

BOROUGH OF WHITE OAK
Minutes of a Council Meeting
July 15, 2019, 8:00 PM

CALL TO ORDER: Council Vice President Ken Robb called the meeting to order at 8:03PM.

PLEDGE OF ALLEGIANCE: Ken Robb

ROLL CALL: Ken Robb requested the roll call. In attendance was:

Elected Officials:

Mayor Ina Marton
Edward Babyak
Louis Bender
Charles Davis
George Dillinger
Stephen Pholar
Kenneth Robb

Borough Staff and Professional Services:

Krishna DiMascio, Borough Solicitor
Kenneth Hillman, Borough Engineer
John Palyo, Borough Manager
MaryAnn Winemiller, Admin. Asst.

MINUTES: Charles Davis made a motion to accept the minutes of the June 17, 2019 Council Meeting. Steve Pholar seconded the motion. The motion was unanimously approved.

EXECUTIVE SESSION: Krisha DiMascio announced that prior to the Council meeting of July 15, 2019, Council had an Executive Session to discuss personnel and litigation matters. Following the Workshop meeting of July 8, 2019, Council had an Executive Session to discuss personnel and pending legal matters.

PUBLIC COMMENTS:

Joan Leighty – 1720 California Avenue

Stated that she is a 40 year resident of the Borough of White Oak and she is concerned that in Oak Park Mall you cannot see the crosswalks on the roadway and feels this needs to be repainted. Thanked Council for cutting the lot at Kansas and Ohio Streets. John Palyo, White Oak Borough Manger stated he will have Brian Dinkfelt, White Oak Borough Code Officer look into the crosswalk line painting and have him send a letter to Oak Park Mall Management regarding this matter

Diane Weiss – 1807 California Avenue

Stated she is a 37 year resident of the Borough of White Oak and would like to see a 4 way Stop sign at the intersection of Kelly and California, currently it is only a 3 way Stop sign intersection. John Palyo, White Oak Borough Manager said he will look into this with matter further to see what options are available.

PRESIDENT’S REPORT: No report this month

MAYOR'S REPORT: Mayor Ina Marton provided the Police Activity Report for June 2019.

Arrests: (13 adults / 0 juvenile)	13
Assault	1
Drug offenses (Violation of Title 35)	7
Endangering the Welfare of Children	1
Terroristic Threats	1
Theft	3
Summary Traffic Violations	63
Total incidents	730

COUNCIL COMMITTEE REPORTS:

FINANCE: George Dillinger presented the finance report.

George Dillinger made a motion to accept the Treasurer's Report for June 2019. Chuck Davis seconded the motion. The motion was unanimously approved.

George Dillinger made a motion approving the Check Register for the month of June, which includes Electronic Fund Transfers and General Fund Checks in the following ranges (204531 to 204640) totaling \$382,863.35. Chuck Davis seconded the motion. The motion was unanimously approved.

George Dillinger made a motion authorizing the following Interfund Transfers for the month of May. Chuck Davis seconded the motion. The motion was unanimously approved

From	To	Amount
Liquid Fuels	General Fund	8,137.18
Solid Waste	General Fund	39,614.85
Post Retirement	General Fund	763.63
Capital Projects	General Fund	20,746.00
Total Transfers		\$69,261.66

George Dillinger made a motion authorizing White Oak Borough Manager John Palyo to provide Keystone Collection Services, White Oak Borough Delinquent Property Tax Collector properties to file liens for the 2016 Delinquent Real Estate Taxes. Lou Bender seconded the motion. The motion was unanimously approved

HEALTH, ENVIRONMENT AND CABLE: Stephen Pholar presented the health, environment and cable report.

Steve Pholar made a motion to authorize payment to Dave Collura, for Wildlife Control Services, in the amount of \$635.00 for the month of June 2019. Chuck Davis seconded the Motion. The motion was unanimously approved.

A motion was made by Steve Pholar to satisfy the following liens as paid in full. Chuck Davis seconded the motion. The motion passed unanimously

Lot & Block	Lien Number
552-P-233	GD92-3366
461-M-297	GD-16-006275 GD-19-002146

Announcements:

Electronics and Household Hazardous Waste recycling Collection drop off program is scheduled for Saturday, July 20th from 9:00 AM to 1:00 PM at the Borough Building. You must register on line or by calling 1-866-815-0016. This is a pay as you go program and information is available on our website and at the Borough office.

