

BOROUGH OF WHITE OAK
Minutes of July 20, 8:00 PM
Council Meeting

Due to the COVID-19 pandemic, our meeting was held at the White Oak Athletic Association Gymnasium located at 1798 Lower Heckman Road, White Oak, PA. Public access to this meeting was granted following mask and social distancing requirements.

CALL TO ORDER: Council President Charles Davis called the meeting to order at 8:00 PM.

PLEDGE OF ALLEGIANCE: Charles Davis

ROLL CALL: Charles Davis requested the roll call. In attendance was:

Elected Officials:

Mayor Ina Marton
Charles Davis, President
Edward Babyak
Louis Bender
George Dillinger
George Pambacas

Borough Staff and Professional Services:

Patricia McGrail, Borough Solicitor
Kenneth Hillman, Borough Engineer
John Palyo, Borough Manager
MaryAnn Winemiller, Admin. Asst.

MINUTES: George Pambacas made a motion to accept the minutes of the June 15, 2020 Council meeting. Louis Bender seconded the motion. The motion was unanimously approved.

EXECUTIVE SESSION: Patricia McGrail announced that prior to the Council meeting on July 20, 2020, Council had an Executive Session to discuss personnel and pending legal matters.

PUBLIC COMMENTS:

Robert Baum – Wilson Baum Agency

Mr. Baum expressed his concerns over a Real Estate Sale at 2952 Jacks Run Road, White Oak. Mr. Baum stated that the closing is set for Friday, July 31, 2020 and he hopes the Borough will be able to provide him with the required permits to allow the sale to proceed.

PRESIDENT'S REPORT: Charles Davis

No Report

MAYOR'S REPORT: Mayor Ina Marton provided the Police Activity Report for June 2020.

Arrests: (12 adults / 1 juvenile)	13
Assault & Related Offenses	5
Disorderly Conduct	1
Drug Offenses	3
DUI	1
Fraud	1
Indirect Criminal Contempt	1
Liquor Law Violation	1
Summary of Traffic Violations	41
Total Incidents	662

Mayor Marton announced that the Rabies Clinic in partnership with the White Oak Animal Safe Haven is scheduled for Saturday, July 25th from 10:00 AM to 1:00 PM at the Municipal Building Parking Lot. Resident rate is \$5.00, proof of residency is required. Non-Resident rate is \$10.00 COVID-19 Restrictions apply.

Mayor Marton read a letter she received from South Versailles Township commending the Police Department and Chief Mark Sargent for the invaluable service that the White Oak Borough Police Department provides to the township residents.

Councilman George Pambacas wanted to acknowledge Officer Martell Fontaine for a call he responded to at his home, his professionalism and calming demeanor helped tremendously with getting a 2-month-old child out of a locked car.

COUNCIL COMMITTEE REPORTS:

FINANCE: George Dillinger presented the Finance report.

George Dillinger made a motion to accept the Treasurer's Report for June 2020. Edward Babyak seconded the motion. The motion was unanimously approved.

George Dillinger made a motion approving the Check Register for the month of June, which includes Electronic Fund Transfers and General Fund Checks in the following ranges (205843 to 205939) totaling \$375,639.10. George Pambacas seconded the motion. The motion was unanimously approved

George Dillinger made a Motion authorizing the following Interfund Transfers for the month of June. Louis Bender seconded the motion. The motion was unanimously approved.

From	To	Amount
Liquid Fuels	General Fund	10,228.46
Solid Waste	General Fund	264.54
Capital Projects	General Fund	3,126.50
Post Retirement	General Fund	786.55
Total Transfers		\$14,406.05

HEALTH, ENVIRONMENT AND CABLE: George Pambacas presented the health, environment and cable report.

George Dillinger made a motion to authorize payment to Dave Collura, for Wildlife Control Services, in the amount of \$600.00 for the month of June 2020. Louis Bender seconded the motion. The motion was unanimously approved.

George Pambacas made a motion to authorize payment to Sable Kennel, for animal control services, in an amount of \$275.00 for services in the months of May and June. (This is an hourly rate not a contractual rate for service.) George Dillinger seconded the motion. The motion was unanimously approved.

