

BOROUGH OF WHITE OAK
Minutes of February 20, 2023, 7:30 PM
Council Meeting

CALL TO ORDER: Council President Charles Davis called the meeting to order at 7:30 PM.

PLEDGE OF ALLEGIANCE: Charles Davis

ROLL CALL: Charles Davis requested the roll call. In attendance was:

Elected Officials:

Charles Davis, President
Mayor Ina Marton
Joelle Harbert
Julie Opferman
George Pambacas
Jason Russell
Lorree Scharritter

Borough Staff and Professional Services:

Ashley Puchalski, Borough Solicitor
John Palyo, Borough Manager
MaryAnn Winemiller Administrative Asst.

MINUTES: George Pambacas made a motion to accept the minutes for the January 9 & January 16, 2023 Council Meetings. Julie Opferman seconded the motion. The motion was unanimously approved.

EXECUTIVE SESSION: Ms. Ashley Puchalski
During the executive session personal issues were discussed.

PUBLIC COMMENTS: Under the Pennsylvania Sunshine Act, 65 Pa.C.S. § 710.1. Public participation: The Borough of White Oak will provide an opportunity for residents and taxpayers of the Borough to make public comments. Comments are limited to three (3) minutes.

PUBLIC COMMENTS:
Don Kudos – 1525 Kansas Avenue

Don and his wife June walked every street in White Oak this summer picking up litter (Long Run, Jacks Run & Lincoln Way) were done partially due to hazardous conditions. Don would recommend having a Fall Clean-up Day to compliment the Spring Clean-up Day, doesn't feel it would need to be a big as our Spring Clean up Day but would help with keeping the community looking clean during the winter & spring time.

PRESIDENT'S REPORT: Charles Davis
None

MAYOR'S REPORT: Mayor Ina Marton provided the Police Activity Report for January 2023.

Arrests: (9 adults / 2 juvenile)	11
Assault	5
DUI	1
Persons Not to Possess Firearms	1
Harassment	2
Theft	2
Summary Traffic Violations	59
Total Incidents	615

COUNCIL COMMITTEE REPORTS:

FINANCE: Jason Russell

Jason Russell made a motion to accept the Treasurer's Report for January 2023. Julie Opferman seconded the motion. The motion was unanimously approved.

Jason Russell made a motion approving the Check Register for the month of January, which includes Electronic Fund Transfers and General Fund Checks in the following ranges (209427 to 209534) totaling \$607,154.32. Joelle Harbert seconded the motion. The motion was unanimously approved.

Jason Russell made a motion authorizing the following Interfund Transfers for the month of January. George Pambacas seconded the motion. The motion was unanimously approved.

From	To	Amount
Liquid Fuels	General Fund	31,874.87
Solid Waste	General Fund	66,687.99
Capital Projects	General Fund	9,291.85
Post Retirement	General Fund	1,940.60
Fire Fund (RVFC)	General Fund	14,131.00
Total Transfers		\$123,926.31

Jason Russell made a motion to appoint Mark C. Turnley, CPA as Auditor for the fiscal years ending December 31, 2022 through 2024 to in an amount of \$8,550.00 for FYE 2022 and \$8,850.00 for FYE 2023 and 2024. The proposal includes the full GAAP Audit and the Financial Report to the PA DCED. George Pambacas seconded the motion. The motion was unanimously approved.

HEALTH, ENVIRONMENT AND CABLE: Ms. Lorree Scharritter

Lorree Scharritter made a motion to authorize payment to Kevin Cain, for Wildlife Control Services, in the amount of \$800.00 for the month of January. George Pambacas seconded the motion. The motion was unanimously approved.

PARKS AND RECREATION: Ms. Julie Opferman

Announcements:

- White Oak Borough 75th Anniversary Committee planning meeting is scheduled for Tuesday, February 28th, 7:00 PM at the Municipal Building. Anyone who is interested in helping with the celebration are welcome to attend.
- White Oak Borough 75th Anniversary Scavenger Hunt, Saturday, March 11, 2023 from 12:00 PM to 2:00 PM. Registration is \$ 3.00 per team and can be made at the Municipal Building. The event starts that day at the Municipal Building.
- White Oak Recreation Board Spring Craft Show, Saturday, April 1st, 2023 at the WOAA Complex from 10:00 AM to 3:00 PM. For information contact Karen at 412-965-7909.
- Rainbow Volunteer Fire Company Annual Fish begins on Wednesday, February 22nd. It will continue during the entire Lenten season including Good Friday.

- 75th Anniversary Items for Sale: Official Oktoberfest one-liter mugs (\$40.00) from Germany and official logo T-Shirts

75th Anniversary Celebration:

Julie Opferman made a motion to enter into contract with Beatlemania Magic for a concert on Saturday, August 5th, 2023 in an amount of \$4,500.00 and authorize the Borough Manager to execute the contract on behalf of the Borough. George Pambacas seconded the motion. The motion was unanimously approved.

Julie Opferman made a motion to enter into contract with The New Pure Gold for a concert on Friday, August 4th, 2023 in an amount of \$3,600.00 and authorize the Borough Manager to execute the contract on behalf of the Borough. Joelle Harbert seconded the motion. The motion was unanimously approved.

