

**Borough of White Oak  
Meeting of Council  
May 18, 2020, 8:00 PM  
Agenda**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**MINUTES:** April 20, 2020 Council Meeting

**EXECUTIVE SESSION:** Ms. Patricia L. McGrail

**PUBLIC COMMENTS REGULAR MEETING:** Those wishing to speak are limited to 3 minutes.

**President's Report:** Mr. Charles Davis

1.

**Mayor's Report:** Ms. Ina Marton

1. **Monthly Police Department Report for April**

**STANDING COMMITTEE REPORTS**

**Finance:** Mr. George Dillinger

1. **Treasurer's Report – April 2020** (Refer to the separate attachment)

2. **Motion approving the Check Register for the month of April, which includes Electronic Fund Transfers and General Fund Checks in the following ranges (205645 to 205750) totaling \$355,264.38.**

3. **Motion authorizing the following Interfund Transfers for the month of April.**

<b>From</b>	<b>To</b>	<b>Amount</b>
Liquid Fuels	General Fund	8,546.74
Solid Waste	General Fund	39,888.74
Capital Projects	General Fund	794.50
Post Retirement	General Fund	772.09
RVFC Fund	General Fund	377.76
WO#1VFC Fund	General Fund	415.95
General Fund	Liquid Fuels	271,892.86
General Fund	RVFC Fund	60,000.00
General Fund	WO#1VFC Fund	41,500.00
<b>Total Transfers</b>		<b>\$424,188.64</b>

4.

**Health, Environment and Cable:** Mr. George Pambacas

1. Motion to authorize payment to Dave Collura, for Wildlife Control Services, in the amount of \$600.00 for the month of April 2020.
2. Motion to satisfy the following liens as paid in full:

Lot & Block	Lien Number
550-P-68	GD-19-003527
461-L-133	GD-11-22548

**Parks and Recreation:** Ms. Julie Opferman

- 1.

**Planning and Zoning:** Mr. Edward Babyak

1. The monthly permit/violation reports for April is available for review during normal business hours.
- 2.

**Public Safety:** Mr. Louis Bender

- 1.

**Public Works:** Mr. Kenneth Robb

1. The monthly reports for April is available for review during normal business hours.
- 2.

**Personnel:** Mr. Charles Davis

- 1.

## **TAX COLLECTORS' REPORTS**

### **1. Motion to accept the Tax Collectors' Reports and pay the commissions and fees due.**

**Current Real Estate** – Real Estate Tax Collector (Lisa Pitchford) collected \$464,557.80 current Real Estate Tax for the collection period of April, 2020.

Commission Due	\$3,112.50
Costs	\$.00
Total Due	\$3,112.50

### **Delinquent/Liened Real Estate**

Keystone Collections Group, Delinquent/Liened Real Estate Tax Collector(s) collected \$6,864.93 plus costs in delinquent Real Estate Tax for the collection period of April 1, 2020 – April 30, 2020.

Commission Due	\$124.77
Costs	\$5.00
Total Due	\$129.77

### **Earned Income Tax**

Keystone Collections Group, Current/Delinquent Earned Income Tax Collector(s) collected \$33,800.52 in current and delinquent Earned Income Tax for the collection period of April, 2020.

Commission Due	\$486.06
Costs (refunds/postage and/or costs)	\$22.00
TCC Annual Fee	\$0.00
Total Due	\$508.06

Berkheimer Associates, Current/Delinquent Earned Income Tax Collector(s) collected \$ -48.60 in current and delinquent Earned Income Tax for the collection period of April, 2020.

Commission Due	\$0.00
Costs (refunds/postage and/or costs)	\$0.00
Total Due	\$ 0.00

### **Mercantile/Business Privilege and Local Service Tax**

Keystone Collections Group, Current Act 511 Tax Collector, collected \$1072.50 in current Local Service Tax for the collection period of April, 2020.

Commission Due	\$27.55
Refund	\$0.00
Costs (postage and/or costs)	\$0.00
Total Due	\$27.55

Keystone Collections Group, current Business Privilege and Mercantile Tax Collector, collected \$2,073.56 in Business Privilege and \$7,134.90 in Mercantile Tax collections for the April, 2020 collection period.

Commission Due	\$276.27
Costs	\$0.25
Total Due	\$276.52

Keystone Collections Group, delinquent Business Privilege and Mercantile Tax Collector, collected \$.00 in delinquent Business Privilege Tax and \$.00 in delinquent Mercantile Tax for the collection period of April 1, 2020 – April 30, 2020.

Commission Due	\$.00
Costs	\$.00
Total Due	\$.00

**ENGINEER'S REPORT:** Mr. Ken Hillman

1. **Motion to accept the Engineer's Report and pay the fees due to Senate Engineering Company for Invoices 57176 through 57184, dated March 25, 2020, totaling \$16,084.00.**
2. **Motion to approve Pay Request #2 submitted by Merit Contracting in amount of \$20,936.50 for WOOA Gym Lighting Project as reviewed and approved by the Engineer and authorize the Borough Manager to sign the above listed request on behalf of the Borough.**
3. **Motion to approve Pay Request #1 submitted by Total Tank Works, LLC in amount of \$45,000.00 and Change Order #1 in an amount of \$ 655.00 for a total cost of \$ 45,655.00 for the Fuel Pump Replacement Project as reviewed and approved by the Engineer and authorize the Borough Manager to sign the above listed request on behalf of the Borough.**
- 4.

**SOLICITOR'S REPORT:** Ms. Patricia L. McGrail

1. **Motion to accept the Solicitor's Report**
- 2.

**RESOLUTIONS AND ORDINANCES:** Ms. Patricia L. McGrail

**Resolution #2020-15 (For Consideration)**

Resolution of Council of the Borough of White Oak extending the due date for payment of real estate taxes at the Face amount from July 31, 2020 to August 31, 2020.

**NEW BUSINESS:**

**OLD BUSINESS:**

**ANNOUNCEMENTS:**

(Meetings are subject to change due to the COVID-19 Pandemic, please check or website for any updates.)

- **June 8, 2020, 6:45 PM – Council Workshop Meeting (Open to the Public)**
- **June 15, 2020, 6:45 PM – Council Workshop Meeting (Open to the Public)**
  - **8:00 PM – Council Meeting (Open to the Public)**

**ADJOURNMENT**