

**BOROUGH OF WHITE OAK**  
**Minutes of a Council Meeting**  
**June 17, 2019, 8:00 PM**

**CALL TO ORDER:** Council President David Pasternak called the meeting to order at 8:02 PM.

**PLEDGE OF ALLEGIANCE:** David Pasternak

**ROLL CALL:** David Pasternak requested the roll call. In attendance was:

**Elected Officials:**

Mayor Ina Marton  
David Pasternak  
Edward Babyak  
Louis Bender  
Charles Davis  
George Dillinger  
Stephen Pholar  
Kenneth Robb

**Borough Staff and Professional Services:**

Krishna DiMascio, Borough Solicitor  
Kenneth Hillman, Borough Engineer  
John Palyo, Borough Manager  
MaryAnn Winemiller, Admin. Asst.

**MINUTES:** Charles Davis made a motion to accept the minutes of the May 20, 2019 Council Meeting. George Dillinger seconded the motion. The motion was unanimously approved.

**EXECUTIVE SESSION:** Krisha DiMascio announced that prior to the Council meeting of June 17, 2019, Council had an Executive Session to discuss personnel and litigation matters. Following the Workshop meeting of June 17, 2019, Council had an Executive Session to discuss personnel and pending legal matters.

**RECOGNITION AND APPRECIATION:**

A Moment of Silence was held for Bill Fawcett, retired Public Works employee with over 38 years of service who passed on Friday.

Council extended their appreciation for Jim McCabe, retiring Public Works employee for his 36 years of service and accomplishments as Foreman of the Public Works Department. Jim McCabe spoke a few words and thanked White Oak Borough and Council Members.

Council presented a plaque that was unveiled on the wall of Council Chambers recognizing and expressing appreciation to the members of the White Oak Local Development Corporation for their endless hours of service and dedication to the Lincoln Way Widening Project. Wayne Washowich, Chair of the Local Development Corporation thanked Council for their support.

Council took a break from the meeting to serve cake and to celebrate both Jim McCabe's Retirement and the Local Development Corporation efforts.

**PUBLIC COMMENTS:**

Kim Shidel – 2023 Cypress Street

Expressed her concerns regarding a piece of property which is owned by the Borough of White Oak that borders her property and discussed many issues regarding her neighbor and this piece of property. She also asked Council how we would resolve the issue with our property.

Deborah Elash – 1942 Lincoln Way

Expressed her concerns regarding a neighbor, who has cameras facing her property and reporting her activity to a person that she has a PFA against, and fears for her safety. Ms. Elash was told by Solicitor Krisha DiMascio she should see District Justice Tom Miller concerning this matter and should also call 911 if at any time she is in fear for her safety.

**PRESIDENT’S REPORT:** Mr. Dave Pasternak had no report this month

**MAYOR’S REPORT:** Mayor Marton provided the Police Activity Report for May 2019.

Arrests: (19 adults / 1 juvenile)	20
Assault	1
Burglary	1
Drug offenses (Violation of Title 35)	12
Extradition Act (Fugitive Warrant)	1
False Identification to Law Enforcement	2
Harassment	2
Person Not to Possess Firearms (Violation of the Uniform Firearms Act)	1
Summary Traffic Violations	100
<b>Total incidents</b>	<b>769</b>

**COUNCIL COMMITTEE REPORTS:**

**FINANCE:** George Dillinger presented the finance report.

George Dillinger made a motion to accept the Treasurer’s Report for May 2019. Ken Robb seconded the motion. The motion was unanimously approved.

George Dillinger made a motion approving the Check Register for the month of May, which includes Electronic Fund Transfers and General Fund Checks in the following ranges (204414 to 204530) totaling \$299,205.20. Ken Robb seconded the motion. The motion was unanimously approved.

George Dillinger made a motion authorizing the following Interfund Transfers for the month of May. Ken Robb seconded the motion. The motion was unanimously approved

From	To	Amount
Liquid Fuels	General Fund	8,394.11
Solid Waste	General Fund	39,472.55
Post Retirement	General Fund	763.63
<b>Total Transfers</b>		<b>\$48,630.29</b>

**HEALTH, ENVIRONMENT AND CABLE:** Stephen Pholar presented the health, environment and cable report.

Steve Pholar made a motion to authorize payment to Dave Collura, for Wildlife Control Services, in the amount of \$600.00 for the month of May 2019. Chuck Davis seconded the Motion. The motion was unanimously approved.

A motion was made by Steve Pholar to satisfy the following liens as paid in full. Ken Robb seconded the motion. The motion passed unanimously

Lot & Block	Lien Number
552-P-233	GD92-3366

**Announcements:**

Electronics and Household Hazardous Waste recycling Collection drop off program is scheduled for Saturday, July 20<sup>th</sup> from 9:00 AM to 1:00 PM at the Borough Building. You must register on line or by calling 1-866-815-0016. This is a pay as you go program and information is available on our website and at the Borough office.

**PARKS AND RECREATION:** Louis Bender presented the parks and recreation report

Lou Bender made a motion to appoint Dan Hyslop to a 5 year term and Cierra Burns to a 4 year term as Alternates to the Recreation Board. George Dillinger seconded the motion. The motion passed unanimously

Lou Bender asked to get a price quote on having half court lines painted on the Basketball court at Heritage Hill Park.

