

BOROUGH OF WHITE OAK
Minutes of November 21, 2022 7:30 PM
Council Meeting

CALL TO ORDER: Council President Charles Davis called the meeting to order at 7:30 PM.

PLEDGE OF ALLEGIANCE: Charles Davis

ROLL CALL: Charles Davis requested the roll call. In attendance was:

Elected Officials:

Charles Davis, President
Mayor Ina Marton
Louis Bender
Joelle Harbert
George Pambacas
Jason Russell
Lorree Scharritter

Borough Staff and Professional Services:

Patricia McGrail, Borough Solicitor
Kenneth Hillman, Borough Engineer
John Palyo, Borough Manager
MaryAnn Winemiller Administrative Asst.

MINUTES: George Pambacas made a motion to accept the minutes for the October 17, 2022 Council Meeting. Joelle Harbert seconded the motion. The motion was unanimously approved.

EXECUTIVE SESSION: Ms. Patricia L. McGrail

Prior to this evenings' meeting an Executive Session was held to discuss Personnel Issues.

PUBLIC COMMENTS REGULAR MEETING: Under the Pennsylvania Sunshine Act, 65 Pa.C.S. § 710.1. Public participation: The Borough of White Oak will provide an opportunity for residents and taxpayers of the Borough to make public comments. Comments are limited to three (3) minutes.

PUBLIC COMMENTS:

None

PRESIDENT'S REPORT: Charles Davis

None

MAYOR'S REPORT: Mayor Ina Marton provided the Police Activity Report for October 2022.

Arrests: (8 adults / 4 juvenile)	12
Accidents Involving Damage to Attended Vehicles or Property	1
Assault	1
Criminal Mischief	1
Disorderly Conduct	4
Drug Offenses	2
DUI	1
Theft	1
Unauthorized Use of Automobile	1
Summary Traffic Violations	52
Total Incidents	587

Councilman Louis Bender read a letter that Sergeant Stephen Bell wrote to the Chief Mark Sargent, Mayor Marton and White Oak Police Committee, recommending that Officer Justin Liptak to the position of narcotics detective within the White Oak Police Department.

Louis Bender made a motion approving the promotion of Officer Stephen Bell to the ranking of Sergeant within the White Oak Borough Police Department. Lorree Scharritter seconded the motion. The motion was unanimously approved

Mayor Ina Marton conducted the ceremonial swearing in of Stephen Bell to his new position as Sergeant in the White Oak Police Department effective November 1, 2022.

COUNCIL COMMITTEE REPORTS:

FINANCE: Jason Russell

Jason Russell made a motion to accept the Treasurer's Report for October 2022. Joelle Harbert seconded the motion. The motion was unanimously approved.

Jason Russell made a motion approving the Check Register for the month of October, which includes Electronic Fund Transfers and General Fund Checks in the following ranges (209064 to 209168) totaling \$1,561,093.07. Joelle Harbert seconded the motion. The motion was unanimously approved.

Jason Russell made a motion authorizing the following Interfund Transfers for the month of October. George Pambacas seconded the motion. The motion was unanimously approved.

From	To	Amount
Liquid Fuels	General Fund	9,135.42
Solid Waste	General Fund	39,302.11
Capital Projects	General Fund	93,413.54
Post Retirement	General Fund	1,863.64
Total Transfers		\$143,714.71

HEALTH, ENVIRONMENT AND CABLE: Ms. Lorree Scharritter

Lorree Scharritter made a motion to authorize payment to Kevin Cain, for Wildlife Control Services, in the amount of \$800.00 for the month of October. Louis Bender seconded the motion. The motion was unanimously approved.

Lorree Scharritter made a motion to enter into an agreement with Big's Sanitation for the collection and disposal of solid waste once per week and collection of recyclables every other week. For a period of January 1, 2023 through December 31, 2025 with two optional years for 2026 and 2027. At a rate of \$ 20.25 per unit per month for service year 2023; \$ 21.50 per unit per month for service year 2024 and \$ 22.60 per unit per month for service year 2025. Joelle Harbert seconded the motion. The motion was unanimously approved.

PARKS AND RECREATION: Ms. Joelle Harbert

Announcements:

White Oak Borough 75th Anniversary Committee planning meeting is scheduled for Tuesday, December 13th, 7:00 PM at the Municipal Building. Anyone who is interested in helping with the celebration are welcome and encouraged to attend.

Congratulations to all who entered the Halloween House Decorating Contest
The winners for the White Oak Halloween Decorating Contest:
Chris Cindric – 1215 Summit Street
Tom & Katie Rusu – 1814 Ohio Avenue
John Light – 1205 Monongahela Blvd.

White Oak Athletic Association Christmas Tree Lighting will be held prior to the Evening w/
Santa on December 4, 2022.

