

**BOROUGH OF WHITE OAK**  
**Minutes of a Council Meeting**  
**March 19, 2018, 8:00 PM**

**CALL TO ORDER:** President Dave Pasternak called the meeting to order at 8:11 PM.

**PLEDGE OF ALLEGIANCE:** Dave Pasternak

**ROLL CALL:** Dave Pasternak requested the roll call. In attendance was:

**Elected Officials:**

Mayor Ina Marton  
David J. Pasternak, President  
Kenneth Robb, Vice President  
George Dillinger, President Pro-Tem  
Edward Babyak  
Louis Bender  
Charles Davis

**Borough Staff and Professional Services:**

Krishna DiMascio, Borough Solicitor  
Ken Hillman, Borough Engineer  
Michelle Gessner, Assistant Secretary  
John Palyo, Borough Manager

**MINUTES:** No minutes presented at this time for approval.

**EXECUTIVE SESSION:** Krisha DiMascio announced that prior to the meeting an Executive Session was held to discuss items related to personnel and pending litigation. She also announced that Council held Executive Sessions following the March 5, 2018 Workshop meeting for the purposes of personnel and pending litigation.

**PUBLIC COMMENTS:**

Phyllis Sable, 122 Longvue Drive: Expressed concern over multiple issues dealing with motorcycles and dirt bikes within the neighborhood. They drive through yards creating property damage and have threatened property owners by trying to run them down. She is experiencing undue stress as a result of the dirt bikes. Requested help by the Police Department to stop the activities.

Stephanie Graham, 1915 Kansas Street: Asked about the status of the diving board for the swimming pool. Council stated that a new board will be in place for the 2018 swim season.

Lisa Pitchford, 2101 California Avenue: Expressed a complaint regarding a vacant, dilapidated, abandoned house located at 1828 California Avenue. Mrs. Pitchford provided information from the Allegheny County Real Estate Web site and photographs of the structure for each member of Council and Mayor. Council announced that this structure is on the current demolition list as submitted to the SRCOG for demolition grant funding and that notification should be received sometime within the month of June.

George Dillinger made a motion that if the Borough does not obtain a successful CDBG grant funds award notice within four months that Council authorize the use of Borough General Fund moneys to demolish this structure. Charles Davis seconded the motion. Dave Pasternak requested a roll call vote.

**Roll Call Vote:**

Yes Votes: Louis Bender, Ed Babyak, Dave Pasternak, George Dillinger, Charles Davis, Kenneth Robb

No Votes: None

The motion passed with six (6) yes votes and zero (0) no votes.

**PRESIDENT’S REPORT:** Dave Pasternak announced the he; the Mayor and Borough Manager will be representing the Borough at the Steel Rivers COG Annual General Assembly meeting on March 28, 2018.

**MAYOR’S REPORT:** Mayor Marton provided the Police Activity Report for February 2018.

Arrests: 10 (10 adults)	
Assault	2
Drug offenses (Violation of Act 35)	2
DUI	2
Harassment	1
Disorderly Conduct	2
Theft	1
Summary traffic offenses	57
<b>Total incidents</b>	<b>634</b>

**COUNCIL COMMITTEE REPORTS:**

**FINANCE:** George Dillinger presented the finance report.

George Dillinger made a motion to accept the Treasurer's report for February 2018 as read. Kenneth Robb seconded the motion. The motion was unanimously approved.

George Dillinger made a motion approving the Check Register for the month of February, which includes Electronic Fund Transfers and General Funds Checks in the following ranges (108857 to 108860) and (202825 to 202924) totaling \$347,654.77. Charles Davis seconded the motion. The motion was unanimously approved.

George Dillinger made a motion authorizing the following Interfund Transfers for February. Charles Davis seconded the motion. The motion was unanimously approved.

From	To	Amount
Capital Projects	General Fund	2,690.76
Liquid Fuels	General Fund	39,847.44
Solid Waste	General Fund	39,781.77
Total Transfers		82,319.97

**HEALTH, ENVIRONMENT AND CABLE:** Louis Bender presented the health, environment and cable report.

Louis Bender made a motion to satisfy the following liens as paid in full. George Dillinger seconded the motion. The motion was unanimously approved.

Lot & Block	Lien Number
461-D-148	GD-16-002801
551-D-377	GD-16-002535
461-J-275	GD-16-002703
461-M-312	GD-11-021884
461-G-132	GD-16-002726

Louis Bender made the following announcements:

- Reminder that the deadline for the discount period for 2018 Rubbish Bill will end March 31<sup>st</sup>. The amount due to be paid in full is \$ 192.00. If your bill is not paid by March 31<sup>st</sup> it will increase to \$ 204.00.
- Borough Clean Up Day has been scheduled for April 28, 2018. Volunteers are welcome to participate.
- The Rabies Clinic in partnership with the White Oak Animal Safe Haven is scheduled for Saturday, May 19<sup>th</sup> from 12:00 PM to 3:00 PM at the Municipal Public Works Garage. Resident rate is \$5.00, proof of residency is required. Non-Resident rate is \$10.00.