Julie Opferman made a motion to enter into contract with Butler's Golf Course for a Golf Outing on Friday, June 2nd, 2023 in a deposit amount of \$250.00 and authorize the Borough Manager to execute the contract on behalf of the Borough. (The final payment to be determined based upon the number of participants.) George Pambacas seconded the motion. The motion was unanimously approved.

Julie Opferman made a motion to enter into contract with Alpen Schuhplatter Und Trachten Verein for a performance on September 29th, 2023 in an amount of \$500.00 and authorize the Borough Manager to execute the contract on behalf of the Borough. Joelle Harbert seconded the motion. The motion was unanimously approved.

Julie Opferman Made a motion to enter into contract with Madel Jager for a performance on September 29th, 2023 in an amount of \$450.00 and authorize the Borough Manager to execute the contract on behalf of the Borough. Joelle Harbert seconded the motion. The motion was unanimously approved

Steel Rivers COG:

Announcement: Whole Home Repair Program provides funds up to \$50,000 to repair, update, and adapt homes throughout PA. Eligibility must be a community member must be a homeowner whose income is at or below 80% of the Area Median Income for Allegheny County. Information is available on our website.

White Oak Senior Citizens Update: George Pambacas

- Coffee Hour – Thursdays – March 9th & 23rd @ 9:30am
- Yoga Class – Every Monday & Wednesday @ 11:00am
- Exercise Class – Free – Tuesdays – March 7th, 14th & 21st
- Guest Speaker - Joe Hoffman – Wednesday – March 15th @ 1:00pm

PLANNING AND ZONING: Ms. Joelle Harbert

Presented the monthly permit/violation report for January 2023, the report is available for review during normal business hours at the borough building.

PUBLIC SAFETY REPORT: Jason Russell

Jason Russell made a motion to enter into an agreement with PlateSmart Technologies for the subscription for the traffic cameras and license plate readers located at Lincoln Way and State Route 48 in an amount of \$2,525.00 per year for a term of three years. Loree Scharritter seconded the motion. The motion was unanimously approved.

PUBLIC WORKS: Mr. George Pambacas

George Pambacas presented the monthly report for January 2023 the report is available for review during normal business hours at the borough building.

George Pambacas made a motion to accept the resignation of Public Works Employee James Booth effective as of February 17, 2023 and approve the payment of his accrued time benefits as per the Collective Bargaining Agreement. Julie Opferman seconded the motion. The motion was unanimously approved.

PERSONNEL: Charles Davis
None

TAX COLLECTORS' REPORTS: Charles Davis

Joelle Harbert made a motion to accept the Tax Collectors' Reports and pay the commissions and fees due for January 2023. Julie Opferman seconded the motion. The motion was unanimously approved.

ENGINEER'S REPORT: Mr. Ken Hillman

George Pambacas made a motion to accept the Engineer's Report and pay the fees due to Senate Engineering Company for Invoices 62649 through 62662, dated February 10, 2023 totaling \$21,011.23. Joelle Harbert seconded the motion. The motion was unanimously approved.

Joelle Harbert made a motion to approve Pay Request #5 Final in an amount of \$75,113.97 and a Summary deduct Change Order in the amount of \$6,801.33 submitted by Tresco Paving Corporation for the 2022 Paving Project as reviewed and approved by the Engineer and authorize the Borough Manager to sign the above listed request on behalf of the Borough. George Pambacas seconded the motion. The motion was unanimously approved.

SOLICITOR'S REPORT: Ms. Ashley Puchalski

Ms. Puchalski updated council on the Delinquent Solid Waste billing program as it has transitioned to her office.

George Pambacas made a motion to accept the Solicitor's Report and pay the fees due to Tucker Arensberg Attorneys for Invoice 647052, dated February 14, 2023 totaling \$6,603.00. Joelle Harbert seconded the motion. The motion was unanimously approved.

RESOLUTIONS AND ORDINANCES: Ms. Ashley Puchalski

ORDINANCE NO. 2023-03

Loree Scharritter made a motion to approve an ordinance of the Borough of White Oak, County of Allegheny, Commonwealth of Pennsylvania, establishing the salaries, fees and commissions to be paid to officers of said Borough; providing for job classifications and rates of compensation to be paid to the employees of said Borough. (This Ordinance shall be known and may be cited as the “White Oak Salary Ordinance 2023”). George Pambacas seconded the motion. The motion was unanimously approved.

RESOLUTION #2023-04

Joelle Harbert made a motion to approve a Resolution of Council of the Borough of White Oak authorizing the appropriate signatories as President, Vice President, President Pro-Tem, Chair of Finance Committee and Borough Manager for the purpose of opening a new “Special Event Account” with PNC Bank. Julie Opferman seconded the motion. The motion was unanimously approved.

NEW BUSINESS: None

OLD BUSINESS: Just a reminder that Rainbow VFC Fish Fry will start on Ash Wednesday, February 22nd.

ANNOUNCEMENTS: (Meetings will be held at the Borough Building and are open to the Public)

- **March 13, 2023, 6:45 PM – Council Workshop Meeting**
- **March 20, 2023, 6:45 PM – Council Workshop Meeting**
 - **7:30 PM – Council Meeting**

ADJOURNMENT: Joelle Harbert made a motion to adjourn the meeting at 7:53 pm. Julie Opferman seconded the motion. The motion was unanimously approved.

Respectfully submitted,

John Palyo

John Palyo
Borough Manager, Secretary & Treasurer

Date Approved by Council