White Oak Senior Citizens Update: George Pambacas

- Guest Speaker – December 5, 2022 – 1:00pm
- Yoga Class – Monday's & Wednesday's – 11:00am
- Coffee Hour – December 8 & December 22, 2022 – 9:30am
- Christmas Party – Wednesday December 14, 2022 – 1:00pm

PLANNING AND ZONING: Ms. Joelle Harbert

Presented the monthly permit/violation report for October 2022, the report is available for
review during normal business hours at the borough building.

PUBLIC SAFETY REPORT: Louis Bender

Councilman Bender personally congratulated Sergeant Stephen Bell for his promotion and
stated that he has been a leader within the White Oak Police Department. Councilman Bender
also wanted to congratulate Officer Justin Liptak to the position of Detective within the White
Oak Police Department.

PUBLIC WORKS: Mr. George Pambacas

George Pambacas presented the monthly report for October 2022, the report is available for
review during normal business hours at the borough building.

George Pambacas made a motion to give the Borough Manager authorization to present
Conditional offer of hire to Darren Kiefer-Sinaway as recommended by the Public Works
Committee. Loree Scharritter seconded the motion. The motion was unanimously approved.

PERSONNEL: Charles Davis
None

TAX COLLECTORS' REPORTS: Charles Davis

Joelle Harbert made a motion to accept the Tax Collectors' Reports and pay the commissions and
fees due for October 2022. George Pambacas seconded the motion. The motion was
unanimously approved.

ENGINEER'S REPORT: Mr. Ken Hillman

Joelle Harbert made a motion to accept the Engineer's Report and pay the fees due to Senate
Engineering Company for Invoices 62028 through 62044, dated October 31, 2022 totaling
\$18,997.00. George Pambacas seconded the motion. The motion was unanimously approved.

Joelle Harbert made a motion to approve the low bid submitted by Bronder Tech Services in the amount of \$144,534.09 for the Lincoln Way Multimodal Transportation Fund Project. (This project is funded through a \$ 200,000 grant from the DCED.) George Pambacas seconded the motion. The motion was unanimously approved.

Joelle Harbert made a motion to award a COSTAR's agreement to Snider Recreation in the amount of \$303,637.50 for the rehabilitation of Heritage Hills Playground contingent upon DCNR's approval. Lorree Scharritter seconded the motion. The motion was unanimously approved.

Loree Scharritter made a motion to table the quote submitted by Minniefield Demolition Services, LLC in the amount of \$ 6,500.00 for the demolition of the concrete wall located at 2420 O'Neil Boulevard. George Pambacas seconded the motion. The motion was unanimously approved.

Joelle Harbert made a motion to authorize the Engineer to start developing the detailed bid specifications for the WOAA HVAC replacement project. Lorree Scharritter seconded the motion. The motion was unanimously approved.

Joelle Harbert made a motion to authorize the Engineer to develop a PA Small Water & Sewer Grant application for a storm water rehabilitation project. George Pambacas second the motion. The motion was unanimously approved.

SOLICITOR'S REPORT: Ms. Patricia L. McGrail

Joelle Harbert made a motion to accept the Solicitor's Report and pay the fees due to McGrail & Associates, LLC for Invoices 38138 through 38145, dated October 17, 2022 totaling \$3,076.00. George Pambacas second the motion. The motion was unanimously approved.

RESOLUTIONS AND ORDINANCES: Ms. Patricia L. McGrail

RESOLUTION #2022-25

George Pambacas made a motion to make refund of certain real property taxes to certain property owners as hereinafter listed by reason of official change order, gentrification, issued by the Allegheny County Board of Assessments, appeals and review as well as abatements or overpayments. Joelle Harbert seconded the motion. The motion was unanimously approved.

RESOLUTION #2022-26

Joelle Harbert made motion authorizing a resolution of White Oak Borough, Allegheny County, Commonwealth of Pennsylvania, authorizing participation of White Oak Borough Police Department in the Allegheny Police Chiefs Inc. Body-Worn Camera Grant Program and establishing funding to underwrite participation in the Program. George Pambacas second the motion. The motion was unanimously approved.

NEW BUSINESS: None

OLD BUSINESS: None

ANNOUNCEMENTS:

(Meetings will be held at the Borough Building and are open to the Public)

- December 12, 2022, 6:45 PM – Council Workshop Meeting
- December 19, 2022, 6:45 PM – Council Workshop Meeting
 - 7:30 PM – Council Meeting

ADJOURNMENT: George Pambacas made a motion to adjourn the meeting at 7:56PM. Joelle Harbert seconded the motion. The motion was unanimously approved.

Respectfully submitted,

John Palyo

John Palyo
Borough Manager, Secretary & Treasurer

Date Approved by Council