Louis Bender made a motion authorizing payment to Dave Collura Wildlife Control, in the amount of \$490.00 for services in the month of February 2018. Charles Davis seconded the motion. The motion was unanimously approved.

Louis Bender stated that Gaydos-Behanna Kennel did not submit any invoices for services within the month of January and February for animal control services.

**PARKS AND RECREATION:** Ken Robb made several announcements.

- The Committee is discussing preparations for the 2018 Pool Season with Pool Management team.
- The Borough Easter Egg Hunt is scheduled for March 31<sup>st</sup>, 10:00 AM at the pavilion at Heritage Hill Park.
- WOOA Board will host their Board meeting on Tuesday, March 27<sup>th</sup> at 8:00 PM. On the agenda will be a notice received that there are parties interested in reestablishing the White Oak Youth Football Team.
- Council received a request by the White Oak Swim Team Board requesting permission to place a storage shed on the pool grounds and to sell and hang fundraising banners on the fence of the complex.
- The next White Oak Recreation Board Youth Dance is on May 18<sup>th</sup>.

**PLANNING AND ZONING:** Edward Babyak presented the planning and zoning report.

The February monthly permit/violation report is available for review during normal business hours.

**PUBLIC SAFETY REPORT:** No report.

**PUBLIC WORKS:** Charles Davis presented the public works report.

The monthly report for February is available for review during normal business hours. Charles Davis wanted to thank the public works crew for their good service during our winter weather events.

**Tax Collectors' Reports:** Dave Pasternak read the reports.

George Dillinger made a motion to accept the Tax Collectors' Reports and pay the commissions and fees due. Kenneth Robb seconded the motion. The motion was unanimously approved.

**Engineer's Report:** Ken Hillman reviewed the Engineering report.

Kenneth Robb made a motion to pay the fees due to The Gateway Engineers, Inc. for invoices numbered 254244, 254246, and 254247, totaling \$ 980.25. George Dillinger seconded the motion. The motion was unanimously approved.

George Dillinger made a Motion to accept the Engineer's Report and pay the fees due to Senate Engineering Company for invoices numbered 52919 thru 52921, totaling \$1,641.50. Kenneth Robb seconded the motion. The motion was unanimously approved.

**Solicitor's Report:** Krisha DiMascio commented on the Solicitor's report.

Edward Babyak made a motion to accept the Solicitor's Report and pay the fees due to Dodaro, Matta & Cambest for Invoice #15676, dated March 5, 2018, totaling \$3,132.82. Louis Bender seconded the motion. The motion was unanimously approved.

**RESOLUTIONS AND ORDINANCES:** Krisha DiMascio presented the following Resolutions

The following two Resolutions that were approved at our February 19<sup>th</sup> meeting needs to have their Resolution Numbers changed due to a clerical error. The revised numbers are listed below.

Charles Davis made a motion to adopt Resolution #2018-09 authorizing the filing of a \$ 50,000 grant request under the CITF Program through the redevelopment Authority of Allegheny County and approving the appropriate signatories for all grant documents for the WOOA Restroom Rehabilitation Project. Louis Bender seconded the motion. The motion was unanimously approved.

Kenneth Robb made a motion to adopt Resolution #2018-10 authorizing the filing of a \$ 50,000 grant request under the CITF Program through the Redevelopment Authority of Allegheny County and approving the appropriate signatories for all grant documents for the Lincoln Way Pedestrian Enhancement Project. Edward Babyak seconded the motion. The motion was unanimously approved.

Charles Davis made a motion to adopt Ordinance #2018-11 amending Article 1101 of the Borough of White Oak Ordinances regarding abandoned, wrecked or junked motor vehicles. Ed Babyak seconded the motion. The motion was unanimously approved.

Kenneth Robb made a motion to adopt Ordinance #2018-12 establishing the salaries, fees and commissions to be paid to officers of said Borough; providing for job classifications and rates of compensation to be paid to the employees of said Borough. Ed Babyak seconded the motion. The motion was unanimously approved.

**NEW BUSINESS:** None

**ANNOUNCEMENTS:**

- April 2<sup>nd</sup>, 6:45 PM – Council Workshop Meeting (Open to the Public)
- April 16<sup>th</sup>, 6:45 PM – Council Workshop Meeting (Open to the Public)  
8:00 PM – Council Meeting (Open to the Public)

**COMMUNICATIONS:** None

**OLD BUSINESS:** None

**ADJOURNMENT:**

Charles Davis made a motion to adjourn the meeting at 8:45 PM. Edward Babyak seconded the motion. Prior to approving the motion, Charles Davis rescinded the motion.

Kenneth Robb made a motion, as a result of the public hearing on demolition of 3016 State Street, to obtain cost proposals for the demolition of the structure. Charles Davis seconded the motion. The motion was unanimously approved.

Charles Davis made a motion to adjourn the meeting at 8:47 PM. Louis Bender seconded the motion. The motion was unanimously approved.

Respectfully submitted,

  
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John Palyo  
Borough Manager, Secretary & Treasurer

6/18/2018  
\_\_\_\_\_  
Date Approved by Council