

**BOROUGH OF WHITE OAK**  
**Minutes of October 17, 2022 7:30 PM**  
**Council Meeting**

**CALL TO ORDER:** Council President Charles Davis called the meeting to order at 7:30 PM.

**PLEDGE OF ALLEGIANCE:** Charles Davis

**ROLL CALL:** Charles Davis requested the roll call. In attendance was:

**Elected Officials:**

Charles Davis, President  
Mayor Ina Marton  
Joelle Harbert  
Julie Opferman  
George Pambacas  
Jason Russell  
Lorree Scharritter

**Borough Staff and Professional Services:**

Patricia McGrail, Borough Solicitor  
Kenneth Hillman, Borough Engineer  
John Palyo, Borough Manager  
MaryAnn Winemiller Administrative Asst.

**MINUTES:** George Pambacas made a motion to accept the minutes for the September 19, 2022 Council Meeting. Julie Opferman seconded the motion. The motion was unanimously approved.

**EXECUTIVE SESSION:** Ms. Patricia L. McGrail  
Prior to this evenings' meeting an Executive Session was held to discuss Legal Issues.

**PUBLIC COMMENTS REGULAR MEETING:** Under the Pennsylvania Sunshine Act, 65 Pa.C.S. § 710.1. Public participation: The Borough of White Oak will provide an opportunity for residents and taxpayers of the Borough to make public comments. Comments are limited to three (3) minutes.

**PUBLIC COMMENTS:**

Charles Roka – Fraternal Order of Police, Lodge 91  
Chief Roka asked when will Council form a Police Pension Advisory Committee?  
Council responded that a request was emailed last week requesting a representative and alternate from the police department. Upon receipt of that information, Council will move forward with the formation of a Pension Committee.

**PRESIDENT'S REPORT:** Charles Davis  
Appointments to Positions

Civil Service Commission:  
Amanda Leckman DePaulis, Commissioner - Term expires January 2028  
Fred Coder, Alternate Commissioner – Term expires January 2027

Planning Commission:  
Francis “Chip” Wagner, Alternate – Term expires January 2026  
Bryce Patterson, Alternate – Term expires January 2024

- Filling Open Terms vacated due to resignations or open seats

**MAYOR'S REPORT:** Mayor Ina Marton provided the Police Activity Report for September 2022.

Arrests: (20 adults / 4 juvenile)	24
Assault	2
Criminal Trespass	2
Disorderly Conduct	1
Drug Offenses	5
Fleeing / Attempting to Elude Police Officer	2
Public Drunkenness	4
Receiving Stolen Property	1
Theft	4
Summary Traffic Violations	59
Total Incidents	554

**COUNCIL COMMITTEE REPORTS:**

**FINANCE:** Jason Russell

Jason Russell made a motion to accept the Treasurer's Report for September 2022. Joelle Harbert seconded the motion. The motion was unanimously approved.

Jason Russell made a motion approving the Check Register for the month of September, which includes Electronic Fund Transfers and General Fund Checks in the following ranges (208956 - 209063) totaling \$823,354.05. Joelle Harbert seconded the motion. The motion was unanimously approved.

Jason Russell made a motion authorizing the following Interfund Transfers for the month of September. Loree Scharritter seconded the motion. The motion was unanimously approved.

From	To	Amount
Liquid Fuels	General Fund	9,148.88
Solid Waste	General Fund	125,203.94
Capital Projects	General Fund	198,016.48
Post Retirement	General Fund	136.94
Fire Fund RVFC	General Fund	12,452.00
Fire Fund WOVFC#1	General Fund	11,632.00
Total Transfers		\$356,590.24

**HEALTH, ENVIRONMENT AND CABLE: Ms. Lorree Scharritter**

No Report

**PARKS AND RECREATION:** Ms. Julie Opferman

Announcements:

White Oak Borough 75<sup>th</sup> Anniversary Committee planning meeting is scheduled for Tuesday, October 25<sup>th</sup>, 7:00 PM at the Municipal Building. Anyone who is interested in helping with the celebration are welcome and encouraged to attend.

Trunk or Treat will be held Saturday October 29, 2022 at Sampson Mills Church.

White Oak Borough's Halloween will be celebrated on Monday October 31, 2022, 6-8pm

Julie Opferman made a motion to purchase souvenir German Steins for an amount of \$2,070.75 for the White Oak Borough 75<sup>th</sup> Anniversary Octoberfest Celebration. George Pambacas seconded the motion The motion was unanimously approved.

White Oak Senior Citizens Update: George Pambacas

- Monthly Meeting – Wednesday November 9, 2022
- Yoga Class – Monday's & Wednesday's – 11:00am
- Coffee Hour – November 3<sup>rd</sup> & November 17, 2022 – 9:30am
- Oglebay Day Tour – Monday November 28, 2022

**PLANNING AND ZONING:** Ms. Joelle Harbert

Presented the monthly permit/violation report for September 2022, the report is available for review during normal business hours at the borough building.