George Pambacas made a motion to satisfy the following liens as paid in full. Louis Bender seconded the motion. The motion was unanimously approved

Lot & Block	Lien Number
460-R-165	GD-08-14983
461-D-35	GD-19-004034
549-N-199	GD-19-02294
549-N-171	GD-11-21574 GD-19-002331
551-K-125	GD-10-24100 GD-11-21577 GD-16-004523 GD-19-003772

PARKS AND RECREATION: George Pambacas

White Oak Community Day had been cancelled due to safety concerns while we still have limitations during the COVID-19 Pandemic. A discussion ensued concerning the Fireworks Display: Council decided that the Fireworks Display will happen on Saturday August 1, 2020 at dusk at Heritage Hill Park with the park being closed to the public. Residents can have small gatherings at their homes to watch the firework display.

PLANNING AND ZONING: Edward Babyak

The monthly permit/violation reports for June are available for review during normal business hours.

Edward Babyak made a motion to authorize the Solicitor to develop and amendment to Ordinance #3995 for consideration to expand allowable areas for fowl. George Pambacas seconded the motion.

Council President Charles Davis asked for a show of hands:
Yes Vote: Charles Davis, Edward Babyak, Louis Bender and George Pambacas
No Vote: George Dillinger
The vote passed 4 to1.

PUBLIC SAFETY REPORT: Louis Bender

Louis Bender made a motion to approve an intergovernmental transfer of the donation of two police vehicles from the White Oak Borough Police Department to the McKeesport Area School District for use within their police department and authorize the Borough Manager to sign all documents related to the transfer. Both vehicles will be considered “as is” in their current condition. One vehicle is a 2008 Dodge Charger with approximately 106,000 miles and the other is a 2008 Dodge Charger with Approximately 81,000 miles. George Dillinger seconded the motion. The motion was unanimously approved

Louis Bender made a motion to authorize the White Oak Civil Service Commission to start the process for the development of a new candidate list. Edward Babyak seconded the motion. The motion was unanimously approved

PUBLIC WORKS: George Pambacas

The monthly reports for June are available for review during normal business hours.

George Pambacas made a motion to approve the purchase of a 2020 Ferris IS® 3200Z Zero Turn Mower with a 72" deck and mulching kit for a total cost of \$ 12,174.00 from Norwin Rental Sales & Service under the COSTARS Purchasing Program. This replaces a mower that was 17 years old that had a catastrophic failure. Louis Bender seconded the motion. The motion was unanimously approved.

George Pambacas made a motion to approve Amendment #1 under the Collective Bargaining Agreement between the Borough of White Oak and the Utility Workers Union of America Local 433, AFL-CIO covering a period of July 20, 2020 through December 31, 2021. Louis Bender seconded the motion. The motion was unanimously approved.

PERSONNEL: Charles Davis

No Report.

TAX COLLECTORS' REPORTS: Charles Davis

George Dillinger made a Motion to accept the Tax Collectors' Reports and pay the commissions and fees due. George Pambacas seconded the motion. The motion was unanimously approved.

Current Real Estate – Real Estate Tax Collector (Lisa Pitchford) collected \$273,661.60 current Real Estate Tax for the collection period of June, 2020.

Commission Due	\$1,762.50
Costs	.00
Total Due	\$1,762.50

Delinquent/Liened Real Estate

Keystone Collections Group, Delinquent/Liened Real Estate Tax Collector(s) collected \$1,254.98 plus costs in delinquent Real Estate Tax for the collection period of June 1, 2020 – June 30, 2020.

Commission Due	\$10.86
Costs	\$.00
Total Due	\$10.86

Earned Income Tax

Keystone Collections Group, Current/Delinquent Earned Income Tax Collector(s) collected \$11,548.33 in current and delinquent Earned Income Tax for the collection period of June, 2020.

Commission Due	\$1,465.71
Costs (refunds/postage and/or costs)	\$6.00
TCC Annual Fee	\$0.00
Total Due	\$1,471.71

Berkheimer Associates, Current/Delinquent Earned Income Tax Collector(s) collected \$ 91.18 in current and delinquent Earned Income Tax for the collection period of June, 2020.

Commission Due	\$1.52
Costs (refunds/postage and/or costs)	\$0.00
Total Due	\$1.52

Mercantile/Business Privilege and Local Service Tax

Keystone Collections Group, Current Act 511 Tax Collector, collected \$218.41 in current Local Service Tax for the collection period of June, 2020.

Commission Due	\$3.71
Refund	\$0.00
Costs (postage and/or costs)	\$0.00
Total Due	\$3.71

Keystone Collections Group, current Business Privilege and Mercantile Tax Collector, collected \$61,005.61 in Business Privilege and \$8,673.19 in Mercantile Tax collections for the June, 2020 collection period.

