

BOROUGH OF WHITE OAK
Minutes of January 18, 2021 8:00 PM
Council Meeting

Due to the COVID-19 pandemic, our meeting was held at the White Oak Community Center located at 1796 Lower Heckman Road, White Oak, PA. Public access to this meeting was granted following mask and social distancing requirements.

CALL TO ORDER: Council President Charles Davis called the meeting to order at 8:05 PM.

PLEDGE OF ALLEGIANCE: Charles Davis

ROLL CALL: Charles Davis requested the roll call. In attendance was:

Elected Officials:

Mayor Ina Marton
Charles Davis, President
Louis Bender
George Dillinger
Julie Opferman
Joseph Nagy
George Pambacas
Kenneth Robb

Borough Staff and Professional Services:

Patricia McGrail, Borough Solicitor
Kenneth Hillman, Borough Engineer
John Palyo, Borough Manager
MaryAnn Winemiller, Admin. Asst.

MINUTES: George Pambacas made a motion to accept the minutes of the December 21, 2020 Council Meeting and the December 28, 2020 Special Meeting of Council. Julie Opferman seconded the motion. The motion was unanimously approved.

EXECUTIVE SESSION: Patricia McGrail announced that prior to the Council meeting on January 18, 2021 Council had an Executive Session to discuss personnel and pending legal matters.

PUBLIC COMMENTS: None

PRESIDENT'S REPORT: Charles Davis
None

MAYOR'S REPORT: Mayor Ina Marton provided the Police Activity Report for December 2020.

| | |
|------------------------------------|-----|
| Arrests: (10 adults / 0 juveniles) | 10 |
| Assault | 1 |
| Criminal Mischief | 1 |
| Drug Offenses | 6 |
| DUI | 1 |
| Theft | 1 |
| Summary of Traffic Violations | 35 |
| Total Incidents | 601 |

COUNCIL COMMITTEE REPORTS:

FINANCE: George Dillinger

George Dillinger made a motion to accept the Treasurer's Report for December 2020. Kenneth Robb seconded the motion. The motion was unanimously approved.

George Dillinger made a motion approving the Check Register for the month of December, which includes Electronic Fund Transfers and General Fund Checks in the following ranges (206515 to 206652) totaling \$1,212,920.14. George Pambacas seconded the motion. The motion was unanimously approved.

George Dillinger made a motion authorizing the following Interfund Transfers for the month of December. Julie Opferman seconded the motion. The motion was unanimously approved.

| From | To | Amount |
|-------------------------|--------------------------|---------------------|
| Liquid Fuels | General Fund | 155,182.22 |
| Solid Waste | General Fund | 86,986.13 |
| Capital Projects | General Fund | 143,721.60 |
| Post Retirement | General Fund | 1,115.97 |
| General Fund | Capital Projects* | 100,000.00 |
| General Fund | Post Retirement* | 120,259.00 |
| Total Transfers | | \$607,264.92 |

* Annual Budgeted Fund Contribution

HEALTH, ENVIRONMENT AND CABLE: George Pambacas presented the health, environment and cable report.

George Pambacas made a motion to authorize payment to Dave Collura, for Wildlife Control Services, in the amount of \$600.00 for the month of December 2020. George Dillinger seconded the motion. The motion was unanimously approved.

George Pambacas made a motion to authorize payment to Sable Kennel, for Animal Control Services, in an amount of \$400.00 for services in the month of December (This is an hourly rate not a contractual rate for service.) Louis Bender seconded the motion. The motion was unanimously approved.

PARKS AND RECREATION: Julie Opferman

George Pambacas made a motion to set the 2021 Pool Season as follows, Resident Rate \$60.00 per pass, Non-Resident Rate \$75.00 per pass. Senior Resident Rate \$30.00 per pass. Senior Non-Resident Rate \$60.00 per pass. Due to COVID 19 and contract tracing no Daily admissions will be sold. Louis Bender seconded the motion. The motion was unanimously approved

PLANNING AND ZONING: Joseph Nagy

The monthly permit/violation reports for December are available for review during normal business hours.

PUBLIC SAFETY REPORT: Louis Bender

Louis Bender made a motion to accept the proposal from Witmer Public Safety Group in an amount of \$ 5,080.46 for the purchase of new duty weapons for the Police Department. (This is a complete unit cost that includes the handgun, magazines, sites, stream light, holster, magazine pouch and trade in for our current used weapons.) George Pambacas seconded the motion. The motion was unanimously approved

Louis Bender made a motion to eliminate the School Crossing Guard position at Francis McClure School and retain the School Crossing Guard position at Lincoln Way and Kelly Street. Julie Opferman seconded the motion. The motion was unanimously approved

PUBLIC WORKS: Kenneth Robb

The monthly reports for December are available for review during normal business hours

PERSONNEL: Charles Davis
None

TAX COLLECTORS' REPORTS: Charles Davis

George Dillinger made a Motion to accept the Tax Collectors' Reports and pay the commissions and fees due. Joseph Nagy seconded the motion. The motion was unanimously approved.