Joelle Harbert made a motion to approve the Planning Commission's favorable recommendation for Case #PC-22-10, for the lot consolidation and a subdivision for two residential lots for Sampson's Mills Presbyterian Church, 1665 Lincoln Way, White Oak, PA 15131 for lots located at 1659-1665 Lincoln Way, White Oak, PA 15131(Lot & Block 551-A-371 and 551-A-357). Jason Russell seconded the motion. The motion was unanimously approved.

Next Zoning Hearing Board meeting is scheduled for October 27<sup>th</sup> at 7:00 PM

Next Planning Commission Meeting is scheduled for November 3<sup>rd</sup> at 7:30 PM

**PUBLIC SAFETY REPORT:** Joelle Harbert

Joelle Harbert made a motion to authorize the purchase of a new 2022 model year Police Interceptor Utility Model K8A AWD Vehicle from Kenny Ross Ford under the State COSTARS program for the total cost of \$49,088.00 and authorize the President and Borough Manager to execute all paperwork on behalf of the Borough. George Pambacas seconded the motion. The motion was unanimously approved.

**PUBLIC WORKS:** Mr. George Pambacas

George Pambacas presented the monthly report for September 2022, the report is available for review during normal business hours at the borough building.

George Pambacas made a motion to give the Borough Manager authorization to present Conditional offer of hire to Nicholas George as recommended by the Public Works Committee. Lorree Scharritter seconded the motion. The motion was unanimously approved.

The Borough's Leaf Collection program will begin on November 1<sup>st</sup> for the entire month. Collection will occur on your regular trash day. Please refer to your 2022 recycling Calendar or Borough website for more detailed information. With the possibility of extending the program.

**PERSONNEL:** Charles Davis

George Pambacas made a motion to enter into an agreement with Mark Sargent for a term of four years beginning on January 1, 2023 through December 31, 2026 for the position of Chief of Police and authorize the Council President and Borough Manager to execute the agreement on behalf of the Borough. Joelle Harbert seconded the motion. Council President Charles Davis asked for a Roll Call Vote:

Roll Call Vote:

Yes Votes: George Pambacas, Chuck Davis, Joelle Harbert, Lorree Scharritter

No Votes: Julie Opferman, Jason Russell

Motion was with Four (4) yes votes and Two (2) no votes. Motion passed.

**TAX COLLECTORS' REPORTS:** Charles Davis

Joelle Harbert made a motion to accept the Tax Collectors' Reports and pay the commissions and fees due for September 2022. George Pambacas seconded the motion. The motion was unanimously approved.

**ENGINEER'S REPORT:** Mr. Ken Hillman

George Pambacas made a motion to accept the Engineer's Report and pay the fees due to Senate Engineering Company for Invoices 61862 through 61872, dated September 19, 2022 totaling \$28,238.48. Joelle Harbert seconded the motion. The motion was unanimously approved.

Joelle Harbert made a motion to approve Pay Request #11 (Final) in an amount of \$69,949.06 and Summary Change Order in an amount of \$5,319.64 submitted by Merit Electrical, under Contract #4 - Electrical as part of the Borough Facilities, General, Roof, HVAC & Electrical Replacement Project as reviewed and approved by the Engineer and authorize the Borough Manager to sign the above listed request on behalf of the Borough. (Final payment will be issued when all punchlist items have been completed and all closeout documents have been submitted.) Julie Opferman seconded the motion. The motion was unanimously approved.

George Pambacas made a motion to approve the low bid submitted by Minniefield Demolition Services, LLC in the amount of \$ 7,500.00 for the demolition of 2717 Laurel Lane. (This project is being administered through the SRCOG and funded by an Act 152 Demolition Grant.) Julie Opferman seconded the motion. The motion was unanimously approved.

**SOLICITOR'S REPORT:** Ms. Patricia L. McGrail

Pat McGrail informed Council on the following items:

- Delinquent Garbage Collection is at \$287,000.00
- 2 Delinquent accounts at the Magistrate's Office are up for hearings, 1 account is paid in full, the other account is close to being paid in full.

**RESOLUTIONS AND ORDINANCES:** Ms. Patricia L. McGrail

None

**NEW BUSINESS:** None

**OLD BUSINESS:** None

**ANNOUNCEMENTS:**

(Meetings will be held at the Borough Building and are open to the Public)

- November 14, 2022, 6:45 PM – Council Workshop Meeting
- November 21, 2022, 6:45 PM – Council Workshop Meeting
  - 7:30 PM – Council Meeting

**ADJOURNMENT:** George Pambacas made a motion to adjourn the meeting at 7:47 PM. Julie Opferman seconded the motion. The motion was unanimously approved.

Respectfully submitted,

*John Palyo*

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John Palyo  
Borough Manager, Secretary & Treasurer

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Date Approved by Council