

BOROUGH OF WHITE OAK
Minutes of February 21, 2022 7:30 PM
Council Meeting

CALL TO ORDER: Council President Charles Davis called the meeting to order at 7:32 PM.

PLEDGE OF ALLEGIANCE: Charles Davis

ROLL CALL: Charles Davis requested the roll call. In attendance was:

Elected Officials:

Charles Davis, President
Mayor Ina Marton
Joelle Harbert
Julie Opferman
George Pambacas
Jason Russell
Loree Scharritter

Borough Staff and Professional Services:

Patricia McGrail, Borough Solicitor
Kenneth Hillman, Borough Engineer
John Palyo, Borough Manager
MaryAnn Winemiller, Admin. Asst.

MINUTES: George Pambacas made a motion to accept the minutes for the January 17, 2022 Council Meeting. Julie Opferman seconded the motion. The motion was unanimously approved.

EXECUTIVE SESSION: Patricia McGrail announced that prior to the Council meeting on February 21, 2022 Council had an Executive Session to discuss a legal matter.

PUBLIC COMMENTS REGULAR MEETING: Under the Pennsylvania Sunshine Act, 65 Pa.C.S. § 710.1. Public participation: The Borough of White Oak will provide an opportunity for residents and taxpayers of the Borough to make public comments. Comments are limited to three (3) minutes.

PUBLIC COMMENTS: None

PRESIDENT'S REPORT: Charles Davis
No Report

MAYOR'S REPORT: Mayor Ina Marton provided the Police Activity Report for January 2022.

Arrests: (7 adults / 0 juvenile)	7
Drug Offenses	2
DUI (alcohol: 1 / drugs 1)	2
Harassment	1
Theft	2
Summary of Traffic Violations	52
Total Incidents	580

Mayor Marton informed Council of a meeting she and Chief Sargent will be attending with the McKeesport Area School District regarding Francis McClure School and having a Traffic Study done at the school for an improved school zone.

COUNCIL COMMITTEE REPORTS:

FINANCE: Jason Russell

George Pambacas made a motion to accept the Treasurer's Report for January 2022. Julie Opferman seconded the motion. The motion was unanimously approved.

Jason Russell made a motion approving the Check Register approving the Check Register for the month of January, which includes Electronic Fund Transfers and General Fund Checks in the following ranges (208042 to 208146) totaling \$794,629.06. Julie Opferman seconded the motion. The motion was unanimously approved.

Jason Russell made a motion authorizing the following Interfund Transfers for the month of January. Joelle Herbert seconded the motion. The motion was unanimously approved.

From	To	Amount
Liquid Fuels	General Fund	19,455.05
Solid Waste	General Fund	42,262.72
Capital Projects	General Fund	186,253.24
Post Retirement	General Fund	166.08
Fire Fund - WO#1VFC	General Fund	249.86
Fire Fund - RVFC	General Fund	11,115.68
General Fund	Fire Fund - WO#1VFC	56,500.00
General Fund	Fire Fund - RVFC	75,000.00
Total Transfers		\$391,002.63

HEALTH, ENVIRONMENT AND CABLE: Lorree Scharritter

Lorree Scharritter made a motion to authorize payment to Dave Collura, for Wildlife Control Services, in the amount of \$600.00 for the month of January 2022. George Pambacas seconded the motion. The motion was unanimously approved.

Lorree Scharritter made a motion to authorize payment to Sable Kennel, for Animal Control Services, in an amount of \$200.00 for services in the month of January (This is an hourly rate not a contractual rate for service.) Joelle Harbert seconded the motion. The motion was unanimously approved.

Lorree Scharritter made a Motion to satisfy the following liens as paid in full. Joelle Harbert seconded the motion. The motion was unanimously approved

Lot & Block	Lien Number
461-G-40	GD-16-006320 GD-19-003752
549-R-25	GD-16-004544
462-C-239	GD-19-003878
549-K-296	GD-16-004545

Lorree Scharritter informed the Council about a project with McKeesport Area School District called the Buddy Bench. To participate in this program school children and the community would collect 250 plastic bottles caps and \$250.00 to get 1 Bench. The purpose of the Bench is to create a place where a School Child has a place to go to if they need a safe place or a place to talk to an adult.

Lorree Scharritter discussed promoting the Adopt a Block Program.

PARKS AND RECREATION: Julie Opferman

Announcements: April 2022

WORB Spring Craft Show – Saturday, April 9, 2022

WORB Easter Egg Hunt – Saturday, April 16, 2022

Earth Day – Friday, April 22, 2022

Clean Up Day – Saturday April 30, 2022

Julie Opferman presented a Special Events Calendar for 2022 to council.

PLANNING AND ZONING: Joelle Harbert

Presented the monthly permit/violation report for January 2022, the report is available for review during normal business hours at the borough building.