Current Real Estate – Real Estate Tax Collector (Lisa Pitchford) collected \$70,545.15 current Real Estate Tax for the collection period of December, 2020.

| | |
|----------------|----------|
| Commission Due | \$266.25 |
| Costs | .00 |
| Total Due | \$266.25 |

Delinquent/Liened Real Estate

Keystone Collections Group, Delinquent/Liened Real Estate Tax Collector(s) collected \$3,913.25 plus costs in delinquent Real Estate Tax for the collection period of December 1, 2020 – December 31, 2020

| | |
|----------------|----------|
| Commission Due | \$163.87 |
| Costs | \$1.26 |
| Total Due | \$165.13 |

Earned Income Tax

Keystone Collections Group, Current/Delinquent Earned Income Tax Collector(s) collected \$93,320.85 in current and delinquent Earned Income Tax for the collection period of December, 2020.

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|--------------------------------------|-----------|
| Commission Due | \$1362.96 |
| Costs (refunds/postage and/or costs) | \$19.92 |
| TCC Annual Fee | \$0.00 |
| Total Due | \$1382.88 |

Berkheimer Associates, Current/Delinquent Earned Income Tax Collector(s) Collected \$135.83 in current and delinquent Earned Income Tax for the collection period of December, 2020.

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|--------------------------------------|--------|
| Commission Due | \$1.93 |
| Costs (refunds/postage and/or costs) | \$0.00 |
| Total Due | \$1.93 |

Mercantile/Business Privilege and Local Service Tax

Keystone Collections Group, Current Act 511 Tax Collector, collected \$17.42 in current Local Service Tax for the collection period of December, 2020.

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|------------------------------|--------|
| Commission Due | \$.31 |
| Refund | \$0.00 |
| Costs (postage and/or costs) | \$0.00 |
| Total Due | \$0.31 |

Keystone Collections Group, current Business Privilege and Mercantile Tax Collector, collected \$0.00 in Business Privilege and \$0.00 in Mercantile Tax collections for the December, 2020 collection period.

| | |
|----------------|--------|
| Commission Due | \$.00 |
| Costs | \$0.00 |
| Total Due | \$0.00 |

Keystone Collections Group, delinquent Business Privilege and Mercantile Tax Collector, collected \$2,266.44 delinquent Business Privilege Tax and \$189.82 in delinquent Mercantile Tax for the collection period of December, 2020.

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|----------------|----------|
| Commission Due | \$147.36 |
| Costs | \$3.52 |
| Total Due | \$150.88 |

ENGINEER’S REPORT: Mr. Ken Hillman

Kenneth Hillman gave updates on various upcoming projects for the borough including the 2021 Paving Project which will include 14 streets to be paved, White Oak Facilities 92% of the specs are complete for that to go out to bid shortly, and the Millings Pile should be going out to bid by March of 2021.

SOLICITOR’S REPORT: Ms. Patricia L. McGrail

Kenneth Robb made a motion to accept the Solicitor’s Report and pay the fees due to McGrail & Associates, LLC for Invoices #36630 through #36639 dated January 14, 2021 totaling \$3,890.00. Joseph Nagy seconded the motion. The motion was unanimously approved

Kenneth Robb made a motion to authorize the advertisement of an ordinance establishing restrictions and regulations related to political signs, amending Article 1375.17 of the White Oak Code of Ordinances as prepared for adoption at the February 15th Council meeting. George Dillinger seconded the motion. The motion was unanimously approved

RESOLUTIONS AND ORDINANCES: Ms. Patricia L. McGrail

RESOLUTION #2021-01

Kenneth Robb made a motion to authorize the disposition of certain records. George Dillinger seconded the motion. The motion was unanimously approved.

RESOLUTION #2021-02

Kenneth Robb made a motion to make refund of certain real property taxes to certain property owners as hereinafter listed by reason of official change order, gentrification, issued by the Allegheny County Board of Assessments, appeals and review as well as abatements or overpayments. Julie Opferman seconded the motion. The motion was unanimously approved.

RESOLUTION #2021-03

George Pambacas made a motion to make refund of certain Realty Transfer Tax by order of the Pennsylvania Board of Finance and Revenue. Julie Opferman seconded the motion. The motion was unanimously approved

NEW BUSINESS: None

Louis Bender made a motion to accept the resignation of Sergeant Jeff Hayes who has been on the White Oak Police Department for over 26 years, effective 01/25/2021. Julie Opferman seconded the motion. The motion was unanimously approved.

Mayor Ina Marton thanked Sergeant Haynes for his contributions and the years of service to the White Oak Police Department.

OLD BUSINESS: None

George Pambacas made a motion to advertise for sale the Heckman Lot, Kenneth Robb seconded the motion. The motion was unanimously approved

ANNOUNCEMENTS:

(Meetings are subject to change due to the COVID-19 Pandemic, please check or website for any updates.)

- February 8, 2021, 6:45 PM – Council Workshop Meeting (Open to the Public)
- February 15, 2021, 6:45 PM – Council Workshop Meeting (Open to the Public)
 - 8:00 PM – Council Meeting (Open to the Public)

ADJOURNMENT: George Dillinger made a motion to adjourn the meeting at 8:26 P.M. George Pambacas seconded the motion. The motion was unanimously approved.

Respectfully submitted,

John Palyo

February 22, 2021

John Palyo
Borough Manager, Secretary & Treasurer

Date Approved by Council