PARKS AND RECREATION: Louis Bender presented the parks and recreation report

White Oak Borough Community Day is scheduled for Saturday, August 3, 2019 at the Heritage Hill Park/Pool. The fun begins at 11 am and will conclude with fireworks at dark. Pool admission is free for residents and pass holders. All other must pay daily admission rate to swim.

There will be swimming, music and games for everyone Including a Moon Walk, Nite Life DJz, train rides, and pool races, chicken sandwiches, corn on the cob, hamburgers, hot dogs, nachos, popcorn, Italian Ice, baked goods, crafts, and raffles. Many local businesses, churches, and organization will be represented.

The G Boyz will keep us entertained beginning at 4:00 pm. The Wild World of Animals will perform in the pavilion at 5:00 pm. The Mon Yough Chorale will begin at 5:00 pm followed by the featured band "Pure Gold" which will perform from 7:00 pm till 9:00 pm. The evening will conclude with an awesome fireworks display from Pyrotecnico at dark.

PLANNING AND ZONING: Lou Bender presented the planning and zoning report

The monthly report for June is available for review during normal business hours.

Lou Bender made a motion to approve the DiGiorgio Site Plan based upon the recommendation of the Planning Commission, which includes contingencies of the Engineer's comments being addressed and the sign on the site being reviewed and approved by code enforcement to meet the applicable ordinances. George Dillinger seconded the motion. The motion passed unanimously

Lou Bender made a motion to approve the Developer's Agreement for the DiGiorgio Site upon final review and approval by the Solicitor and authorizes the President and Borough Manager to sign the agreement. Chuck Davis seconded the motion. The motion was unanimously approved

Lou Bender made a motion to authorize the Solicitor and Borough Manager to prepare and advertise an ordinance to adopt the 2015 ICC Property Maintenance Code (Currently enforcing the 2006 Code) and to adopt the 2015 International Code Council Fire Code George Dillinger seconded the motion. The motion was unanimously approved

Announcements:

The Allegheny County Vacant Property Recovery Program is currently taking applications through September 30, 2019. Contact the Borough Office for more information

PUBLIC SAFETY REPORT: Ken Robb, presented the report

Ken Robb made a motion to accept the resignation letter of Officer Shane Rebel effective July 1, 2019 and to authorize the payment of all of his accrued time. Chuck Davis seconded the motion. The motion was unanimously approved.

PUBLIC WORKS: Chuck Davis presented the Public Works report

The monthly report for June is available for review during normal business hours.

Chuck Davis made a motion to approve the retirement package for Jim McCabe as presented by the Borough Manager and reviewed by Members of Council and authorizes the payment of all his accrued time and contractual obligations. George Dillinger seconded the motion. The motion was unanimously approved.

Chuck Davis made a motion to appoint Tim Crawford as Working Foreman as per all conditions within the Collective Bargaining Agreement. Ed Babyak seconded the motion. Council Vice President Ken Robb asked for a Roll Call Vote.

Roll Call Vote:

Yes Votes: Louis Bender, Edward Babyak, Ken Robb, George Dillinger, Charles Davis, Stephen Pholar

No Votes: None

The motion passed with six (6) yes votes and zero (0) no votes.

Chuck Davis made a motion to authorize the Borough Manager to post the position of "Operator A" from within the Public Works Department. George Dillinger seconded the motion. The motion was unanimously approved.

Chuck Davis announced the hiring of two new public works employees, Jason Greenawald and Ray Walko and welcomed them to the Department.

PERSONNEL: Ken Robb presented the report

Ken Robb made a motion to authorize the accrual of compensatory time (comp time) for Michelle Gessner for coordinating the Electronics and Household Hazardous Waste recycling Collection drop off program on Saturday, July 20th and Community Day on Saturday, August 3rd. (The use of accrued comp time must follow the procedures approved within the adopted personnel policy.) Steve Pholar seconded the motion. The motion was unanimously approved

TAX COLLECTORS' REPORTS:

George Dillinger made a motion to accept the Tax Collectors' Reports and pay commissions and fees due. Steve Pholar seconded the motion. The motion was unanimously approved.

Current Real Estate – Real Estate Tax Collector (Lisa Pitchford) collected \$94,536.80 for **current Real Estate Tax** for the collection period of June, 2019.