**PLANNING AND ZONING:** Edward Babyak, presented the planning and zoning report

The monthly report for May is available for review during normal business hours.

**PUBLIC SAFETY REPORT:** Ken Robb, presented the report

Ken Robb made a motion to adopt the White Oak Borough Police Department Standard Operation Procedure Manual as presented by Chief Mark Sargent, reviewed by Solicitor Krishna DiMascio and recommended by the Public Safety Committee as presented. Chuck Davis seconded the motion. The motion was unanimously approved.

**PUBLIC WORKS:** Chuck Davis presented the Public Works report

The monthly report for May is available for review during normal business hours.

**PERSONNEL:** Dave Pasternak

No report this month

**TAX COLLECTORS' REPORTS: Dave Pasternak**

Chuck Davis made a motion to accept the Tax Collectors' Reports and pay commissions and fees due. George Dillinger seconded the motion. The motion was unanimously approved.

**Current Real Estate** – Real Estate Tax Collector (Lisa Pitchford) collected \$1,470,979.98 for current Real Estate Tax for the collection period of May, 2019.

Commission Due	\$8,100.00
Costs	\$0.00
Total Due	\$8,100.00

**Delinquent/Liened Real Estate**

Keystone Collections Group, Delinquent/Liened Real Estate Tax Collector(s) collected \$ 3,577.45 plus costs in delinquent Real Estate Tax for the collection period of May 1, 2019 – May 31, 2019.

Commission Due	\$61.98
Costs	\$557.80
Total Due	\$619.78

**Earned Income Tax**

Keystone Collections Group, Current/Delinquent Earned Income Tax Collector(s) collected \$83,556.61 in current and delinquent Earned Income Tax for the collection period of May, 2019.

Commission Due	\$1,240.60
Costs(refunds/postage and/or costs)	\$30.00
TCC Annual Fee	\$.00
Total Due	\$1,270.60

Berkheimer Associates, Current/Delinquent Earned Income Tax Collector(s) collected \$133.84 in current and delinquent Earned Income Tax for the collection period of May, 2019.

Commission Due	\$ 1.90
Costs(refunds/postage and/or costs)	\$ 0.00
Total Due	\$1.90

**Mercantile/Business Privilege and Local Service Tax**

Keystone Collections Group, Current Act 511 Tax Collector, collected \$3,751.85 in current Local Service Tax for the collection period of May, 2019.

Commission Due	\$110.93
Refund	\$0.00

Costs(postage and/or costs)	\$2.41
Total Due	\$113.34

Keystone Collections Group, current Business Privilege and Mercantile Tax Collector, collected \$160,554.11 in Business Privilege and \$49,642.49 in Mercantile Tax collections for the May 2019 collection period.

Commission Due	\$6,305.91
Costs	\$.50
Total Due	\$6,306.41

Keystone Collections Group, delinquent Business Privilege and Mercantile Tax Collector, collected \$0.00 in delinquent Business Privilege Tax and \$0.00 in delinquent Mercantile Tax for the collection period of May 1 to May 31, 2019.

Commission Due	\$ .00
Costs	\$.00
Total Due	\$.00

**ENGINEER’S REPORT:** Kenneth Hillman presented the Engineer’s report.

Ken Robb made a motion to accept the Engineer’s Report and pay the fees due to Senate Engineering Company for Invoices #55422 through #55430, dated June 13 & 14, 2019, totaling \$13,328.00. Charles Davis seconded the motion. The motion was unanimously approved.

Charles Davis made a motion to reject the Bids for the 2019 Street Paving Program. Lou Bender seconded the motion. The motion was unanimously approved.

**SOLICITOR’S REPORT:** Krisha DiMascio presented the Report in Executive Session.

Steve Pholar made a motion to accept the Solicitor’s Report and pay the fees due to Dodaro, Matta and Cambest for Invoice #16288, dated June 17, 2019, totaling \$2,000.00. George Dillinger seconded the motion. The motion was unanimously approved.

**RESOLUTIONS AND ORDINANCES:**

Ken Robb made a motion to approve Resolution #2019-09 to make refund of certain real property taxes to certain property owners as hereinafter listed by reason of official change order, gentrification, issued by the Allegheny County Board of Assessments, appeals and review as well as abatements or overpayments. Chuck Davis seconded the motion. The motion was unanimously approved.

Chuck Davis made a motion to approve Resolution #2019-10 the PC-19-01 DiGiorgio Subdivision Request as presented and recommended by the Planning Commission. Steve Pholar seconded the motion. The motion was unanimously approved.

**NEW BUSINESS:** None

**OLD BUSINESS:** None

**ANNOUNCEMENTS:**

- June 19, 2019, 7:00 PM – Special Meeting of Council (Open to the Public)
- July 8, 2019, 6:45 PM – Council Workshop Meeting (Open to the Public)
- July 15, 2019, 6:45 PM – Council Workshop Meeting (Open to the Public)
  - 8:00 PM – Council Meeting (Open to the Public)

**ADJOURNMENT:**

Stephen Pholar made a motion to adjourn the meeting at 8:41 PM. George Dillinger seconded the motion. The motion was unanimously approved.

Respectfully submitted,

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John Palyo  
Borough Manager, Secretary & Treasurer

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Date Approved by Council