b>	<b>(Postage for refunds &amp; Account Reactivation)</b>
<b>Total Due</b>	- \$	<b>370.53</b>	

Keystone Municipal Collections, Delinquent Earned Income Tax Collector, turned \$1,817.75 (audited) in delinquent Earned Income Tax, including costs for the collection period of August 26, 2010 – September 25, 2010.

<b>Commission due</b>	- \$	<b>15.87</b>	
<b>Costs</b>	- \$	<b>0.00</b>	
<b>Total Due</b>	- \$	<b>15.87</b>	

**Mercantile/Business Privilege and Emergency Municipal Service Tax Collector**

Keystone Municipal Collections, Current Act 511 Tax Collector, turned in \$1,057.16 in Local Service Tax, \$0.00 in Business Privilege and \$0.00 in Mercantile Tax collections for the collection period August 26, 2010 – September 25, 2010.

<b>Commission due</b>	- \$	<b>1,076.41</b>	
<b>Costs</b>	- \$	<b>0.00</b>	
<b>Total Due</b>	- \$	<b>1,076.41</b>	

Keystone Municipal Collections, Delinquent Act 511 Tax Collector, turned in \$0.00 in delinquent Local Service Tax, \$0.00, in delinquent Business Privilege Tax, \$0.00 in delinquent Mercantile Tax for the collection period of August 26, 2010 – September 25, 2010.

<b>Commission due</b>	- \$	<b>0.00</b>	
<b>Costs</b>	- \$	<b>0.00</b>	
<b>Total Due</b>	- \$	<b>0.00</b>	

A motion was made by Mr. Babyak, seconded by Mr. Robb, to accept the Tax Collectors' Reports and pay the fees due.

Motion carried unanimously.

### **ENGINEER'S REPORT**

Mr. Hultberg, Engineer Representative, indicated he attended the Workshop Sessions on October 13 and October 18. The EADS Group has been working on the items outlined at those meetings.

A motion was made by Mr. Dillinger, seconded by Mr. Robb, to accept the Engineer's Report and pay Invoice No. 42879, dated September 23, 2010, in the amount of \$7,964.76.

Motion carried unanimously.

### **SOLICITOR'S REPORT**

Mr. Leckman stated he provided his report to Council at the Workshop meetings and he would present three (3) resolutions for consideration.

A motion was made by Mr. Babyak, seconded by Mr. Robb, to accept the Solicitor's Report and pay Invoice No. WOB 258 dated October 18, 2010, in the amount of \$2,595.00.

Motion carried unanimously.

### **ANIMAL CONTROL OFFICERS' REPORTS**

Mr. Verbanick read the Animal Control Officer's and Wildlife Officer's Reports for the month of September 2010.

Trisha Hroblak – Animal Control  
Report for the month of September 2010

911 Calls Taken	5
Municipality/Residents Calls Taken	9
Dogs Returned to Owners	11
Dogs Surrendered to Shelter	3
Dogs Humanely Disposed Of	0
Dogs Hit/Killed by Vehicle	0
Cats Returned to Owners	0
Cats Surrendered to Shelter	0
Cats Humanely Disposed Of	0
Individuals Filed Against	0
Citations Issued	0
Miscellaneous	0
After Hours Calls	5

**Total Due** **\$375.00**

A motion was made by Ms. Verbanick, seconded by Mr. Dillinger, to accept the Animal Control Officer's Report and pay the fee due in the amount of \$375.00 for the month of September.

Motion carried unanimously.

Dave Collura – Wildlife Control  
Report for the month of September 2010

	Live Trap	Road Kill	Disposal After Hours Calls
Deer	0	6	6
Bats	2	0	
Birds/Fowl	0	0	
Chipmunk	0	0	
Degas	0	0	
Groundhogs	2	2	
Rabbits	0	2	
Raccoons	8	4	
Opossums	3	3	
Skunks	21	4	
Squirrels	0	3	
Snakes	0	1	
Turtles	0	0	
<b>Total Due</b>	<b>\$350.00</b>	<b>\$140.00</b>	<b>\$120.00</b>
<b>Grand Total: \$610.00</b>			

A motion was made by Ms. Verbanick, seconded by Mr. Robb, to accept the Wildlife Control Officer's Report and pay the fee due in the amount of \$610.00 for the month of September.

Motion carried unanimously.

**RESOLUTIONS AND ORDINANCES**

Mr. Leckman read Resolution No. 3590 by short title for adoption.

**R-3590 REAL ESTATE TAX REFUNDS**

A motion was made by Mr. Davis, seconded by Mr. Robb, to adopt Resolution No. 3590 as read by Mr. Leckman.

Mr. Pasternak declared Resolution No. 3590 officially adopted.

Mr. Leckman read Resolution No. 3591 by short title for adoption.

**R-3591 SALE OF PERSONAL PROPERTY – 1996 Ford Explorer**

A motion was made by Mr. Dillinger, seconded by Mr. Robb, to adopt Resolution No. 3591 as read by Mr. Leckman.

Mr. Pasternak declared Resolution No. 3591 officially adopted.

Mr. Leckman read Resolution No. 3592 by short title for adoption.

**R-3592                    APPOINTMENT OF EARNED INCOME TAX COLLECTOR**

A motion was made by Mr. Dillinger, seconded by Ms. Verbanick, to adopt Resolution No. 3592 as read by Mr. Leckman.

Mr. Babyak declared Resolution No. 3592 officially adopted.

**NEW BUSINESS**

Mr. Massung noted White Oak EMS – Search and Rescue Division has received a citation for its 5<sup>th</sup> Anniversary. He congratulated them on their years of service and dedication.

**OLD BUSINESS**

None

**ADJOURNMENT**

A motion was made by Mr. Massung, seconded by Mr. Robb, to adjourn.

Motion carried unanimously.

Meeting adjourned at 8:11 p.m.

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Date Approved

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Borough Secretary