Commission Due	\$506.25
Costs	\$0.00
Total Due	\$506.25

Delinquent/Liened Real Estate

Keystone Collections Group, Delinquent/Liened Real Estate Tax Collector(s) collected \$4,598.37 plus costs in **delinquent Real Estate Tax** for the collection period of June 1, 2019 – June 30, 2019.

Commission Due	\$150.61
Costs	\$81.10
Total Due	\$231.71

Earned Income Tax

Keystone Collections Group, Current/Delinquent Earned Income Tax Collector(s) collected \$96,646.26 in **current and delinquent Earned Income Tax** for the collection period of June, 2019.

Commission Due	\$1426.03
Costs(refunds/postage and/or costs)	\$4.75
TCC Annual Fee	\$0.00
Total Due	\$1430.78

Berkheimer Associates, Current/Delinquent Earned Income Tax Collector(s) collected \$7.81 in **current and delinquent Earned Income Tax** for the collection period of June, 2019.

Commission Due	\$0.00
Costs(refunds/postage and/or costs)	\$0.00
Total Due	\$0.00

Mercantile/Business Privilege and Local Service Tax

Keystone Collections Group, Current Act 511 Tax Collector, collected \$120.99 in **current Local Service Tax** for the collection period of June, 2019.

Commission Due	\$2.02
Refund	0.00

Costs(postage and/or costs)	\$5.10
Total Due	\$7.12

Keystone Collections Group, current Business Privilege and Mercantile Tax Collector, collected \$21,789.81 in Business Privilege and \$2,425.40 in Mercantile Tax collections for the June 2019 collection period.

Commission Due	\$748.92
Costs	\$0.00
Total Due	\$748.92

Keystone Collections Group, delinquent Business Privilege and Mercantile Tax Collector, collected \$2586.59 in delinquent Business Privilege Tax and \$10.72 in delinquent Mercantile Tax for the collection period of June 1 to June 30, 2019.

Commission Due	\$ 166.78
Costs	\$0.00
Total Due	\$166.78

ENGINEER’S REPORT: Kenneth Hillman presented the Engineer’s report.

- Senate was provided GIS Data from Gateway Engineers
- Kansas Street Drainage – additional survey work was completed and Senate is prepared preliminary / ROW exhibits for Kansas Street. Findings have been sent to Solicitor for review and comment. Based upon the Solicitor review and comments, Senate is preparing Final ROW and Easement Exhibits
- Phase 1 & 2 ADA Restroom Project has been funded through the CITF Grant Program. Design is underway
- New Lighting in Gymnasium and other areas. Cost estimate is \$20,000.00 Ceiling Fans are bad and estimated cost to replace the 5 fans with 6 new industrial fans with wire guard. Estimated cost is \$11-12k installed.
- Conversion of HVAC and Electrical Heating to Natural Gas Senate has contacted Peoples Gas to find nearest connection point. Lower Heckman approx.. 2000’ away and McKee Road approx.. 2390’ away and is a PennDOT roadway. Load Study required and cost to preform has been requested.
- Flat Roof repairs have been made by Tennis Roofing to fix leak.
- Fuel Pumps for Police and Public Works – Senate reviewing the information provided by the Borough for the existing facilities.

SOLICITOR’S REPORT: Krishna DiMascio presented the Report in Executive Session.

George Dillinger made a motion to accept the Solicitor’s Report and pay the fees due to Dodaro, Matta and Cambest for Invoice #16322, dated July 15, 2019, totaling \$2,715.00. Ed Babyak seconded the motion. The motion was unanimously approved.

RESOLUTIONS AND ORDINANCES:

Chuck Davis made a motion to approve Resolution #2019-11 to make refund of certain real property taxes to certain property owners as hereinafter listed by reason of official change order, gentrification, issued by the Allegheny County Board of Assessments, appeals and review as well as abatements or overpayments. George Dillinger seconded the motion. The motion was unanimously approved.

NEW BUSINESS: None

OLD BUSINESS: None

ANNOUNCEMENTS:

- August 12, 2019, 6:45 PM – Council Workshop Meeting (Open to the Public)
- August 19, 2019, 6:45 PM – Council Workshop Meeting (Open to the Public)
 - 8:00 PM – Council Meeting (Open to the Public)

ADJOURNMENT:

Stephen Pholar made a motion to adjourn the meeting at 8:25 PM. Ed Babyak seconded the motion. The motion was unanimously approved.

Respectfully submitted,

John Palyo
Borough Manager, Secretary & Treasurer

Date Approved by Council