PUBLIC SAFETY REPORT: George Pambacas

George Pambacas made a motion to authorize the Civil Service Commission and the Borough Manager to proceed with Sergeant promotional testing as per our Civil Service Rules and Regulations. (This is to replace a position due to a retirement.) Jason Russell seconded the motion. The motion was unanimously approved.

PUBLIC WORKS: George Pambacas

George Pambacas presented the monthly report for January 2022, the report is available for review during normal business hours at the borough building.

George Pambacas made a motion to ratify action of Council to sell “AS IS” and in “AS IS” condition a 1997 Peterbilt 36,220 GVW Dump Truck with integral fixed plow and tailgate salt spreader (Yellow) VIN#3BPNHD8X8VF439382 with approximately 44,515 miles with current inspection and currently operational for the cost of \$ 6,000.00 as per the executed Bill of Sale with the City of McKeesport. Julie Opferman seconded the motion. The motion was unanimously approved.

PERSONNEL: Charles Davis

No Report

TAX COLLECTORS’ REPORTS: Charles Davis

Julie Opferman made a motion to accept the Tax Collectors’ Reports and pay the commissions and fees due for January 2022. Joelle Harbert seconded the motion. The motion was unanimously approved.

ENGINEER’S REPORT: Mr. Ken Hillman

Julie Opferman made motion to accept the Engineer’s Report and pay the fees due to Senate Engineering Company for Invoices 60619, 620, 621, 622, 623, 624, 625, and 626, dated January 18, 2022 totaling \$34,891.29. George Pambacas seconded the motion. The motion was unanimously approved.

Julie Opferman made a motion to approve Pay Request #7 in an amount of \$15,637.66 submitted by BZ Construction, under Contract #1 - General as part of the Borough Facilities, General, Roof, HVAC & Electrical Replacement Project as reviewed and approved by the Engineer and authorize the Borough Manager to sign the above listed request on behalf of the Borough. George Pambacas seconded the motion. The motion was unanimously approved.

Joelle Harbert made a motion to approve Pay Request #8 in an amount of \$56,791.48 submitted by Merit Electrical, under Contract #4 - Electrical as part of the Borough Facilities, General, Roof, HVAC & Electrical Replacement Project as reviewed and approved by the Engineer and authorize the Borough Manager to sign the above listed request on behalf of the Borough. Jason Russell seconded the motion. The motion was unanimously approved.

Julie Opferman made a motion to approve Change Order #4 in an amount of \$25,632.86 (New Pool Light Pole Foundation Bases) submitted by Merit Electrical, under Contract #4 - Electrical as part of the Borough Facilities, General, Roof, HVAC & Electrical Replacement Project as reviewed and approved by the Engineer and authorize the Borough Manager to sign the above listed request on behalf of the Borough. George Pambacas seconded the motion. The motion was unanimously approved.

George Pambacas made a motion to approve Change Order #5 in an amount of \$2,062.53 (Pool Mechanical Room Liner Lights) submitted by Merit Electrical, under Contract #4 – Electrical as part of the Borough Facilities, General, Roof, HVAC & Electrical Replacement Project as reviewed and approved by the Engineer and authorize the Borough Manager to sign the above listed request on behalf of the Borough. Joelle Harbert seconded the motion. The motion was unanimously approved.

SOLICITOR’S REPORT: Ms. Patricia L. McGrail

Joelle Harbert made a motion to accept the Solicitor’s Report and pay the fees due to McGrail & Associates, LLC for Invoices 37606, 608, 686, 747, 748, 749, 750, 751, 752, 776, and 777, dated February 11, 2022 totaling \$3,330.36. Julie Opferman seconded the motion. The motion was unanimously approved.

RESOLUTIONS AND ORDINANCES: Ms. Patricia L. McGrail

RESOLUTION #2022-09

George Pambacas made a motion authorizing a Resolution of Council of the Borough of White Oak authorizing the disposition of certain records. Julie Opferman seconded the motion. The motion was unanimously approved.

RESOLUTION #2022-10

George Pambacas made a motion authorizing a Resolution of Council of the Borough of White Oak authorizing the request of a Statewide Local Share Assessment grant of \$ 849,675.45 from the Commonwealth Financing Authority to be used for the Heritage Hill Park Improvements Project. Julie Opferman seconded the motion. The motion was unanimously approved.

NEW BUSINESS: None

OLD BUSINESS:

Mayor Ina Marton wanted to thank the Street Department for excellent job they did with Snow Removal this season.

ANNOUNCEMENTS:

- **March 14, 2022, 6:45 PM – Council Workshop Meeting**
- **March 21, 2022, 6:45 PM – Council Workshop Meeting**
7:30 PM – Council Meeting

ADJOURNMENT: Julie Opferman made a motion to adjourn the meeting at 7:52 P.M. George Pambacas seconded the motion. The motion was unanimously approved.

Respectfully submitted,

John Palyo

John Palyo
Borough Manager, Secretary & Treasurer

Date Approved by Council