

BOROUGH OF WHITE OAK
Minutes of January 17, 2022 7:30 PM
Council Meeting

CALL TO ORDER: Council President Charles Davis called the meeting to order at 7:32 PM.

PLEDGE OF ALLEGIANCE: Charles Davis

ROLL CALL: Charles Davis requested the roll call. In attendance was:

Elected Officials:

Charles Davis, President
Louis Bender
Joelle Harbert
Julie Opferman
George Pambacas
Jason Russell
Loree Scharritter

Borough Staff and Professional Services:

Patricia McGrail, Borough Solicitor
Kenneth Hillman, Borough Engineer
John Palyo, Borough Manager
MaryAnn Winemiller, Admin. Asst.

MINUTES: George Pambacas made a motion to accept the minutes for the following meetings: December 20, 2021 Council Meeting
December 29, 2021 Council Special Meeting
January 3, 2022 Council Reorganization Meeting
Julie Opferman seconded the motion. The motion was unanimously approved.

ADOPTION OF 2022 BUDGET:

Presentation of the 2022 Budget for the following funds: Mr. John Palyo

- o General Fund
- o Solid Waste Fund
- o Capital Projects Fund
- o Liquid Fuels Fund
- o Fire Fund
- o Non-Uniformed Pension Fund
- o Uniformed Pension Fund
- o Post Retirement Fund

RESOLUTION #2022-04

Jason Russell made a motion to adopt a Resolution of the Borough of White Oak, County of Allegheny, Commonwealth of Pennsylvania, appropriating specific sums estimated to be required for specific purposes of the municipal government, hereinafter set forth, during the year of 2022 and fixing the tax rate for the year 2022. Louis Bender seconded the motion.

Council President Charles Davis asked for a Roll Call Vote:

Roll Call Vote:

Yes Votes: Julie Opferman, Chuck Davis, Joelle Harbert, Jason Russell, Lorree Scharritter, Louis Bender

No Votes: George Pambacas

Motion was with Six (6) yes votes and One (1) no vote. Motion passed.

EXECUTIVE SESSION: Patricia McGrail announced that prior to the Council meeting on January 17, 2022 Council had an Executive Session to discuss a Collective Bargaining Agreement.

PUBLIC COMMENTS REGULAR MEETING: Under the Pennsylvania Sunshine Act, 65 Pa.C.S. § 710.1. Public participation: The Borough of White Oak will provide an opportunity for residents and taxpayers of the Borough to make public comments. Comments are limited to three (3) minutes.

PUBLIC COMMENTS:

Don & June Kudas – 1525 Kansas Avenue
 Wanted to congratulate the New Council
 Would like to reinstitute a Adopt a Block Program
 Don & June plan to walk every street & alley in White Oak to pick up litter
 Maybe interested in joining the White Oak 75th Anniversary committee

Dan Raible – 212 Parkway
 Issues with a neighbor that has junk in his yard (Cars, Washers, Vans, Dishwasher, etc)
 Neighbor has made his property look like a Junk Yard.
 Is asking for any help Council could provide.

PRESIDENT'S REPORT: Charles Davis
 None

MAYOR'S REPORT: Mayor Ina Marton provided the Police Activity Report for December 2021.

Arrests: (11 adults / 1 juvenile)	12
Assault	1
Criminal Trespass	2
Drug Offenses	2
DUI	3
Loitering & Prowling at Night Time	1
Public Drunkenness	1
Theft	2
Summary of Traffic Violations	45
Total Incidents	601

COUNCIL COMMITTEE REPORTS:

FINANCE: Jason Russell

George Pambacas made a motion to accept the Treasurer's Report for December 2021.
 Julie Opferman seconded the motion. The motion was unanimously approved.

Jason Russell made a motion approving the Check Register for the month of December, which includes Electronic Fund Transfers and General Fund Checks in the following ranges (207919 to 208041) totaling \$787,891.54. Julie Opferman seconded the motion. The motion was unanimously approved

Jason Russell made a motion authorizing the following Interfund Transfers for the month of December. Lorree Scharritter seconded the motion. The motion was unanimously approved.

From	To	Amount
Liquid Fuels	General Fund	145,295.75
Solid Waste	General Fund	48,512.94
Capital Projects	General Fund	763,945.48
Post Retirement	General Fund	6,851.04
Solid Waste	General Fund	48,000.00
General Fund	Post Retirement	116,209.00
Total Transfers		\$1,128,814.21

HEALTH, ENVIRONMENT AND CABLE: Lorree Scharritter

Lorree Scharritter made a motion to authorize payment to Dave Collura, for Wildlife Control Services, in the amount of \$600.00 for the month of December 2021. George Pambacas seconded the motion. The motion was unanimously approved.

Lorree Scharritter made a motion to authorize payment to Sable Kennel, for Animal Control Services, in an amount of \$200.00 for services in the month of December (This is an hourly rate not a contractual rate for service.) Louis Bender seconded the motion. The motion was unanimously approved.

Lorree Scharritter made a motion to appoint Who Rescued Who Humane Society as Animal Control Officer for the Borough of White Oak at a cost of \$300.00 per month plus associated costs. Louis Bender seconded the motion. The motion was unanimously approved.

PARKS AND RECREATION: Julie Opferman

Announcements:

White Oak Borough is a recipient of a \$184,100 grant award from the Community Conservation Partnerships Program administered by the Department of Conservation and Natural Resources. This project is for the renovation of the Heritage Hills Playground Project. Spring Craft Show is scheduled for April 9th at the White Oak Athletic Association. Community Day will be on August 6, 2022. We are still looking for Volunteers to join the committee for the 75th Anniversary of White Oak Borough.

PLANNING AND ZONING: Joelle Harbert

Presented the monthly permit/violation report for December 2021, the report is available for review during normal business hours at the borough building.

