

BOROUGH OF WHITE OAK
Minutes of August 17, 8:00 PM
Council Meeting

Due to the COVID-19 pandemic, our meeting was held at the White Oak Community Center located at 1796 Lower Heckman Road, White Oak, PA. Public access to this meeting was granted following mask and social distancing requirements.

CALL TO ORDER: Council President Charles Davis called the meeting to order at 8:00 PM.

PLEDGE OF ALLEGIANCE: Charles Davis

ROLL CALL: Charles Davis requested the roll call. In attendance was:

Elected Officials:

Mayor Ina Marton
Charles Davis, President
George Dillinger
Julie Opferman
George Pambacas
Kenneth Robb

Borough Staff and Professional Services:

Patricia McGrail, Borough Solicitor
Kenneth Hillman, Borough Engineer
John Palyo, Borough Manager
MaryAnn Winemiller, Admin. Asst.

MINUTES: George Pambacas made a motion to accept the minutes of the July 20, 2020 Council meeting. George Dillinger seconded the motion. The motion was unanimously approved.

EXECUTIVE SESSION: Patricia McGrail announced that prior to the Council meeting on August 17, 2020 Council had an Executive Session to discuss personnel and pending legal matters.

PUBLIC COMMENTS: No Comments

PRESIDENT'S REPORT: Charles Davis
No Report

MAYOR'S REPORT: Mayor Ina Marton provided the Police Activity Report for July 2020.

Arrests: (10 adults /0 juveniles)	10
Aggravated Harassment by a Prisoner	1
Assault & Related Offenses	2
Drug Offenses	3
Harassment and Stalking	1
Terroristic Threats	1
Trespass	2
Summary of Traffic Violations	46
Total Incidents	609

COUNCIL COMMITTEE REPORTS:

FINANCE: George Dillinger presented the Finance report.

George Dillinger made a motion to accept the Treasurer's Report for July 2020. Kenneth Robb seconded the motion. The motion was unanimously approved.

George Dillinger made a motion approving the Check Register for the month of July, which Includes Electronic Fund Transfers and General Fund Checks in the following ranges (205940 to 206046) totaling \$593,009.03. Julie Opferman seconded the motion. The motion was unanimously approved.

George Dillinger made a motion authorizing the following Interfund Transfers for the month of July. Julie Opferman seconded the motion. The motion was unanimously approved

From	To	Amount
Liquid Fuels	General Fund	8,196.99
Solid Waste	General Fund	39,735.33
Capital Projects	General Fund	144,637.67
Post Retirement	General Fund	786.55
Fire Fund RVFC	General Fund	343.21
Fire Fund WOVFC#1	General Fund	363.39
Total Transfers		\$194,063.14

HEALTH, ENVIRONMENT AND CABLE: George Pambacas presented the health, environment and cable report.

George Pambacas made a motion to authorize payment to Dave Collura, for Wildlife Control Services, in the amount of \$600.00 for the month of July 2020. George Dillinger seconded the motion. The motion was unanimously approved.

George Pambacas made a motion to authorize payment to Sable Kennel, for animal control services, in an amount of \$280.00 for services in the months of July. (This is an hourly rate not a contractual rate for service.) Kenneth Robb seconded the motion. The motion was unanimously approved.

George Pambacas made a motion to satisfy the following liens as paid in full. Julie Opferman seconded the motion. The motion was unanimously approved

Lot & Block	Lien Number
461-H-62	GD-16-002721
461-S-45	GD-16-004474
500-P-06	GD-19-003682

George Pambacas announced: Household Hazardous & Electronic Waste Recycling Drop Off Collection Program is scheduled for Saturday, August 29th, from 9:00 AM to 1:00 PM at the Municipal Building. You must register on line or by calling 1-866-815-0016. This is a pay as you go program and information is available on our website and at the Borough office.

PARKS AND RECREATION: Julie Opferman

No Report

PLANNING AND ZONING: Julie Opferman

The monthly permit/violation reports for July are available for review during normal business hours.

Julie Opferman announced the Allegheny County Vacant Property Recovery Program is currently taking applications through August 31, 2020. Contact the Borough Office for more information.

PUBLIC SAFETY REPORT: George Pambacas presented the Public Safety Report

George Pambacas announced Community Preparedness Day is scheduled for Thursday, August 27th from 5:00 PM to 8:00 PM at the Municipal Building Parking Lot. This drive-thru event will provide free hand sanitizer along with pertinent family preparedness guides. This event is sponsored by FEMA, the Borough of White Oak and our Office of Emergency Management. Have a plan, get a kit, and be prepared. September is National Preparedness Month. Visit our website: www.readywo.org

George Pambacas made a motion to approve entering into the Coronavirus Relief Fund Recipient Agreement with Allegheny County and authorize the Borough Manager as the designated signee for the agreement. Julie Opferman seconded the motion. The motion was unanimously approved

PUBLIC WORKS: Kenneth Robb

The monthly reports for July are available for review during normal business hours.

Kenneth Robb made a motion to approve the purchase of a Model CM-958H-S Toro 9 CU FT Concrete Mixer, GX240 for a total cost of \$ 3,917.00 from Knickerbocker Russell Co. Inc. George Pambacas seconded the motion. The motion was unanimously approved

PERSONNEL: Charles Davis

No Report.

TAX COLLECTORS' REPORTS: Charles Davis

George Dillinger made a Motion to accept the Tax Collectors' Reports and pay the commissions and fees due. Julie Opferman seconded the motion. The motion was unanimously approved.

Current Real Estate – Real Estate Tax Collector (Lisa Pitchford) collected \$71,433.58 current Real Estate Tax for the collection period of July, 2020.