Commission Due	\$2,090.65
Costs	\$0.00
Total Due	\$2,090.65

Keystone Collections Group, delinquent Business Privilege and Mercantile Tax Collector, collected \$6,221.74 in delinquent Business Privilege Tax and \$1,939.11 in delinquent Mercantile Tax for the collection period of June 1, 2020 – June 30, 2020.

Commission Due	\$489.65
Costs	\$. 50
Total Due	\$490.15

ENGINEER'S REPORT: Mr. Ken Hillman

George Dillinger made a motion to accept the Engineer's Report and pay the fees due to Senate Engineering Company for Invoices 57553 through 57559, dated June 16, 2020, totaling \$21,509.50 and Invoices 57658 through 57705, dated June 30, 2020, totaling \$10,058.80. The grand total is \$ 31,568.30. George Pambacas seconded the motion. The motion was unanimously approved.

George Pambacas made a motion to approve Pay Request #1 submitted by M & B Services in amount of \$34,719.08 for Green Light Go Project as reviewed and approved by the Engineer and authorize the Borough Manager to sign the above listed request on behalf of the Borough. George Dillinger seconded the motion. The motion was unanimously approved.

Louis Bender made a motion to approve Pay Request #1 submitted by Tresco Paving in amount of \$78,121.80 for the 2020 Street Paving Project as reviewed and approved by the Engineer and authorize the Borough Manager to sign the above listed request on behalf of the Borough. Edward Babyak seconded the motion. The motion was unanimously approved.

George Dillinger made a motion to approve Pay Request #3 submitted by Merit Electrical in amount of \$3,969.87 for White Oak Athletic Association Gym Lighting Project as reviewed and approved by the Engineer and authorize the Borough Manager to sign the above listed request on behalf of the Borough. Edward Babyak seconded the motion. The motion was unanimously approved.

George Pambacas made a motion to approve Pay Request #1 submitted by Port Vue Plumbing in amount of \$62,316.00 for the Heritage Hills Pool Pumps Replacement Project as reviewed and approved by the Engineer and authorize the Borough Manager to sign the above listed request on behalf of the Borough. Edward Babyak seconded the motion. The motion was unanimously approved.

George Dillinger made a motion to authorize the Engineer to work with the Solicitor on the selling of our millings pile located at the Heritage Hills Park. Louis Bender seconded the motion. The motion was unanimously approved.

SOLICITOR'S REPORT: Patricia McGrail presented the Report in Executive Session

George Dillinger made a motion to accept the Solicitor's Report and pay the fees due to McGrail & Associates, LLC for Invoices # 36199 through 36206, dated July 17, 2020, totaling \$2,424.51 (These invoices are for the month of June). Louis Bender seconded the motion. The motion was unanimously approved

RESOLUTIONS AND ORDINANCES: Patricia McGrail

RESOLUTION #2020-17

George Pambacas made a motion to make refund of certain real property taxes to certain property owners as hereinafter listed by reason of official change order, gentrification, issued by the Allegheny County Board of Assessments, appeals and review as well as abatements or overpayments. Edward Babyak seconded the motion. The motion was unanimously approved

RESOLUTION #2020-18

George Dillinger authorized a Resolution of the Council of the Borough of White Oak, Allegheny County, Pennsylvania, approving the Pardoe consolidation plan time extension. George Pambacas seconded the motion. The motion was unanimously approved

RESOLUTION #2020-19

Louis Bender authorized a Resolution of the Council of the Borough of White Oak, temporarily suspending the Borough's zoning and building code requirements so to permit outdoor dining at local restaurants, for a number of patrons not to exceed 25% of the restaurant's indoor seating capacity. Edward Babyak seconded the motion. The motion was unanimously approved

NEW BUSINESS:

None

OLD BUSINESS:

None

ANNOUNCEMENTS: Meetings are subject to change due to COVID-19 Pandemic Restrictions

- **August 10, 2020, 6:45 PM – Council Workshop Meeting (Open to the Public)**
- **August 17, 2020, 6:45 PM – Council Workshop Meeting (Open to the Public)**
- **8:00 PM – Council Meeting (Open to the Public)**

ADJOURNMENT: George Dillinger made a motion to adjourn the meeting at 8:30 PM. Louis Bender seconded the motion. The motion was unanimously approved.

Respectfully submitted,

John Palyo

John Palyo
Borough Manager, Secretary & Treasurer

Date Approved by Council