PUBLIC SAFETY REPORT: Louis Bender – No report

PUBLIC WORKS: George Pambacas

George Pambacas presented the monthly report for December 2021, the report is available for review during normal business hours at the borough building.

PERSONNEL: Charles Davis

Louis Bender made a motion to approve a two (2) year contract for John Palyo, Borough Manager under the terms and conditions presented to Council. George Pambacas seconded the motion. The motion was unanimously approved.

TAX COLLECTORS' REPORTS: Charles Davis

George Pambacas made a motion to accept the Tax Collectors' Reports and pay the commissions and fees due for December 2021. Julie Opferman seconded the motion. The motion was unanimously approved.

ENGINEER'S REPORT: Mr. Ken Hillman

George Pambacas made a motion to accept the Engineer's Report. Julie Opferman seconded the motion. The motion was unanimously approved.

Julie Opferman made a motion to approve Pay Request #2 in an amount of \$211,350.38 and Pay Request #3 (Final) in an amount of \$31,454.60 submitted by Clearwater Construction, under the GEDTF Grant Center Street Extension Roadway Stabilization Project as reviewed and approved by the Engineer and authorize the Borough Manager to sign the above listed request on behalf of the Borough. George Pambacas seconded the motion. The motion was unanimously approved.

Joelle Harbert made a motion to approve Pay Request #6 in an amount of \$6,834.34 submitted by Reno Brothers, Inc. under Contract #3 – HVAC and Plumbing as part of the Borough Facilities, General, Roof, HVAC & Electrical Replacement Project as reviewed and approved by the Engineer and authorize the Borough Manager to sign the above listed request on behalf of the Borough. Julie Opferman seconded the motion. The motion was unanimously approved.

Joelle Harbert made a motion to approve Pay Request #6 in an amount of \$61,935.52 and Pay Request #7 in an amount of \$57,450.00 submitted by Merit Electrical, under Contract #4 – Electrical as part of the Borough Facilities, General, Roof, HVAC & Electrical Replacement Project as reviewed and approved by the Engineer and authorize the Borough Manager to sign the above listed request on behalf of the Borough. Lorree Scharritter seconded the motion. The motion was unanimously approved.

Julie Opferman made a motion to approve Pay Request #4 in an amount of \$120,508.90 and a Summary Deduct Change Order in an amount of \$24,941.08 submitted by Tresco Paving Corporation for the 2021 Paving Project as reviewed and approved by the Engineer and authorize the Borough Manager to sign the above listed request on behalf of the Borough. Joelle Harbert seconded the motion. The motion was unanimously approved.

Julie Opferman made a motion to approve Change Order #3 in an amount of \$2,753.92 (Patch holes in maintenance building block/brick walls, add angle supports for the maintenance building exhaust fan and add recess lighting in the Police Department hallway) submitted by BZ Construction, under Contract #1 - General as part of the Borough Facilities, General, Roof, HVAC & Electrical Replacement Project as reviewed and approved by the Engineer and authorize the Borough Manager to sign the above listed request on behalf of the Borough. George Pambacas seconded the motion. The motion was unanimously approved.

SOLICITOR'S REPORT: Ms. Patricia L. McGrail

Joelle Harbert made a motion to accept the Solicitor's Report and pay the fees due to McGrail & Associates, LLC for Invoices 37209, 37600, 603, 604, 607, 684, 685, 687, 688, 689, 690, and 697, dated January 14, 2022 totaling \$5,687.14. Julie Opferman seconded the motion. The motion was unanimously approved.

RESOLUTIONS AND ORDINANCES: Ms. Patricia L. McGrail

RESOLUTION #2022-05

Lorree Scharritter made a motion to authorize the Resolution of Council of the Borough of White Oak authorizing the appropriate signatories as President, Vice President, President Pro-Tem, Chair of Finance Committee and Borough Manager on our PNC Bank Accounts ending in 7237, 5257, 3511, 7261, 7245, 3503, 7253, 7288, 7296, and 9743. Joelle Harbert seconded the motion. The motion was unanimously approved.

RESOLUTION #2022-06

Lorree Scharritter made a motion to authorize the Resolution of Council of the Borough of White Oak authorizing the appropriate signatories as President, Vice President, President Pro-Tem, Chair of Finance Committee and Borough Manager on our First Commonwealth Bank account ending in 6660. George Pambacas seconded the motion. The motion was unanimously approved.

RESOLUTION #2022-07

Joelle Harbert made a motion to authorize the Resolution of Council of the Borough of White Oak authorizing the appropriate signatories as President, Vice President, President Pro-Tem, Chair of Finance Committee and Borough Manager on our S & T Bank Account ending in 7079. Julie Opferman seconded the motion. The motion was unanimously approved.

RESOLUTION #2022-08

Joelle Harbert made a motion to authorize the Resolution of the Borough of White Oak, County of Allegheny and Commonwealth of Pennsylvania, approving certain amendments to the White Oak Police Department's Standard Operating Procedures as they pertain to Use of Force, Body Armor and the Equipment List for New Officers. Lorree Scharritter seconded the motion. The motion was approved with six yes votes with Louis Bender abstaining from the vote.

NEW BUSINESS: None

OLD BUSINESS: None

ANNOUNCEMENTS:

- **February 14, 2022, 6:45 PM – Council Workshop Meeting**
- **February 21, 2022, 6:45 PM – Council Workshop Meeting**
 - **7:30 PM – Council Meeting**

ADJOURNMENT: Julie Opferman made a motion to adjourn the meeting at 8:00 P.M. Lorree Scharritter seconded the motion. The motion was unanimously approved.

Respectfully submitted,

John Palyo

John Palyo
Borough Manager, Secretary & Treasurer

Date Approved by Council