Commission Due	\$390.00
Costs	.00
Total Due	\$390.00

Delinquent/Liened Real Estate

Keystone Collections Group, Delinquent/Liened Real Estate Tax Collector(s) collected \$1,999.52 plus costs in delinquent Real Estate Tax for the collection period of July 1, 2020 – July 31, 2020.

Commission Due	\$5.59
Costs	\$1,209.37
Total Due	\$1,214.96

Earned Income Tax

Keystone Collections Group, Current/Delinquent Earned Income Tax Collector(s) collected \$44,872.48 in current and delinquent Earned Income Tax for the collection period of July, 2020.

Commission Due	\$651.33
Costs (refunds/postage and/or costs)	\$6.00
TCC Annual Fee	\$0.00
Total Due	\$657.33

Berkheimer Associates, Current/Delinquent Earned Income Tax Collector(s) We received no report from Berkheimer Associates

Commission Due	\$0.00
Costs (refunds/postage and/or costs)	\$0.00
Total Due	\$0.00

Mercantile/Business Privilege and Local Service Tax

Keystone Collections Group, Current Act 511 Tax Collector, collected \$519.44 in current Local Service Tax for the collection period of July, 2020.

Commission Due	\$8.88
Refund	\$20.00
Costs (postage and/or costs)	\$3.45
Total Due	\$32.33

Keystone Collections Group, current Business Privilege and Mercantile Tax Collector, collected \$38,564.53 in Business Privilege and \$5,462.81 in Mercantile Tax collections for the July, 2020 collection period.

Commission Due	\$1,327.56
Costs	\$0.25
Total Due	\$1,327.81

Keystone Collections Group, delinquent Business Privilege and Mercantile Tax Collector, collected \$1,662.51 in delinquent Business Privilege Tax and \$.00 in delinquent Mercantile Tax for the collection period of July 1, 2020 – July 31, 2020.

Commission Due	\$99.75
Costs	\$.00
Total Due	\$99.75

ENGINEER'S REPORT: Mr. Ken Hillman

Kenneth Robb made a motion to accept the Engineer's Report and pay the fees due to Senate Engineering Company for Invoices 57802, 57835 through 57845, dated July 31, 2020, totaling \$21,510.25. George Pambacas seconded the motion. The motion was unanimously approved

George Dillinger made a motion to approve Change Order #1 in an amount of \$22,250.00 to Kucich Construction related to the WOAA Restroom Rehabilitation Project as a result of unexpected discoveries during construction. George Pambacas seconded the motion. The motion was unanimously approved

Kenneth Robb made a motion to approve Pay Request #2 submitted by Tresco Paving in amount of \$648,720.33 for the 2020 Street Paving Project as reviewed and approved by the Engineer and authorize the Borough Manager to sign the above listed request on behalf of the Borough. Julie Opferman seconded the motion. The motion was unanimously approved

George Dillinger made a motion to approve Change Order #3 not to exceed the amount of \$3,798.40 for White Oak Athletic Association Gym Lighting Project as reviewed and approved by the Engineer and authorize the Borough Manager to sign the above listed request on behalf of the Borough. George Pambacas seconded the motion. The motion was unanimously approved

Julie Opferman made a motion to authorize the Engineer to proceed with the design and bidding of the roofing projects on the Borough Building, Public Works Maintenance Building and the Library. Kenneth Robb seconded the motion. The motion was unanimously approved

Julie Opferman made a motion to authorize the Engineer to proceed with the design and bidding of the HVAC projects on the Borough Building and Public Works Maintenance Building. Kenneth Robb seconded the motion. The motion was unanimously approved

George Pambacas made a motion to approve Pay Request #1 submitted by Kucich Construction, Inc in the amount of \$32,006.25 for the WOAA Restroom Rehabilitation Project as reviewed and approved by the Borough Engineer and Authorize the Borough Manager to sign the above listed request on behalf of the Borough. Kenneth Robb seconded the motion. The motion was unanimously approved

SOLICITOR'S REPORT: Patricia McGrail presented the Report in Executive Session

RESOLUTIONS AND ORDINANCES: Patricia McGrail

Kenneth Robb made a motion to repeal Resolution #2020-19 passed at the July 20, 2020 Council meeting, due to language presented within the resolution regarding the suspending of Building Code requirements. George Dillinger seconded the motion. The motion was unanimously approved

RESOLUTION #2020-20

Kenneth Robb made a motion to authorize a Resolution of the Council of the Borough of White Oak, Allegheny County, Pennsylvania, temporarily suspending the Borough's zoning requirements so as to permit outdoor dining at local restaurants. Julie Opferman seconded the motion. The motion was unanimously approved

RESOLUTION #2020-21

Kenneth Robb made a motion to make refund of certain real property taxes to certain property owners as hereinafter listed by reason of official change order, gentrification, issued by the Allegheny County Board of Assessments, appeals and review as well as abatements or overpayments. George Pambacas seconded the motion. The motion was unanimously approved

NEW BUSINESS:

Councilman George Pambacas asked the Mon Valley Independent reporter to help promote the ability for restaurants to offer Outdoor Dining with Borough supervision.

OLD BUSINESS:

None

ANNOUNCEMENTS: Meetings are subject to change due to COVID-19 Pandemic Restrictions

- September 14, 2020, 6:45 PM – Council Workshop Meeting (Open to the Public)
- September 21, 2020, 6:45 PM – Council Workshop Meeting (Open to the Public)
 - 8:00 PM – Council Meeting (Open to the Public)

ADJOURNMENT: George Pambacas made a motion to adjourn the meeting at 8:19 PM. George Dillinger seconded the motion. The motion was unanimously approved.

Respectfully submitted,

John Palyo

John Palyo
Borough Manager, Secretary & Treasurer

Date Approved by Council